



**CITY OF MARSHALL
City Council Meeting
A g e n d a**

**Tuesday, April 14, 2020 at 5:30 PM
Minnesota Emergency Response and Industrial
Training (MERIT) Center, 1001 Erie Road**

NOTICE: Per Minnesota State Statute 13D.021

Some or all members of the City Council may participate by telephone or other electronic means. Regular attendance and meeting location are not feasible due to the Coronavirus disease (COVID-19) pandemic.

OPENING ITEMS

1. Call to Order/Pledge of Allegiance

APPROVAL OF AGENDA

APPROVAL OF MINUTES

2. Consider approval of the minutes of the special meeting held on March 20, 2020.
3. Consider approval of the minutes of the regular meeting held on March 24, 2020.

PUBLIC HEARING

4. Project Z76: South 1st Street Reconstruction Project - 1) Continuation of Public Hearing on Improvement; 2) Resolution Ordering Improvement and Preparation of Plans.
5. Consider Resolution Approving Property Tax Abatement to Finance Certain Public Improvements in the City.
6. Consider Resolution Approving a Street Reconstruction Plan and Giving Preliminary Approval to the Issuance of Street Reconstruction Bonds.

AWARD OF BIDS

7. Project Z75 / SAP 139-124-004: South 4th Street Reconstruction Project –1) Resolution Declaring Official Intent Regarding The Reimbursement Of Expenditures With The Proceeds Of Tax-Exempt Bonds; 2) Resolution Accepting Bid (Awarding Contract).

CONSENT AGENDA

8. Wastewater Treatment Facilities Improvement Project – Consider Application for Payment No. 9 to Magney Construction, Inc.; 2) Consider Payment of Invoice 0248176 to Bolton & Menk, Inc.
9. Consider approval of Temporary COVID-19 Employee Leave Policies.
10. Consider Addendum towards the National Highway Traffic Safety Grant.
11. Consider approval of an amendment to farm lease between the City of Marshall, Lessor and Mortier Farm, Inc., Lessee.
12. Consider approval of the bills/project payments.

APPROVAL OF ITEMS PULLED FROM CONSENT

TABLED ITEM

13. Conditional Use Permit - Former Hotel Adjacent to City Hall-Main Street

NEW BUSINESS

14. Consider Authorization to Advertise for Bids for Demolition of Structure located at 326 West Main Street.
15. COVID-19 Planning Update.
16. Consider ratification of the Economic Development Authority Emergency Loan Program.
17. SP 4210-56: TH 68 Ultra-Thin Bond Wear Course (UTBWC) Project – Consider Resolution Approving No Parking Along TH 68 (Channel Parkway to T.H. 59 North).

Disclaimer: These agendas have been prepared to provide information regarding an upcoming meeting of the Common Council of the City of Marshall. This document does not claim to be complete and is subject to change.

[18.](#) Project Z72: Hahn Road Storm Sewer Reconstruction Project - Consider Change Order No. 4 (Final) and Acknowledgement of Final Pay Request No. 5.

[19.](#) Consider Appointments to the Various Boards, Commissions, Bureaus and Authorities.

COUNCIL REPORTS

[20.](#) Commission/Board Liaison Reports

21. Councilmember Individual Items

STAFF REPORTS

22. City Administrator

23. Director of Public Works

24. City Attorney

ADMINISTRATIVE REPORTS

[25.](#) Administrative Brief

INFORMATION ONLY

[26.](#) Information Only

MEETINGS

[27.](#) Upcoming Meetings

ADJOURN

RULES OF CONDUCT

- You may follow the meeting online – www.ci.marshall.mn.us.
- Public Hearing – the general public shall have the opportunity to address the Council.
 - Approach the front podium
 - State you name, address and interest on the subject
- Mayor may choose to allow others to address the Council during other agenda items. Persons who desire to speak should do so only after being recognized by the Mayor.
 - Approach the front podium
 - State you name, address and interest on the subject
- Persons in attendance at the meeting should refrain from loud discussions among themselves, clapping, whistling or any other actions. Our values include mutual respect and civility for all in attendance.
- If you have questions during the Council meeting please see Kyle Box, City Clerk who sits in the front left area of the audience sitting area.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 14, 2020
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider approval of the minutes of the special meeting held on March 20, 2020.
Background Information:	Enclosed are the minutes of the special meeting held on March 20, 2020.
Fiscal Impact:	None
Alternative/ Variations:	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting.
Recommendations:	that the minutes of the special meeting held on March 20, 2020 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL
SPECIAL MEETING
M I N U T E S**

Friday, March 20, 2020

The special meeting of the Common Council of the City of Marshall was held March 20, 2020 at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 West Erie Road. The meeting was called to order at 12:00 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: Steven Meister. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney, Annette Storm, Director of Administrative Services; Jim Marshall, Director of Public Safety and Kyle Box, City Clerk.

Consider Resolution Number 4714, Second Series, A Resolution Extending a Declared Emergency.

On Tuesday, March 17, 2020, Mayor Robert Byrnes declared a state of emergency for the City of Marshall.

Per Minnesota State Statute, 12.29 DECLARATION OF LOCAL EMERGENCY. Subdivision 1. Authority to declare emergency. A local emergency may be declared only by the mayor of a municipality or the chair of a county board of commissioners or their legal successors. It may not be continued for a period in excess of three days except by or with the consent of the governing body of the political subdivision. Any order or proclamation declaring, continuing, or terminating a local emergency must be given prompt and general publicity and filed promptly by the chief of the local record-keeping agency of the political subdivision.

Motion made by Councilmember Lozinski, Seconded by Councilmember Labat that the Council approve Resolution Number 4714, Second Series, a resolution Extending a Declared Emergency until April 30, 2020. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

Coronavirus Disease 2019 (COVID-19) Update

City Administrator Sharon Hanson to provide an update to city operations in regard to COVID- 19. Director of Public Safety, Jim Marshall provided an update on the Emergency Operation Center and working with the leadership team on the Continuity of Operations Plan.

There was further discussion by Council and Staff.

Adjourn Meeting

12:26 P.M., Motion made by Councilmember Lozinski, Seconded by Councilmember Labat to adjourn Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

Mayor

Attest:

City Clerk



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 14, 2020
Category:	APPROVAL OF MINUTES
Type:	ACTION
Subject:	Consider approval of the minutes of the regular meeting held on March 24, 2020.
Background Information:	Enclosed are the minutes of the regular meeting held on March 24, 2020.
Fiscal Impact:	None
Alternative/ Variations:	Staff encourages City Council Members to provide any suggested corrections to the minutes in writing to City Clerk Kyle Box, prior to the meeting.
Recommendations:	that the minutes of the regular meeting held on March 24, 2020 be approved as filed with each member and that the reading of the same be waived.

**CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, March 24, 2020**

The regular meeting of the Common Council of the City of Marshall was held March 24, 2020, at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 West Erie Road. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; Annette Storm, Director of Administrative Services; Jim Marshall, Director of Public Safety; Sheila Dubs, Human Resource Manager; Bob VanMoer, Wastewater Treatment Facility Superintendent and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

There was a consensus to operate under the current agenda.

Consider approval of the minutes of the two work sessions and regular meeting held on March 10, 2020.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister that the minutes of the two work sessions and regular meeting held on March 10, 2020 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Project Z76: South 1st Street Reconstruction Project - Public Hearing on Improvement.

A public informational meeting was held on March 12, 2020 at 6:30 p.m. at Marshall Municipal Utilities. Property owners affected by the above-referenced project have been notified regarding the public hearing, according to law, that a hearing would be held on March 24, 2020. A public presentation will be made followed by any discussion.

This project consists of: reconstruction and utility replacement on South 1st Street generally between Southview Drive and George Street. Water, sanitary sewer, and storm sewer catch basins will be replaced along South 1st Street in this area. Sidewalk is proposed to be installed along the west side of South 1st Street from Southview Drive to a point approximately 215 ft. north of George Street. In addition to the utility replacement and street reconstruction on South 1st Street, sanitary sewer force main improvements are proposed at the intersection of South 1st Street and DeSchepper Street.

Due to the ongoing developments resulting from the COVID-19 (coronavirus) and the resultant recommendations to limit the size of public gatherings, an updated notice was sent to property owners indicating the City is encouraging input for the public hearing on improvement for the Project Z76: South 1st Street Reconstruction Project to be provided by phone, e-mail, or by mail. To provide enough time for residents to offer input, the public hearing on improvement will be conducted over two City Council meetings. The hearing will begin at the City Council meeting, as originally advertised, on Tuesday, March 24, 2020 at 5:30 pm and the hearing will be continued at the City Council meeting on Tuesday, April 14, 2020 at 5:30 pm.

The engineer's estimate for the construction portion of the project is \$780,000.00. The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$995,300.00. All improvements will be assessed according to the current Special Assessment Policy in

but not limited to, participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.

Director of Public Works/ City Engineer Jason Anderson provided the background information on the agenda item. Director Anderson indicated that his office received input on the project prior to the meeting and that those communications were provided to the council.

Mike Braithwaite, 513 South First Street, asked why the street was being narrowed by four feet from the current street width.

Director Anderson provided the background on residential street width.

Motion made by Councilmember Schafer, Seconded by Councilmember Lozinski to continue the public hearing until the next regular council meeting on April 14, 2020 beginning at 5:30 PM.

Councilmember DeCramer asked what the difference in cost would approximately be on the narrowing the road four feet. Director Anderson estimated a \$30,000 to \$40,000 difference within the project. Director Anderson also addressed a petition that was received by the city that was signed by multiple property owners within the project area that were against the sidewalk addition located on the west side of the street.

Councilmember Labat also addressed concerns brought up by residents. Member Labat asked what the standard road width in new developments would be. Director Anderson mentioned that historically, road widths have been consistent with State Aid guidelines of 40 feet for residential areas. Director Anderson also mentioned that the State Aid Guidelines have changed to 28-34 feet.

Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider Entering into a Professional Services Agreement with TKDA for Engineering, Architecture and Planning Services at the Airport.

At their meeting on March 3, 2020, the Airport Commission recommended entering into a Professional Services Agreement for Engineering, Architecture and Planning Services with TKDA of St. Paul, Minnesota, relating to Marshall Airpark East at the Southwest Minnesota Regional Airport as per the attached Request for Statement of Qualifications dated February 28, 2020. The City of Marshall, Minnesota requested qualifications from consulting airport architectural / engineering / planning firms to provide services associated with airport improvements, with the intent to retain the selected firm for five (5) years or until completion of the CIP items listed in the RFQ and as identified in the SFY2021-2025 CIP. One submittal was received from TKDA of St. Paul, Minnesota, as attached. Attached for your review, is a copy of the Professional Services Agreement with TKDA for the period March 24, 2020 through March 24, 2025. The agreement defines the terms and conditions of their services and allows the use of individual authorizations for specific projects. The agreement defines the terms of TKDA's services to be provided and will remain in effect as long as the City wishes. Individual projects will require additional individual contracts to come before both the Airport Commission and City Council for approval. This agreement has been provided to City Attorney Dennis Simpson for his review.

There are no dollar amounts associated with this general Agreement. Again, the agreement defines the terms of TKDA's services to be provided and will remain in effect for five (5) years or until completion of the CIP items listed in the RFQ and as identified in the SFY2021-2025 CIP.

Motion made by Councilmember DeCramer, Seconded by Councilmember Labat that the Council authorize entering into the attached Professional Services Agreement for Engineering, Architecture and Planning Services with Toltz, King, Duvall, Anderson and Associates, Incorporated (TKDA) of St. Paul, Minnesota for Airport development. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion Carried. 7-0

Project Z50-2020: Chip Sealing on Various City Streets –Consider Resolution Number 4715, Second Series, a Resolution Accepting Bid (Award Contract).

Bids were received on March 17, 2020 for the above-referenced project. Five bids were received as shown on the attached resolution awarding contract. The low bid was received from Pearson Bros., Inc. of Hanover, Minnesota, in the amount of \$116,347.05.

The engineer's estimate for the bituminous chip sealing project is \$131,500. \$154,300 has been included in the 2020 budget or funded as follows: \$140,000 Street Department 2020 budget for bituminous chip sealing on various city streets and will be funded under Account #101-60211-2227 (General Fund- Street Department- Other Repairs & Maintenance) \$14,300 Red Baron Arena & Expo parking lot.

Motion made by Councilmember Meister, Seconded by Councilmember Schafer that the Council adopt RESOLUTION NUMBER 4715, SECOND SEIRES which is the "Resolution Accepting Bid (Award Contract)" for Project Z50-2020: Bituminous Chip Sealing on Various City Streets to Pearson Bros., Inc. of Hanover, Minnesota, in the amount of \$116,347.05, with a not-to-exceed expenditure of \$154,300. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer. Voting Nay: Councilmember Labat, Councilmember Lozinski. The motion **Passed. 5-2**

Project Z51-2019: Bituminous Resurfacing on Various City Streets - Consider Resolution Number 4716, Second Series, a Resolution Accepting Bid (Award Contract).

Bids were received on March 19, 2020 for the above-referenced project. Duininck, Inc. of Prinsburg, Minnesota, was the lowest responsible bidder as shown on the attached resolution. Attached is a map showing the proposed affected street segments. Attached is the "Resolution Accepting Bid" awarding the contract to Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$598,912.10, with a maximum of \$625,000.00

The engineer's estimate for the bituminous overlay was approximately \$624,300. The 2020 Public Improvement Revolving Fund includes \$625,000 for this project.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister that the Council adopt RESOLUTION NUMBER 4716, SECOND SERIES, which is the "Resolution Accepting Bid (Award Contract)" for Project Z51-2020: Bituminous Overlay on Various City Streets to Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$598,912.10, with a maximum of \$625,000.00. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

Consent Agenda

Motion made by Councilmember Meister, Seconded by Councilmember Schafer to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried.**
7-0

Approval of Surplus Items from Public Works Department.

Authorization for City Staff to apply for various grants to be utilized for an Inclusive Playground

Approval of Resolution Number 4717, Second Series, Declaration of Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds.

Approval of Resolution Number 4718, Second Series, Declaration of Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds.

Approval of a Temporary 3.2 Percent Malt Liquor Licenses for the Marshall Baseball Association.

Approval of Resolution 4719, Second Series, a Resolution Calling Public Hearings on Street Reconstruction Plan, Tax Abatements, and Issuance of Bonds.

Approval of the bills/project payments.

Consider Request for a Conditional Use Permit to have an apartment in a B-2 Central Business District at 326 West Main Street.

This is a request by the City of Marshall for a Conditional Use Permit to allow construction of a 12- unit apartment in B-2 Central Business District and within the limits of the Downtown District at 238- 240 West Main Street. Apartment buildings are a Conditional Use in a Central Business District.

This building is currently vacant and was acquired by the City about a year ago because it was blighted. The goal was to find a way to improve the building or take it down. The City currently has a potential buyer who wants to make sure his desired use is feasible. The apartments are proposed on the second and third floors and the first floor will be used for office and retail space.

The City is promoting the development of apartments within and in close proximity to the downtown business area and believes development would have a positive effect. However, parking in downtown has always been a concern. Based on the types of apartments proposed in the building, 20 parking spaces would be needed for this development outside of the Downtown District, based on the City parking regulations. It is significant that any use of this building will result in additional parking. In fact, all other uses will require more parking, for example, office or retail use will need 40 spaces. However, all uses within the Downtown District are exempt from off-street parking.

In the past, the requests for conditional use permits for apartments in downtown were granted with a condition of providing a dedicated parking lot for renters elsewhere. However, it seems unlikely that residents would park cars three or four blocks away; most likely, they actually parked on available downtown parking

lots and streets. Moreover, maximum demand for parking for apartments is evenings and nights, the opposite of daytime demand of other businesses located in downtown, such as offices and stores. Central Business District regulations are located in Section 86-103 and Parking requirements can be found in Sections 86-201 and 86-230. The conditional use permit regulations are found in Section 86-46 and the Standards for Hearing are found in Section 86-49.

City Staff recommended approval of the request to allow not more than 12-unit apartment with the conditions to include a downtown map with parking lots indicated in the lease.

At the Planning Commission meeting on March 11, 2020, a motion was made by Fox, seconded by Steen, to deny the request. Motion passed 6 – 1 Carstens voting Nay.

Motion made by Councilmember Labat, Seconded by Councilmember Schafer to table until the next regular council meeting. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried**.
7-0

Project Z75/SAP 139-124-004: South 4th Street Reconstruction Project -- Consider Resolution No. 4720, Second Series for Municipal State Aid Street System (MSAS) 2020 Advance Funds.

The current MSAS construction account balance as of 02/17/2020 is (\$1,837,376.36). The total maximum MSAS advance, set by Minnesota Commissioner of Transportation is the lesser of \$4,000,000 or five (5) times the City annual construction apportionment. The 2020 City of Marshall annual construction apportionment is \$837,453.00, which times 5 results in an amount of \$4,187,265.00. Therefore, the maximum amount of MSAS advance for the City is \$4,000,000.00

Total State Aid advance is requested in an amount up to \$4,000,000.00 required to be repaid in accordance with the regulations established by Mn/DOT from future MSAS disbursements.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer that the Council adopt RESOLUTION NUMBER 4720, SECOND SERIES, which is the “Resolution for Municipal State Aid Street Funds Advance” requesting an advance of Municipal State Aid System (MSAS) funding in the amount of up to \$4,000,000.00. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried**.
7-0

Consider approval of a Memorandum of Agreement between AFSCME and the City of Marshall

The Laboratory Specialist at our wastewater treatment facility has submitted a resignation notice with his intent to retire on May 29, 2020. Whenever we have a vacancy in a position, we review the job description prior to posting the position and starting a recruitment process. The Wastewater Treatment Facility Superintendent and the Director of Public Works/City Engineer performed a review of the job description and determined that a revision was necessary to the minimum and desirable qualifications sections. The essential functions of the position remain the same. Due to the amendment of the minimum and desirable qualifications, the position was submitted to our Hay Consultant for re-pointing.

The Hay pointing resulted in a decrease in points from 281 to 238. The decrease in points impacts the union contract’s wage schedule in Appendix A for this position, in that the pointing moves the position to

pay band. Therefore, Staff are requesting Council consideration and approval of a memorandum of agreement with AFSCME that amends "Appendix A" of the union agreement—which is the wage schedule for the union positions.

We anticipate a brief transition period of 2 weeks or less, where our current employee will begin training in the new employee. Due to this potential overlap, we are proposing an implementation plan as follows:

- a.) Adjust the 2020 and 2021 wage schedules of Appendix A to reflect the revised pay band for the Laboratory Specialist position effective immediately.
- b.) Post, recruit, and hire into the position under the revised wage rates.
- c.) No adjustment is proposed to the current employee's wage rate. This employee will retire on May 29, 2020. Proposed language to this effect is included in the attached memorandum of agreement.

Staff have met with the Union and reached tentative agreement on the memorandum of agreement. If approved, Staff will proceed with posting, recruitment, and hiring of a Laboratory Specialist. This position will be posted both internally and externally.

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer that the Council approves the Memorandum of Agreement between AFSCME and the City of Marshall. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Continuity of Operations Plan (Pandemic Disease)

A Pandemic Disease Continuity of Operations Plan for the City of Marshall has been completed to help city personnel plan for increased requirements likely to be placed upon the City of Marshall's operations. City leadership has worked together in the development of the contingency plan to ensure the effectiveness and continuity of city operations and our local governments responsibilities to the people of the City of Marshall.

The plan puts measures in place to allow for management of city operations, establishment of rules of conduct, job assignments and ability to staff needed positions in order to provide essential services.

City leadership will implement this plan after a local State of Emergency related to a Pandemic Disease has been declared by the Marshall City Council. The plan clearly defines the chain of command within each department and puts in place the responsibilities of staff to ensure that all essential functions are maintained within the City of Marshall.

Motion made by Councilmember Meister, Seconded by Councilmember Schafer to approve the Continuity of Operations Plan for Pandemic Disease. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Consider the annual adoption of a Resolution Declaring the Sounds of Summer as a Community Festival.

Sounds of Summer Committee has submitted a letter requesting that the City declare "The Sounds of Summer" celebration as a Community Festival. The Sounds of Summer is scheduled for Thursday, August 20, 2020 through Sunday, August 23, 2020.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer Consider adoption of RESOLUTION NUMBER XXXX, SECOND SERIES, a resolution declaring the Sounds of Summer as a Community Festival. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Lozinski. Voting Abstaining: Councilmember Labat. The motion **Passed. 6-0-1**

Commission/Board Liaison Reports

Byrnes No Report

Schafer No Report

Meister No Report

Bayerkohler Planning Commission met, and the agenda items were acted on during the regular council meeting.

DeCramer Economic Development Authority met and reviewed the current EDA report and general discussion.

Marshall Municipal Utilities met and discussed utilities locations along 4th Street and are reviewing applications for the General Manager position.

Labat Library Board has provided an update regarding the COVID-19 Pandemic.

Lozinski No Report

Councilmember Individual Items

Councilmember Lozinski commented on the importance of having patience with private businesses as they adjust to the situation regarding COVID-19.

Councilmember Labat thanked staff and community members for providing updates to the community.

Councilmember DeCramer commented on the updates staff and council provide to the community.

Councilmember Schafer discussed the Federal Government’s plan to put money in people’s hands and what some people may be able to do to help support local businesses.

Councilmember Meister commented on the pride he has to be in this community and to be leaders in the region and State. Member Meister also mentioned the discussion that he and Mayor Byrnes had with Marshall’s Somali community regarding COVID-19 after they had approached Avera for information.

Mayor Byrnes commented on the multiple communications the city has done to help keep the public informed with correct information. Mayor Byrnes, along with city staff and other community representatives, took part in a conference call with local state representatives.

City Administrator

City Administrator Sharon Hanson discussed city operations surrounding COVID-19. Administrator Hanson also discussed Marshall's local businesses.

Director of Public Works

No Report

City Attorney

City Attorney Dennis Simpson provided an update on change order surrounding the MERIT Center Phase Two project. Attorney Simpson provided a summary of communication and is recommending no further action or litigation on behalf of the City.

Information Only

There were no questions regarding the information only items.

Upcoming Meetings

There were no questions regarding the upcoming meetings.

Adjourn Meeting

At 7:10 P.M., Motion made by Councilmember Schafer, Seconded by Councilmember Meister to Adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Mayor

Attest:

City Clerk

CITY OF MARSHALL
AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 14, 2020
Category:	PUBLIC HEARING
Type:	INFO/ACTION
Subject:	Project Z76: South 1 st Street Reconstruction Project - 1) Continuation of Public Hearing on Improvement; 2) Resolution Ordering Improvement and Preparation of Plans.
Background Information:	<p>This project consists of: reconstruction and utility replacement on South 1st Street generally between Southview Drive and George Street. Water, sanitary sewer, and storm sewer catch basins will be replaced along South 1st Street in this area. Sidewalk is proposed to be installed along the west side of South 1st Street from Southview Drive to a point approximately 215 ft. north of George Street. In addition to the utility replacement and street reconstruction on South 1st Street, sanitary sewer force main improvements are proposed at the intersection of South 1st Street and DeSchepper Street.</p> <p>A public informational meeting was held on March 12, 2020 at 6:30 p.m. at Marshall Municipal Utilities.</p> <p>Property owners affected by the above-referenced project have been notified that a hearing would be held on March 24, 2020.</p> <p>Due to the ongoing developments resulting from the COVID-19 (coronavirus) and the resultant recommendations to limit the size of public gatherings, an updated notice was sent to property owners indicating the City is encouraging input for the public hearing on improvement for the Project Z76: South 1st Street Reconstruction Project to be provided by phone, e-mail, or by mail. To provide enough time for residents to offer input, the public hearing on improvement was initiated at the March 24, 2020 City Council meeting and continued to the April 14, 2020 City Council meeting.</p> <p>In order to proceed with this project, adoption requires a “super-majority” vote, meaning the council can only adopt the resolution by a four-fifths vote of all members of the council.</p> <p>If the City Council decides to proceed with the project, the attached resolution has been prepared ordering the improvement and the preparation of plans.</p>
Fiscal Impact:	The engineer’s estimate for the construction portion of the project is \$780,000.00. The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$995,300.00. All improvements will be assessed according to the current Special Assessment Policy including, but not limited to, participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	<p><u>Recommendation No. 1</u> that the Council continue the public hearing and close the public hearing.</p> <p><u>Recommendation No. 2</u></p>

	that the Council adopt RESOLUTION NUMBER XXXX, SECOND SERIES, which is the “Resolution Ordering Improvement and Preparation of Plans” for Project Z76: South 1 st Street Reconstruction Project.
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RESOLUTION NUMBER _____, SECOND SERIES

**RESOLUTION ORDERING IMPROVEMENT
AND PREPARATION OF PLANS**

WHEREAS, a resolution of the City Council adopted the 10th day of March, 2020, fixed a date for a Council hearing for proposed improvements under the following project:

PROJECT Z76: SOUTH 1ST STREET RECONSTRUCTION PROJECT – This project consists of: reconstruction and utility replacement on South 1st Street generally between Southview Drive and George Street. Water, sanitary sewer, and storm sewer catch basins will be replaced along South 1st Street in this area. Sidewalk is proposed to be installed along the west side of South 1st Street from Southview Drive to a point approximately 215 ft. north of George Street. In addition to the utility replacement and street reconstruction on South 1st Street, sanitary sewer force main improvements are proposed at the intersection of South 1st Street and DeSchepper Street.

AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 13th day of March, 2020, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF MARSHALL, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council resolution receiving the Feasibility Report adopted the 10th day of March, 2020.
3. Jason R. Anderson, P.E. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

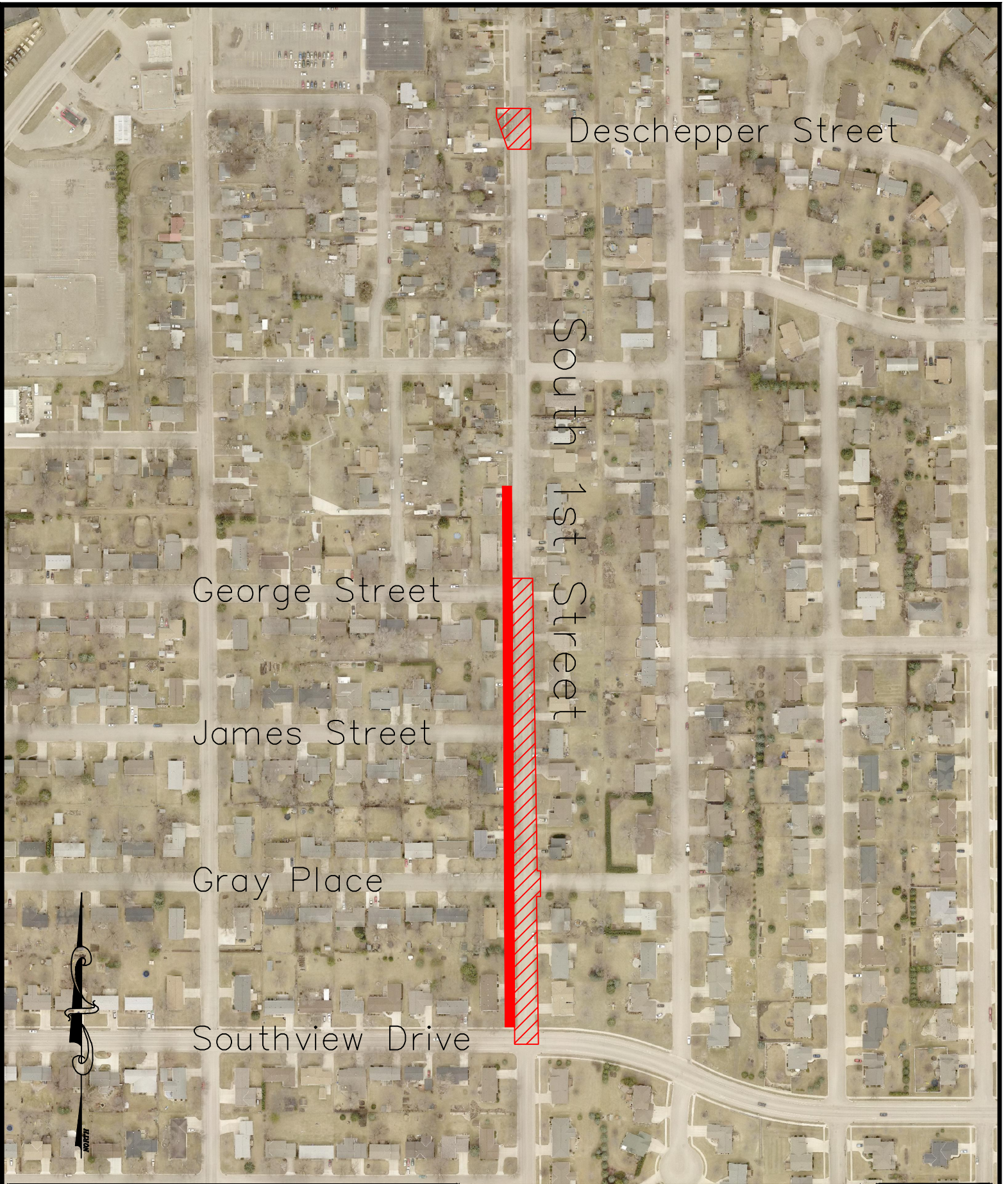
Passed and adopted by the Council this 14th day of April, 2020.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by: Director of Public Works/City Engineer Jason R. Anderson, P.E.



Deschepper Street

South 1st Street

George Street

James Street

Gray Place

Southview Drive



CITY ENGINEERS OFFICE
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

776 South 1st Street

DATE
1/23/2020

Proposed Project Limits

Page 18

1 OF 1

Julie Hile – 607 South 1st Street

03/24/2020 3:09 pm voice mail

I am calling about the Project Z76 because we can't be at the meeting this evening. I think it is going to be very unfair if you go on ahead with this project without our input. After all I understand we have to pay for it, and you give us no information as far as knowing we have to come up with this money, which I think is terrible. What's our property taxes for? And also if you're going to do something you better make sure there is enough waterways for all the water to be able to flow off the street. There's not near enough. There is one at 515 and then it goes all the way down to Gray Place. There's not anything in between. If you're gonna tear up the street, do it right. But I think that we all should have the opportunity to attend a meeting before you ever, ever approve this. And please have a start date and a finish date. From what I've seen before, it takes forever to get a street done, and it's not done very well as far as time-wise. So that's my input. Let us all have time to be able to talk to you all before you make a decision using our money, and you know, I don't know where you think we're gonna get it? But anyhow? Thanks. Bye.

Sandy Hagberg – 708 & 710 South 1st Street

03/30/2020

- Still in support of project – sanitary and storm sewer work
- Not in support of sidewalk
- Instead of spending tax money on a sidewalk, spend it on a boot for the snowplows

received
03-30-2020

Public Works Department

Public Works Department
344 W Main Street
Marshall MN. 56258

Dear City Council Members:

Regarding the sidewalk on south 1st street I Don't we need a sidewalk,We Lived on this Street For 43 Years and never had any incidents between cars and pedestrians walking on the side of the road.This sidewalk would make my front yard smaller than it is, I want some green space in front of our house. Also I need a place to put the snow, I blow the snow off the street that along the curb Because the snowplow leaves a couple feet along the curb. I need that space for the snow,where that side walk would be. Also running a side walk through my driveway would cause a big bump causing my car front end to drag, I have a very low vehicle which would make it drag on the front end. Everyone I talked to were opposed to this. Other thing about narrowing the street right now you in the you have to wait for cars to take turns to get through at the same time. Fourth Street didn't need a sidewalk we don't need one . OK. Another thing I have a tree that is 10 feet from the curb that might be a issue also. There are a lot of existing sidewalks that need fixing before new sidewalks are put in. Thank you Gary& Karen Voss 508 South 1st street Marshall Mn.



#2

received
03-31-2020

Public Works Department
334 W Main Street
Marshall Mo. 56258

Dear Council Members:

Just in case you guys put in this proposed sidewalk. There is no reason to tear up my driveway, you can run the sidewalk up to my driveway, people can walk across my driveway, there is nothing wrong with concrete in the sidewalk area. There is 34 feet on my lot for sidewalk. What would the cost of that sidewalk be for them guys to do it. If a lot I will do it. I worked on construction for 50 years. I know how to pour ~~concrete~~ ^{concrete}. I need a itemized statement on this proposed job. If it happens. One other thing my cost isn't the same as the people down the street is it?

Thank you for your cooperation.

Gary Voss
508 South 1st Street
Marshall Mo.

TO: Honorable Mayor and City Council

FROM: Annette Storm, Director of Admin Services

CC: Sharon Hanson, City Administrator
Jason Anderson, Director of Public Works

DATE: April 14, 2020

SUBJECT: Option to Delay Special Assessments

With the current COVID-19 Pandemic situation, staff are constantly looking for ways to help local taxpayers and to lessen their burden during this difficult time. With the two upcoming proposed street reconstruction projects, it is important that the City continue with operations but are always looking at the future impact it will have on local taxpayers.

The S 4th Street Reconstruction and S 1st Street Reconstruction are partially funded by special assessments. With the current hardship on our community, an option that wouldn't delay the project would be to delay certification to Lyon County on these assessment until 2022.

The special assessment process would proceed as defined in State Statute Chapter 429, but the payoff and certification dates wouldn't occur until October of 2021. This delay in certification would hopefully give taxpayers an additional year to get back on their feet before the assessments would be added to their 2022 taxes payable.

As these projects continue throughout this year, the delay of assessment wouldn't need to be decided until the assessment process begins this fall. This information is important as these projects are in the beginning phases to help ensure funding is in place and these projects will have minimal impact on future levy.

As we continue during this time of unknown, staff are critically making decisions that take into account the hardship this pandemic is creating for taxpayers, while trying to maintain critical functions for the City of Marshall.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 14, 2020
Category:	PUBLIC HEARING
Type:	ACTION
Subject:	Consider Resolution Approving Property Tax Abatement to Finance Certain Public Improvements in the City
Background Information:	<p>On Tuesday, March 10, 2020 the Council awarded a bid for construction of a new restroom facility at Freedom Park to Sussner Construction and demolition of existing facility to D&G Excavating.</p> <p>This public hearing is the first step to ensure funding for the Freedom Park Bathroom Project. An Abatement Bond is the funding mechanism that Minnesota State Statutes, Sections 469.1812 through 469.1815 allow the City to utilize.</p> <p>Tax Levy impact for this project will be roughly 21,667 (principal only) for tax years 2021-2026 for a total of \$130,000.</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	Approve Resolution Approving Property Tax Abatement to Finance Certain Public Improvements in the City

CITY OF MARSHALL, MINNESOTA

**RESOLUTION NO. _____
SECOND SERIES**

**RESOLUTION APPROVING PROPERTY TAX ABATEMENT TO
FINANCE CERTAIN PUBLIC IMPROVEMENTS IN THE CITY**

BE IT RESOLVED By the City Council of the City of Marshall, Lyon County, Minnesota (the “City”) as follows:

1. Recitals.

(a) The City has contemplated granting a property tax abatement in order to help finance certain public improvements, including improvements to a restroom at Freedom Park in the City (the “Project”), which will benefit certain property in the City, all pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (the “Act”).

(b) Pursuant to Section 469.1813, subdivision 1 of the Act, the City may grant an abatement of all or a portion of the taxes imposed by the City on a parcel of property to pay for all or part of the cost of acquisition or construction of public infrastructure, whether or not located on or adjacent to the parcel for which the tax is abated.

(c) The City has parcels located in the City, identified in EXHIBIT A hereto (the “Abatement Property”), which will be benefitted by the Project and from which the City proposes to abate a portion of the City’s share of taxes to help finance the Project, subject to all the terms and conditions of this resolution.

(d) The City intends to issue one or more series of general obligation bonds, a portion of which will be designated as tax abatement bonds in the approximate aggregate principal amount of \$130,000 and will be issued to pay the costs of the Project pursuant to the Act and are expected to be paid primarily through the collection of abatement revenues (as described herein).

(e) On the date hereof, the City Council held a public hearing on the question of the Abatement at which the views of all interested persons were heard, and said hearing was preceded by a notice of public hearing published in a newspaper of general circulation in the City more than ten days but less than 30 days before the hearing.

(f) The term “Abatement” means the City’s share of the real property taxes generated from the improvements on the Abatement Property, as described in Section 3 of this resolution.

2. Findings for the Abatement. The City Council hereby makes the following findings:

(a) The Council expects the benefits to the City of the Abatement to at least equal the costs to the City thereof.

(b) Granting the Abatement is in the public interest because it will help finance the Project, which is necessary to provide certain public facilities in the City, help provide access to services and additional recreation options for residents of the City, help provide an amenity in the City which will help attract and retain citizens, and help increase or preserve tax base by stimulating development and maintaining values in the area.

(c) The Property is not located in a tax increment financing district.

(d) In any year, the total amount of property taxes abated by the City by this and other resolutions, if any, does not exceed the greater of 10% of the net tax capacity of the City or \$200,000.

3. Terms of Abatement. The Abatement is hereby approved. The terms of the Abatement are as follows:

(a) The Abatement shall be for a maximum of 6 years and shall apply to the taxes payable in the years 2021 through 2026, inclusive.

(b) The City will abate the City's share of property tax amount which the City receives from the Property, in an amount not to exceed \$130,000.

(c) The maximum amount of Abatement authorized under this resolution is \$130,000. The maximum principal amount of bonds to be secured by Abatement under this resolution will not exceed the estimated sum of Abatement from the Property for the term authorized under this resolution.

(d) The Abatement shall be subject to all the terms and limitations of the Act.

Approved this April 14, 2020 by the City Council of the City of Marshall, Minnesota.

CITY OF MARSHALL, MINNESOTA

Mayor

Attest:

City Clerk

Exhibit A

Parcel ID Numbers for the "Property"

27-208023-0	27-572048-0	27-573003-0	27-573012-0	27-573026-0
27-208024-0	27-572049-0	27-573004-0	27-573013-0	27-573027-0
27-209023-0	27-572050-0	27-573005-0	27-573014-0	27-573028-0
27-209024-0	27-572051-0	27-573006-0	27-573021-0	27-574005-0
27-210022-0	27-572052-0	27-573009-0	27-573023-0	27-574006-0
27-572046-0	27-573001-0	27-573010-0	27-573024-0	27-574007-0
27-572047-0	27-573002-0	27-573011-0	27-573025-0	27-574008-0

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 14, 2020
Category:	PUBLIC HEARING
Type:	ACTION
Subject:	Consider Resolution Approving a Street Reconstruction Plan and Giving Preliminary Approval to the Issuance of Street Reconstruction Bonds
Background Information:	<p>This public hearing is the first step in the bonding process to finance certain street reconstruction projects proposed for 2020. There are two projects described in the Street Reconstruction Plan for 2020, which are, S 4th Street and S 1st Street Reconstructions.</p> <p>The overall tax levy impact for these two projects is an estimated 150,000 (principal), which will be spread out over 10 years (annual principal amount of 15,000).</p> <p>This Street Reconstruction Plan must be approved by a vote of a two-thirds majority of the members of the City Council present at the meeting.</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	Approve Resolution Approving a Street Reconstruction Plan and Giving Preliminary Approval to the Issuance of Street Reconstruction Bonds



MARSHALL

CULTIVATING THE BEST IN US

Five-Year Street Reconstruction Plan for the

City of Marshall, Minnesota

2020 through 2024

March 2020

City of Marshall

Five-Year Street Reconstruction Plan

2020 through 2024

PURPOSE

Street reconstruction is a major expenditure of city funds for the reconstruction of streets. Street reconstruction may include bituminous overlays, utility replacement and relocation and other activities incidental to street reconstruction, turn lanes and other improvements having a substantial public safety function, realignments, other modifications to intersect with state and county road, and the local share of state and county road projects. Except in the case of turn lanes, safety improvements, realignments, intersection modifications, and the local share of state and county road projects, street reconstruction and bituminous overlays does not include the portion of project costs allocable to widening a street or adding curbs and gutters where none previously existed. A Street Reconstruction Plan (“SRP”) is a document designed to anticipate street reconstruction expenditures and schedule them over a five-year period so that they may be purchased in the most efficient and cost-effective method possible. An SRP helps enable the matching of expenditures with anticipated income. As potential expenditures are reviewed, the city considers the benefits, costs, alternatives and impact on operating expenditures.

The City of Marshall, Minnesota (the “City”) believes the street reconstruction process is an important element of responsible fiscal management. Major capital expenditures can be anticipated and coordinated so as to minimize potentially adverse financial impacts caused by the timing and magnitude of capital outlays. This coordination of capital expenditures is important to the City in achieving its goals of adequate physical public assets, preservation of public assets and sound fiscal management. Good planning is essential for the wise and prudent use of limited financial resources.

The SRP is designed to be updated periodically. The Street Reconstruction Plan is a part of the City’s capital improvement plan. In this manner, it becomes an

ongoing fiscal planning tool that continually anticipates future capital expenditures and funding sources.

THE STREET RECONSTRUCTION PLANNING PROCESS

For the City to use its authority to finance expenditures under Minnesota Statutes, Section 475.58, Subdivision 3b, it must meet the requirements provided therein. The street reconstruction planning process is as follows:

The City staff prepares an SRP reflecting the street reconstruction projects anticipated to be undertaken within the next five years (based on their priority, fiscal impact, and available funding) and the estimated costs thereof. If general obligation bonding is deemed necessary, the City works with its financial advisor to prepare a bond sale and repayment schedule. A public hearing is held to solicit input from citizens on the SRP and the issuance of bonds. Notice of such hearing must be published in the official newspaper of the City at least 10, but not more than 28 days prior to the date of the public hearing. The City Council must approve the SRP and the sale of street reconstruction bonds by a vote of a two-thirds majority those members present at the meeting following the public hearing.

Voters may petition for requesting a vote (also known as a reverse referendum) on the issuance of street reconstruction bonds. If a petition bearing the signatures of voters equal to at least 5% of the votes cast in the last municipal general election requesting a vote on the issuance of street reconstruction bonds is received by the City Clerk within 30 days after the public hearing, the City may only issue general obligation street reconstruction bonds after approval by voters at an election. If no petition is submitted, general obligation street reconstruction bonds may be issued without an election.

In subsequent years, the process is repeated annually or as expenditures are completed and new needs arise.

I. PROJECT SUMMARY AND FINANCING

Street reconstruction projects anticipated to be undertaken within the next five years and the estimated costs thereof are set forth in Appendix A. Those

for which street reconstruction bonds are anticipated to be issued are marked with an asterisk in Appendix A and are currently anticipated to include the following:

2020 Street Reconstruction Bond Financed Expenditures – general obligation street reconstruction bonds are proposed to be issued in 2020 in an aggregate principal amount not to exceed \$1,400,000 for the South 4th Street Reconstruction Project and South 1st Street Reconstruction Project. Such bonds will be combined with other financing tools, including general obligation improvement bonds, to finance other capital improvements in the City.

Street reconstruction bonds are included in the amount of indebtedness of the City which cannot, under Minnesota Statutes, Section 475.53, exceed 3% of the assessor's taxable market value for the City ("TMV"). The proposed bonds will not exceed statutory limits.

All other foreseeable capital expenditures are expected to be financed through other revenue or financing sources.

APPENDIX A

YEAR *	PROJECT NUMBER: DESCRIPTION (PLAN-IT#)	TOTAL	SPECIAL ASSESSMENTS	WASTEWATER FUND	MMU	MUNICIPAL STATE AID	SURFACE WATER MANAGEMENT UTILITY	AD VALOREM
2020 *	North 1st Street (Main Street to Marshall Street) / West Marshall, W Redwood, W Lyon (North 1st to College) (SP 20) (CONTINGENT ON BLOCK 11 REDEVELOPMENT)	\$2,025,844	\$337,641	\$675,281	\$675,281	\$0	\$337,641	\$0
2020 *	Project Z75: South 4th Street Project-Phase I (Country Club Drive to Elaine Avenue) (SP 29)	\$3,572,800	\$198,000	\$474,900	\$775,000	\$1,650,000	\$474,900	\$0
2020	Parking Lot Repair (Rose Lot) (Streets 33)	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000
2020	New MERIT Dry Pond Outlet Piping (SWM 22)	\$334,542	\$0	\$0	\$0	\$0	\$334,542	\$0
2020	Legion Field Road Stormwater: Phase 1-Buffalo Ridge Basin (SWM 19)	\$553,436	\$0	\$0	\$0	\$0	\$553,436	\$0
2020	South 1st Reconstruction - Southview to George (SP 35)	\$1,070,000	\$90,000	\$230,000	\$300,000	\$0	\$300,000	\$150,000
2020	USACE Betterments	\$150,000	\$0	\$0	\$0	\$0	\$150,000	\$0
2020 *	2020 Street Mill & Overlays and ADA Improvements (SP 54)	\$625,000	\$0	\$0	\$0	\$0	\$0	\$625,000
	TOTAL 2020	\$8,531,621	\$625,641	\$1,380,181	\$1,750,281	\$1,650,000	\$2,150,518	\$975,000
2021	Camden Drive Reconstruction Project (SP 58)	\$1,582,000	\$395,000	\$264,000	\$264,000	\$0	\$264,000	\$395,000
2021	Fairview Street / Robin Hood Lane Project (SP 21)	\$1,750,000	\$875,000	\$0	\$0	\$875,000	\$0	\$0
2021 *	Industrial Park Replacement Project-Phase III (Halbur Road) (SP 36)	\$1,000,000	\$95,000	\$330,000	\$330,000	\$0	\$150,000	\$95,000
2021	State Aid Overlay (Southview Drive-Saratoga to Main) (SP 56)	\$327,000	\$0	\$0	\$0	\$327,000	\$0	\$0
2021	Woodland Way Reconstruction Project (SP 59)	\$192,000	\$48,000	\$32,000	\$32,000	\$0	\$32,000	\$48,000
2021	Williams Street Reconstruction (SP 57)	\$165,000	\$27,500	\$55,000	\$55,000	\$0	\$0	\$27,500
2021 *	Project Z07: West Lyon Street (College to N 5th St) / North 3rd Street Reconstruction (W Redwood to Main) (SP 27)	\$2,187,911	\$364,652	\$729,304	\$729,304	\$0	\$364,652	\$0
2021	Legion Field Road Stormwater Study: Phase 2-Parkway Filtration Basin (SWM 20)	\$533,832	\$0	\$0	\$0	\$0	\$533,832	\$0
	TOTAL 2021	\$8,612,743	\$1,805,152	\$1,410,304	\$1,410,304	\$1,202,000	\$1,344,484	\$1,440,500

YEAR *	PROJECT NUMBER: DESCRIPTION (PLAN-IT#)	TOTAL	SPECIAL ASSESSMENTS	WASTEWATER FUND	MMU	MUNICIPAL STATE AID	SURFACE WATER MANAGEMENT UTILITY	AD VALOREM
2022	Project ___ / MMU: T.H. 23 and Hackberry Drive Watermain Replacement Project (SP 53)	\$243,600	\$0	\$0	\$243,600	\$0	\$0	\$0
2022	Cheryl Avenue Reconstruction Project (SP 60)	\$1,000,000	\$225,000	\$175,000	\$375,000	\$0	\$0	\$225,000
2022	Tiger Drive Project (SP 15)	\$750,000	\$0	\$0	\$0	\$0	\$0	\$750,000
2022	Legion Field Road Stormwater Study: Phase 3-Legion Field Basin (SWM 21)	\$676,860	\$0	\$0	\$0	\$0	\$676,860	\$0
2022 *	2022 Street Mill & Overlays and ADA Improvements (SP 54)	\$725,000	\$0	\$0	\$0	\$0	\$0	\$725,000
	TOTAL 2022	\$3,395,460	\$225,000	\$175,000	\$618,600	\$0	\$676,860	\$1,700,000
2023	Legion Field Park River Stabilization Project (SP 43)	\$55,000	\$0	\$0	\$0	\$0	\$55,000	\$0
2023	Victory Park (Wayside Rest) River Stabilization Project (SP 45)	\$125,000	\$0	\$0	\$0	\$0	\$125,000	\$0
2023	Project Z__: Commerce Industrial Park-Phase III (Pacific Avenue) (SP 32-Part of)	\$1,746,384	\$0	\$0	\$873,192	\$0	\$0	\$873,192
2023	Commerce Industrial Park III - CSAH 33 Watermain Looping (SP 55)	\$245,080	\$0	\$0	\$122,540	\$0	\$0	\$122,540
2023 *	North 4th Street (West Marshall Street to Hudson Avenue) (SP 37)	\$3,000,000	\$600,000	\$990,000	\$990,000	\$0	\$120,000	\$300,000
2023	Bladholm Street River Stabilization Project (SWM 16)	\$319,000	\$0	\$0	\$0	\$0	\$319,000	\$0
2023	North High Street River Stabilization Project (SWM 17)	\$319,000	\$0	\$0	\$0	\$0	\$319,000	\$0
2023 *	Kennedy/Central/Washington Sanitary Sewer & Watermain Replacement Project (SP 44)	\$255,200	\$0	\$255,200	\$0	\$0	\$0	\$0
2023 *	2023 Street Mill & Overlays and ADA Improvements (SP 54)	\$775,000	\$0	\$0	\$0	\$0	\$0	\$775,000
	TOTAL 2023	\$6,839,665	\$600,000	\$1,245,200	\$1,985,732	\$0	\$938,000	\$2,070,732
2024	Project Z__: Commerce Industrial Park-Phase III (Gulf Avenue & Atlantic Avenue) (SP 32-Part of)	\$2,035,871	\$0	\$0	\$1,017,935	\$0	\$0	\$1,017,935
2024 *	2024 Street Mill & Overlays and ADA Improvements (SP 54)	\$825,000	\$0	\$0	\$0	\$0	\$0	\$825,000
	TOTAL 2024	\$2,860,871	\$0	\$0	\$1,017,935	\$0	\$0	\$1,842,935

CITY OF MARSHALL, MINNESOTA

**RESOLUTION NO. _____
SECOND SERIES**

**RESOLUTION APPROVING A STREET RECONSTRUCTION PLAN AND
GIVING PRELIMINARY APPROVAL TO THE ISSUANCE OF STREET
RECONSTRUCTION BONDS**

BE IT RESOLVED By the City Council of the City of Marshall, Lyon County, Minnesota (the “City”) as follows:

Section 1. Background.

1.01. The City is authorized under Minnesota Statutes, Section 475.58, subdivision 3b, as amended (the “Act”), to prepare a plan for reconstruction of streets in the City over the next five years, which includes a description of the street reconstruction to be financed, the estimated costs, and any planned reconstruction of other streets in the City over the next five years. Pursuant to the Act, the City may issue general obligation bonds to finance the cost of street reconstruction activities described in such plan.

1.02. Before the approval of the plan and the issuance of any general obligation bonds under the Act, the City is required to hold a public hearing on the plan and issuance of the bonds.

1.03. Pursuant to the Act, the City has caused to be prepared a five-year street reconstruction plan, entitled *Five-Year Street Reconstruction Plan for the City of Marshall, Minnesota* (the “Plan”), which describes expected street reconstruction activities in the City for the years 2020 through 2024.

1.04. The City has determined that it is in its best interests to give preliminary approval to the issuance and sale of street reconstruction bonds pursuant to the Act in the maximum principal amount of \$1,400,000 (the “Street Reconstruction Bonds”), to finance a portion of the costs described in the Plan, including the South 4th Street Reconstruction Project and South 1st Street Reconstruction Project.

1.05. On this date, the City Council held a public hearing on the Plan and the issuance of the Street Reconstruction Bonds, after publication of a notice of public hearing in the City’s official newspaper at least 10 days but no more than 28 days before the date of the public hearing.

Section 2. Plan Approved.

2.01. The City Council finds that the Plan will improve the City’s street system, which serves the interests of the City as a whole.

2.02. The Plan is approved in the form on file in City Hall.

Section 3. Bonds Authorized.

3.01. The City hereby gives preliminary approval to the issuance of Bonds in the maximum principal amount of \$1,400,000, in order to finance street reconstruction activities described in the Plan and costs of issuance of the Street Reconstruction Bonds, subject to further details regarding the sale of the Street Reconstruction Bonds to be set forth in a resolution to be considered by the City Council at a subsequent meeting.

3.02. If a petition requesting a vote on the issuance of the Street Reconstruction Bonds, signed by voters equal to 5% of the votes cast in the last municipal general election, is filed with the City Clerk within 30 days of the date of the public hearing, the City may issue the Street Reconstruction Bonds only after obtaining approval of a majority of voters voting on the question at an election.

3.03. City staff are authorized and directed to take all other actions necessary to carry out the intent of this resolution.

Approved this April 14, 2020 by the City Council of the City of Marshall, Minnesota.

CITY OF MARSHALL, MINNESOTA

Mayor

Attest:

City Clerk

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 14, 2020
Category:	AWARD OF BIDS
Type:	ACTION
Subject:	Project Z75 / SAP 139-124-004: South 4 th Street Reconstruction Project –1) Resolution Declaring Official Intent Regarding The Reimbursement Of Expenditures With The Proceeds Of Tax-Exempt Bonds; 2) Resolution Accepting Bid (Awarding Contract).
Background Information:	<p>This project consists of the following: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4th Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, new 5-ft. sidewalk on the west side of the street, driveway aprons, water services, and sewer services to the right-of-way.</p> <p>On April 10, 2020, bids were received for the above-referenced project. Three bids were received as shown on the attached Resolution Accepting Bid. The low bid was from R&G Construction Co. of Marshall, Minnesota, in the amount of \$2,583,754.90. The engineer’s estimate was \$2,626,000.00.</p>
Fiscal Impact:	<p>The above-referenced project, or a portion thereof, may be financed by the sale of bonds with repayment coming from assessments and Debt Service Fund Levy. It is required that action be authorized by City Council via Resolution Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds.</p> <p>Attached is the “Resolution Accepting Bid” awarding the contract to R&G Construction Co. of Marshall, Minnesota, in the amount of \$2,583,754.90.</p> <p>The estimated total project cost including 5% allowance for contingencies and 16% for engineering and administrative costs is \$3,147,013.47.</p> <p>All improvements will be assessed according to the current Special Assessment Policy, including but not limited to participation from Municipal State Aid System (MSAS), Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.</p> <p>The financing and cost participation will be forthcoming and addressed at the time of the Resolution Declaring Cost to be Assessed.</p>
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	<p>Recommendation No. 1 that the Council adopt RESOLUTION NUMBER XXXX, which provides for Resolution Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds for Project Z75 / SAP 139-124-004: South 4th Street Reconstruction Project.</p>

Recommendation No. 2

that the Council adopt RESOLUTION NUMBER XXXX, which provides for the Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement R&G Construction Co. of Marshall, Minnesota, in the amount of \$2,583,754.90 for Project Z75 / SAP 139-124-004: South 4th Street Reconstruction Project.

RESOLUTION NUMBER _____, SECOND SERIES

**DECLARATION OF OFFICIAL INTENT
REGARDING THE REIMBURSEMENT OF EXPENDITURES
WITH THE PROCEEDS OF TAX-EXEMPT BONDS**

WHEREAS, under regulations adopted by the Secretary of the Treasury of the United States of America, the City of Marshall, Minnesota (the "City") is required to make a declaration of its official intent prior to making a capital expenditure, if it intends to be reimbursed for such capital expenditure at a future date from the proceeds of a tax-exempt bond; and

WHEREAS, the City intends to make capital expenditures with respect to the project described below and also intends to reimburse the fund or account described below from which the capital expenditure will be initially paid from the proceeds of an issue of tax-exempt bonds issued at a future date.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City as follows:

1. A general functional description of the project for which the expenditures to be reimbursed are paid is set forth below:

PROJECT Z75/SAP 139-124-004: SOUTH 4TH STREET RECONSTRUCTION PROJECT - This project consists of the following: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4th Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, new 5-ft. sidewalk on the west side of the street, driveway aprons, water services, and sewer services to the right-of-way.

The principal amount of debt expected to be issued for the project referred to above will not exceed \$3,175,000.00.

2. The fund or account from which the expenditures to be reimbursed are to be paid and the general functional purpose of the fund or account is set forth below:

Capital Improvements Projects Fund

3. The City reasonably expects to reimburse the expenditures referred to above with the proceeds of tax-exempt bonds.
4. This statement of the official intent of the City is a declaration of official intent under the regulations adopted by the Secretary of the Treasury of the United States of America.

Passed and adopted by the City Council this 14th day of April, 2020.

ATTEST:

City Clerk

Mayor

This Instrument Drafted By: Jason R. Anderson, P.E.; Director of Public Works/City Engineer

**RESOLUTION NUMBER _____, SECOND SERIES
RESOLUTION ACCEPTING BID (AWARD CONTRACT)**

WHEREAS, pursuant to an advertisement for bids for the following project:

PROJECT Z75 / SAP 139-124-004: SOUTH 4TH STREET RECONSTRUCTION PROJECT - This project consists of the following: Reconstruction and utility replacement on South 4th Street from the intersection of Elaine Avenue and South 4th Street to the intersection of Country Club Drive and South 4th Street; Sanitary sewer, watermain, and storm sewer replacement on entire road. This project will also include new curb & gutter, new 5-ft. sidewalk on the west side of the street, driveway aprons, water services, and sewer services to the right-of-way.

bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Bidder	Bid Amount
R&G Construction Co. Marshall, MN	\$2,583,754.90
Duininck, Inc. Prinsburg, MN	\$2,717,441.50
Kuechle Underground, Inc. Kimball, MN	\$2,721,741.00

AND WHEREAS, R&G Construction Co. of Marshall, Minnesota, is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with R&G Construction Co. of Marshall, Minnesota, in the amount of \$2,583,754.90, in the name of the City of Marshall for the above referenced project, according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

Passed and adopted by the City Council this 14th day of April, 2020.

ATTEST:

City Clerk

Mayor

This Instrument Drafted By: Jason R. Anderson, P.E.; Director of Public Works/City Engineer



**CITY ENGINEERS OFFICE
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258**

South 4th Street

DATE
11/5/19

Proposed Project Limits

Page 41

1 OF 1

Meeting Date:	Tuesday, April 14, 2020
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Wastewater Treatment Facilities Improvement Project – Consider Application for Payment No. 9 to Magney Construction, Inc.; 2) Consider Payment of Invoice 0248176 to Bolton & Menk, Inc.
Background Information:	<p>Attached are two invoices as follows for the above-referenced project:</p> <ol style="list-style-type: none"> 1) Application for Payment No. 9 to Magney Construction, Inc. of Chanhassen, Minnesota, in the amount of \$858,630.46 2) Invoice 0248176 to Bolton & Menk, Inc., of Mankato, Minnesota, in the amount of \$19,803.40 <p>As this project is financed with a Public Facilities Authority low interest loan through the State of Minnesota, pay applications are required to be placed on the City Council agenda for approval.</p>
Fiscal Impact:	This project is financed with a Public Facilities Authority low interest loan through the State of Minnesota.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	<p>Recommendation No. 1 that the Council authorize Application for Payment No. 9, per the recommendation of the City’s consultant, Bolton & Menk, Inc., to Magney Construction, Inc. of Chanhassen, Minnesota, in the amount of \$858,630.46.</p> <p>Recommendation No. 2 that the Council authorize payment of Invoice 0248176 to Bolton & Menk, Inc., of Mankato, Minnesota, in the amount of \$19,803.40.</p>

Application for Payment No. 9

To: The City of Marshall, MN
 From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317
 Contract: _____
 Project: Wastewater Treatment Facility Improvements

Owners Contract No. _____ Engineer's Project No. T22.115360
 Date of this Invoice: 4/2/2020
 Invoice Work Period: March 1-31, 2020

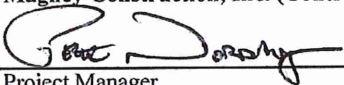
1) Original Contract amount	<u>\$14,074,300.00</u>
2) Change Orders to date	<u>\$0.00</u>
3) Revised Contract amount	<u>\$14,074,300.00</u>
4) Value completed to date	<u>\$5,277,056.58</u>
5) Materials stored on site	<u>\$722,529.20</u>
6) Total Earned to date	<u>\$5,999,585.78</u>
7) Amount retained	<u>\$299,979.29</u>
8) Amount previously paid	<u>\$4,840,976.03</u>
Amount due this Payment	<u>\$858,630.46</u>

Accompanying Documentation:

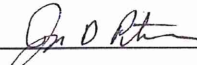
CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

Magney Construction, Inc. (Contractor)

By: 
 Project Manager

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Owner: City of Marshall Engineer: Bolton & Menk
 By: _____ By: 
 Date: _____ Date: 4-2-20

Contractor: Magney Construction, Inc.
 Owner: City of Marshall, MN
 Project: Wastewater Treatment Facility Improvements
 BMI Project No. T22.115360

APPLICATION FOR PAYMENT SCHEDULE

Date of Application:
 Work Completed Through:

Spec. Section	Pay Application #7 Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish	
0520	Bond & Insurance	\$ 168,892	168,892.00	0.00	0.00	168,892.00	100%	0.00	
1000	Mobilization	\$ 696,545	545,926.00	0.00	0.00	545,926.00	78%	150,619.00	
1010	Supervision & General Conditions	\$ 276,000	97,000.00	13,000.00	0.00	110,000.00	40%	166,000.00	
1020	General Construction Allowance	\$ 250,000	2,346.29	16,360.96	0.00	18,707.25	7%	231,292.75	
1021	Building Permit Allowance	\$ 10,000	7,499.38	0.00	0.00	7,499.38	75%	2,500.62	
2060	Demolition of Existing WWTP Facilities:								
	Trickling Filter Pump Station Top	\$ 4,650	0.00	0.00	0.00	0.00	0%	4,650.00	
	Trickling Filter Pump Station Pumps/Piping	\$ 3,480	0.00	0.00	0.00	0.00	0%	3,480.00	
	Sludge Control Structure	\$ 13,540	0.00	0.00	0.00	0.00	0%	13,540.00	
	Control Building Pumps and Piping	\$ 5,850	0.00	0.00	0.00	0.00	0%	5,850.00	
	Blower Building Blowers and Piping	\$ 6,420	0.00	0.00	0.00	0.00	0%	6,420.00	
	Trickling Filter Roof/Medial/Rotary Distributor	\$ 62,460	60,460.00	0.00	0.00	60,460.00	97%	2,000.00	
	Aeration Equipment and Piping	\$ 17,500	0.00	0.00	0.00	0.00	0%	17,500.00	
	Intermediate Clarifier Equipment	\$ 26,417	0.00	0.00	0.00	0.00	0%	26,417.00	
2140	Dewatering	\$ 19,555	17,555.00	0.00	0.00	17,555.00	90%	2,000.00	
2210	Finish Grading	\$ 14,320	0.00	0.00	0.00	0.00	0%	14,320.00	
2221	Structure Excavation - Final Clarifier and Splitter Box	\$ 71,200	0.00	0.00	0.00	0.00	0%	71,200.00	
2220A	Structure Excavation - Sludge Storage Structure	\$ 133,600	133,600.00	0.00	0.00	133,600.00	100%	0.00	
2221A	Backfill of Structures - Final Clarifier and Splitter Box	\$ 91,500	0.00	0.00	0.00	0.00	0%	91,500.00	
2370	Backfill of Structures - Sludge Storage Structure	\$ 172,620	142,620.00	0.00	0.00	142,620.00	83%	30,000.00	
2550	Erosion and Sediment Control	\$ 12,400	6,500.00	0.00	0.00	6,500.00	52%	5,900.00	
2551	Site Utilities	\$ 565,333	86,500.00	0.00	4,706.62	91,206.62	16%	474,126.38	
2600	Bypass Piping	\$ 49,504	0.00	0.00	0.00	0.00	0%	49,504.00	
2800	Roads, Walks and Curbs	\$ 22,540	0.00	0.00	0.00	0.00	0%	22,540.00	
2920	Fencing	\$ 12,200	5,500.00	0.00	0.00	5,500.00	45%	6,700.00	
3200	Seeding	\$ 6,100	0.00	0.00	0.00	0.00	0%	6,100.00	
3201	Rebar - Materials	\$ 678,400	632,656.69	0.00	27,484.39	660,141.08	97%	18,258.92	
3300	Rebar - Labor	\$ 457,600	419,080.00	0.00	0.00	419,080.00	92%	38,520.00	
	Concrete Work								
	Clarifier Splitter Structure	\$ 71,760	0.00	0.00	0.00	0.00	0%	71,760.00	
	Final Clarifier	\$ 214,650	0.00	0.00	0.00	0.00	0%	214,650.00	
	Control Structure	\$ 29,075	0.00	0.00	0.00	0.00	0%	29,075.00	
	Sludge Storage Tank	\$ 2,180,839	1,893,653.00	126,931.38	0.00	2,020,584.38	93%	160,254.62	
	Miscellaneous Concrete	\$ 1,860.00	0.00	0.00	0.00	0.00	0%	1,860.00	
3410	Precast Double Tees	\$ 448,980	129,540.00	25,000.00	0.00	154,540.00	34%	294,440.00	

Contractor: Magney Construction, Inc.
 Owner: City of Marshall, MN
 Project: Wastewater Treatment Facility Improvements
 BMI Project No. 122-115360

APPLICATION FOR PAYMENT SCHEDULE

Date of Application:
 Work Completed Through:

Spec.	Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
3411	Pre-cast Hollow Core Planks							
3460	Pre-cast Non-Architectural Wall Panels	\$ 456,850	74,559.00	0.00	21,090.00	95,649.00	21%	361,201.00
5100	Structural Metals, Misc Metals and Handrail	\$ 7,820	6,796.00	0.00	0.00	6,796.00	87%	1,024.00
5500	Access Hatches	\$ 279,400	0.00	0.00	0.00	0.00	0%	279,400.00
7535	Fully Adhered Membrane Roofing & Sheet Metal	\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
7900	Joint Sealant	\$ 22,540	0.00	0.00	0.00	0.00	0%	22,540.00
8110	Hollow Metal Doors, Frames and Hardware	\$ 299,000	0.00	0.00	0.00	0.00	0%	299,000.00
9960	Painting	\$ 3,690	0.00	0.00	0.00	0.00	0%	3,690.00
10400	Identifying Devices	\$ 212,600	44,274.04	0.00	0.00	44,274.04	21%	168,325.96
11213	Vertical Non-Clog Solids Handling Pumps	\$ 143,100	0.00	0.00	0.00	0.00	0%	143,100.00
11214	Vertical Turbine Pumps	\$ 17,400	0.00	0.00	0.00	0.00	0%	17,400.00
11311	Submersible Centrifugal Pumps	\$ 36,400	32,840.00	0.00	0.00	32,840.00	90%	3,560.00
11312	Replace Vaughan Chopper Pump	\$ 54,750	0.00	0.00	0.00	0.00	0%	54,750.00
11316	Progressive Cavity Pumps	\$ 96,560	96,560.00	0.00	0.00	96,560.00	100%	0.00
11321	Grit Separation Equipment	\$ 428,500	0.00	0.00	0.00	0.00	0%	428,500.00
11351	Clarifier Equipment - Suction Type Clarifier	\$ 135,840	0.00	0.00	0.00	0.00	0%	135,840.00
11365	Gravity Actuated Rotary Distributor	\$ 345,600	0.00	0.00	0.00	0.00	0%	345,600.00
11366	Trickling Filter Media	\$ 650,000	0.00	0.00	483,118.19	483,118.19	74%	166,881.81
11372	Blower Allowance	\$ 4,630	0.00	0.00	0.00	0.00	0%	4,630.00
11374	Blower System (Positive Displacement w/ Enclosure)	\$ 82,900	0.00	0.00	0.00	0.00	0%	82,900.00
11376	Fine Pore Membrane Aeration Equipment	\$ 6,800	0.00	0.00	0.00	0.00	0%	6,800.00
11376	Hybrid Blower System	\$ 185,300	0.00	0.00	0.00	0.00	0%	185,300.00
13126	Circular Tank Covers	\$ 266,500	0.00	0.00	0.00	0.00	0%	266,500.00
13262	Long Term Storage Mixing System	\$ 140,000	0.00	0.00	0.00	0.00	0%	140,000.00
13263	ATAD Equipment Replacement	\$ 29,850	0.00	0.00	0.00	0.00	0%	29,850.00
13263	ATAD Equipment Installation	\$ 900	0.00	0.00	0.00	0.00	0%	900.00
13320	Blower Master Control Panel	\$ 10,500	0.00	0.00	0.00	0.00	0%	10,500.00
13890	Slide Gates	\$ 31,200	0.00	0.00	14,310.00	14,310.00	46%	16,890.00
14620	Fiberglass Baffles and Weir Plates	\$ 9,200	0.00	0.00	7,982.75	7,982.75	87%	1,217.25
15060	Portable Hoist	\$ 307,200	204,749.43	0.00	21,608.08	226,357.51	74%	80,842.49
15060	Process Piping - Materials	\$ 172,800	10,000.00	0.00	0.00	10,000.00	6%	162,800.00
15060	Process Piping - Labor	\$ 744,040	167,327.41	0.00	119,204.04	286,531.45	39%	457,508.55
15100	Valves - Materials	\$ 1,600	0.00	0.00	0.00	0.00	0%	1,600.00
15130	Gauges	\$ 11,600	0.00	0.00	0.00	0.00	0%	11,600.00
15140	Pipe Supports and Anchors	\$ 34,500	34,300.00	0.00	0.00	34,300.00	99%	200.00
15150	Stainless Steel Manways w/ Blind Flanges							

Contractor: Magney Construction, Inc.
 Owner: City of Marshall, MN
 Project: Wastewater Treatment Facility Improvements
 BMI Project No. T22.115360

APPLICATION FOR PAYMENT SCHEDULE

Date of Application:
 Work Completed Through:

Spec.	Section	Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
		Pay Application #7							
15250	Plumbing		\$ 14,800	0.00	0.00	0.00	0.00	0%	14,800.00
15500	HVAC		\$ 97,800	0.00	0.00	23,025.13	23,025.13	24%	74,774.87
16010	Electrical - Mobilization, Permits and Job Overhead		\$ 100,000	50,000.00	0.00	0.00	50,000.00	50%	50,000.00
16100	Basic Materials and Methods		\$ 260,575	25,030.00	0.00	0.00	25,030.00	10%	235,545.00
16150	Motors		\$ 20,000	0.00	0.00	0.00	0.00	0%	20,000.00
16400	Electrical Distribution		\$ 83,000	0.00	0.00	0.00	0.00	0%	83,000.00
16900	Starters and Motor Control Centers		\$ 463,000	0.00	0.00	0.00	0.00	0%	463,000.00
16950	Instrumentation and Controls		\$ 958,165	0.00	0.00	0.00	0.00	0%	958,165.00
16990	Computer Allowance		\$ 50,000	0.00	0.00	0.00	0.00	0%	50,000.00
		Totals	14,074,300.00	5,095,764.24	181,292.34	722,529.20	5,999,585.78	43%	8,074,714.22
		Original Contract amount	0.00	14,074,300.00					
		Change Orders to date		0.00					
		Revised Contract amount		14,074,300.00					
		Value completed to date		5,277,056.58					
		Materials stored on site		722,529.20					
		Total Earned to date		5,999,585.78					
		Amount retained		299,979.29					
		Amount previously paid		4,840,976.03					
		Amount due this Payment		858,630.46					



MEMORANDUM

Date: April 2, 2020
To: Bob Van Moer, Wastewater Treatment Superintendent
From: Jon D. Peterson, P.E., Project Engineer *JDP*
Subject: Wastewater Treatment Facility Improvements – Magney Construction Inc.
Pay Request No. 9
City of Marshall, Minnesota
Project No.: T22.115360

INTRODUCTION

Pay Request No. 9 for the above-referenced project in the amount of \$858,630.46 is being submitted for approval.

DISCUSSION

This pay application covers work completed on the project through March 31, 2020. The Contractor has begun placing shoring form work for the top slab of the sludge storage tank. Delivery and placement of pre cast concrete panels for the sludge storage pump building has also begun. Significant delivered materials include the aeration blowers, process valves and manholes. We recommend approval of the attached Request for Payment No. 9.

BUDGET IMPACT

This expenditure is part of the overall wastewater treatment facility improvements project and will be covered by the PFA loan proceeds.

ACTION REQUESTED

Approve the attached pay request from Magney Construction Inc. in the total amount of \$858,630.46.



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



City of Marshall
 Wastewater Treatment Facility
 Bob Van Moer, Wastewater Superintendent
 600 Erie Street
 Marshall, MN 56258

March 27, 2020
 Project No: T22.115360
 Invoice No: 0248176
 Client Account: MARS

Marshall/WWTF Improvements

Marshall WWTF Improvement

Professional Services per Agreement from February 8, 2020 through March 20, 2020:

Construction Services (004)

Professional Services

	Hours	Amount	
Meetings/Hearing/Presentation			
Principal	93.00	17,205.00	
Contract Admin/Construction Engineering			
Design Engineer	6.00	1,110.00	
Grant/Funding Application			
Specialist	3.00	367.50	
Totals	102.00	18,682.50	
Total Labor			18,682.50

Consultants

KFI Engineers-Karges-Faulconbridge, Inc.		1,019.00	
Total Consultants	1.10 times	1,019.00	1,120.90

Billing Limits

	Current	Prior	To-Date
Total Billings	19,803.40	169,143.73	188,947.13
Limit			900,000.00
Remaining			711,052.87

Total this Task \$19,803.40

Total this Invoice \$19,803.40

VENDOR # 0724
 INVOICE # 0248176
 \$ AMOUNT 19,803.40
 DATE 3-27-20
 ACCT & PROJ # 1002905815520-W13
 DESCRIPTION WWTF Impr.
 SIGNATURE Scott Menk



CORPORATE HEADQUARTERS
 670 COUNTY ROAD B WEST
 ST. PAUL, MN 55113

RECEIVED MAR 10 2020

Jon Peterson
 Bolton & Menk, Inc.
 1960 Premier Drive
 Mankato, MN 56001

Kelly Yahnke

March 9, 2020
 Project No: 19-085.00
 Invoice No: 47134

City of Marshall MN Waste Water Treatment Facility Improvements
Professional Services through February 29, 2020

	Hours	Rate	Amount	
Schmidt, Steven	2.00	163.00	326.00	
Wentz, Thomas	3.50	198.00	693.00	
Totals	5.50		1,019.00	
Total Labor				1,019.00
			Total this Invoice	\$1,019.00

Billings to Date

	Current	Prior	Total
Labor	1,019.00	5,679.00	6,698.00
Totals	1,019.00	5,679.00	6,698.00

KFI		WJW	
PROJECT	TASK	ACCOUNT	AMOUNT
		5120	\$ 1019.00
			\$

Billing Backup

Monday, March 9, 2020

KFI Engineers

Invoice 47134 Dated 3/9/2020

12:47:02 PM

			Hours	Rate	- Amount	
428	Schmidt, Steven	2/17/2020	2.00	163.00	326.00	
419	Wentz, Thomas	2/12/2020	1.00	198.00	198.00	
419	Wentz, Thomas	2/13/2020	.50	198.00	99.00	
419	Wentz, Thomas	2/18/2020	2.00	198.00	396.00	
	Totals		5.50		1,019.00	
	Total Labor					1,019.00

Total this Project \$1,019.00

Total this Report \$1,019.00



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 14, 2020
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of Temporary COVID-19 Employee Leave Policies
Background Information:	<p>In response to the COVID-19 outbreak, the federal government passed the Families First Coronavirus Response Act (FFCRA), which expands access to emergency paid sick leave, protects families' financial security, and mitigates the spread of the coronavirus. All public employers and employers with fewer than 500 employees are required to comply with this law.</p> <p>Attached are two Temporary COVID-19 Employee Leave Policies for your consideration. The FFCRA provides for two types of paid emergency leave for employees: 1) Emergency Paid Sick Leave; and 2) Emergency Public Health Leave (an expansion of the federal FMLA). These policies are retroactive to April 1, 2020 and will expire on December 31, 2020 in accordance with the FFCRA. These policies apply to all City employees (full-time, part-time, paid-on-call, temporary/seasonal personnel).</p> <p>Staff have carefully reviewed the guidance and directives provided by the Department of Labor (DOL). Both draft policies comply with the directives and guidance. The DOL directives and guidance specific to the Act includes 79 Q&A, which is linked here. https://www.dol.gov/agencies/whd/pandemic/ffcra-questions</p> <p>The policies describe who is eligible, qualifying reasons for leaves, lengths of leave, and pay/benefits, which are all prescribed by the DOL. There are 6 possible reasons an employee could qualify for Paid Sick Leave, and 1 possible reason an employee could qualify for Emergency Public Health Leave. The amount and duration of paid leave the employee is entitled to will vary based upon the qualifying reason for leave. A brief summary comparison chart from Gallagher is included in your background materials for a quick reference on the similarities and differences between the leaves.</p> <p>Per the League of MN Cities recommendation, these policies comply with the IRS language regarding supporting documentation to be required for each of the leave situations, in the event the City becomes eligible for tax credits. We will work with employees to ensure that supporting documentation requirements are reasonable and do not add to the burden being experienced by our health care facilities. We understand that where an employee is treating locally at Avera, in accordance with a CDC recommendation, Avera is not providing sick notes from providers. The City can still comply with the IRS requirements by requesting other supporting information from an employee, such as: name of the clinic, hospital, or tele-med service and the name of health care professional that advised the employee to self-quarantine. If an employee becomes ill with COVID-19 symptoms, he/she is allowed to utilize Emergency Paid Sick Leave to seek a medical diagnosis or if a health care provider advises him/her to self-quarantine. An employee may not utilize Emergency Paid Sick leave if he/she unilaterally decides to self-quarantine for an illness without medical advice, even if he/she has COVID-19 symptoms.</p> <p>These policies are drafted to be consistent with the City's existing personnel policies. Where permitted by law, the policies align with existing City policies related to the required use of existing leave accruals. For example: a full-time employee that qualifies for Public Health Emergency Leave due to a daycare closure will be required to utilize his/her existing leave accruals concurrently with the leave time approved (after the first two weeks); that is, the City is required to pay 2/3 of the employee's normal wages and the employee will be required to substitute the remaining 1/3 with the use of accruals. If the employee exhausts the available leave accruals (except sick and funeral leave), the City will, as required by law, continue to pay the employee 2/3 of his/her normal pay (up to \$200 per day) for the duration of</p>

	<p>requested, up to 12 workweeks of total FMLA entitlement. Conversely, an employee who qualifies for Emergency Paid Sick Leave cannot be required by the City to utilize existing leave accruals. For example: if an employee is caring for a spouse or a child with confirmed COVID-19, or the spouse or child has been advised to quarantine by a health care provider, the employee is entitled to 2/3 of his/her normal pay (up to \$200 per day) for a maximum of two weeks. In this scenario, the employee can elect, but cannot be required, to utilize their leave accruals to supplement the 2/3 pay.</p> <p>Part-time and temporary employees are also eligible for both of the leave policies; however, their pay entitlement is calculated based on the average number of hours the employee is normally scheduled to work in a two-week period. Staff will utilize the directives provided by the DOL in properly calculating pay benefits for part-time and temporary employees who request the leave. The law also allows Employers to exempt health care providers and emergency responders. We will consider requests from emergency responders on a case-by-case basis, which is permitted under this law.</p> <p>Staff have developed employee leave request forms for each of the two leave benefits. The process by which an employee requests the leave is described in the policies and is consistent with our current HR practices relating to other types of leaves (FMLA, medical leaves, personal leaves, etc.).</p> <p>The City has posted the proper <i>Employee Rights</i> posters in all our facility locations and sent the poster via email to all City employees as well, since we have employees who are working from home at this time.</p>
Fiscal Impact:	
Alternative/ Variations:	None recommended.
Recommendations:	That the Council approves the Temporary COVID-19 Employee Leave Policies

CITY OF MARSHALL

TEMPORARY COVID-19 EMPLOYEE LEAVE POLICIES

Adopted by the City Council on [enter date].

Introduction and Purpose

In response to the COVID-19 outbreak, the federal government passed the Families First Coronavirus Response Act (FFCRA), which includes two types of paid emergency leave:

- Emergency Paid Sick Leave; and
- Public Health Emergency Leave (an expansion of the federal Family and Medical Leave Act (FMLA)).

In response to these changes in federal law, the City of Marshall (the “City”), adopts the two temporary policies described below, retroactive to April 1, 2020, and to expire on December 31, 2020.

These policies are in addition to the City’s existing leave policies. The purpose of these policies is to allow employees to care for their own health needs and/or those of their family members.

Emergency Paid Sick Leave Policy

This Emergency Paid Sick Leave Policy provides paid protection to employees who are unable to work due to complications related to COVID-19. This policy is effective April 1, 2020 through December 31, 2020.

Eligibility

All current employees of the City who have been employed for a least one calendar day as of April 1, 2020 are eligible for leave under this policy. The eligibility of emergency responders will be determined on a case-by-case basis by the City Administrator. The City reserves the right to approve, deny, and/or rescind leaves requested by emergency responders.

Qualifying Reasons

Eligible employees may use this leave if they are unable to work (on-site) or telework because they are:

1. Subject to a Federal, State, or local quarantine or isolation order related to COVID-19.
2. Advised by a health care provider to self-quarantine related to COVID-19.
3. Experiencing symptoms of COVID- 19 and seeking a medical diagnosis.
4. Caring for an individual who is subject to a quarantine or isolation order (by federal, state, or local order), or as advised by a health care provider.
5. Caring for your son or daughter, whose school or place of care has been closed, or the child care provider is unavailable, due to COVID-19 precautions.
6. Experiencing any other substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor.

Length of Leave

Full-time regular employees are entitled to a maximum of 80 hours of Emergency Paid Sick Leave.

Part-time employees, including variable hour, paid-on-call, temporary, seasonal, and interns are entitled to leave for his/her average number of hours worked during a typical two-week period. The two-week period shall be determined by the City.

Employees using Emergency Paid Sick Leave for qualifying reasons (1)-(4), and (6) must take paid sick leave in full-day increments until either: 1) the full amount of leave is exhausted; or 2) there is no longer a qualifying reason for taking paid sick leave. Employees who are able to telework may use Emergency Paid Sick Leave for qualifying reasons (1)-(4), and (6) in partial-day increments upon approval of the Division Director and the City Administrator. Additionally, under these conditions an employee may also qualify for FMLA, which shall run concurrently with Emergency Paid Sick Leave, and all other regular FMLA policies and procedures shall apply.

Employees using Emergency Paid Sick Leave for qualifying reason (5), to care for a child(ren) whose school or place of care is closed or unavailable due to COVID-19 precautions, may use the Emergency Paid Sick Leave intermittently or on a reduced schedule with the approval of the employee's Division Director and the City Administrator. Additionally, under this qualifying reason, the employee may also be entitled to leave under the Public Health Emergency Leave Policy, described below.

An employee may qualify for leave under two or more qualifying reasons, but each employee is only eligible for a maximum of 10 workdays (80 hours for a full-time employee) of Emergency Paid Sick Leave.

Pay and Benefits

Under qualifying reasons (1), (2), and (3) an employee is paid 100% of their regular rate of pay up to \$511 per day (\$5,110 in the aggregate).

Under the qualifying reasons (4), (5), and (6) an employee is paid 2/3 of their regular rate of pay, up to \$200 per day (\$2,000 in the aggregate). Under the qualifying reasons (4), (5), and (6), an employee may elect to supplement the 2/3 of regular rate pay with accrued vacation, sick, comp time, personal time, or floating holiday, not to exceed 100% of their normal weekly earnings.

Employees who have elected group health coverage under the City's plans will continue receiving that coverage while on leave. Employees must continue to make their normal contributions to the cost of health coverage.

Regular Rate of Pay

The City shall calculate the employee's regular rate of pay in accordance with section 7(e) of the Fair Labor Standards Act of 1938.

Process

An employee who requests leave under this policy shall notify his/her direct supervisor as soon as practically possible and comply with normal call-in procedures. The employee should complete the Emergency Paid Sick Leave Request Form. Leave requests shall be submitted to the Human Resources Manager, who shall make all eligibility determinations.

The City may require supporting documentation, including a notice from a medical provider, or notice of closure or availability from the employee's child's school, place of care, or child care provider.

An employee who unilaterally decides to self-quarantine for an illness without medical advice, even if he/she has COVID-19 symptoms, is not eligible for Paid Sick Leave under this law.

An employee on leave must follow normal department call-in procedures to report absences, unless otherwise directed by a supervisor. An employee on leave must report their status and intent to return to work to their supervisor, as directed.

Public Health Emergency Leave Policy

This Public Health Emergency Leave policy is a temporary expansion of the federal Family and Medical Leave Act (FMLA) to provide pay and benefit protection to employees who are unable to work because they are caring for a son or daughter whose school or place of care has been closed, or the child care provider is unavailable, due to COVID-19 precautions. This policy is effective April 1, 2020 through December 31, 2020.

Eligibility

All current employees of the City who have been employed for at least 30 calendar days prior to their leave request are eligible for benefits under this policy. The eligibility of emergency responders will be determined on a case-by-case basis by the City Administrator. The City reserves the right to approve, deny, and/or rescind leaves requested by emergency responders.

Qualifying Reasons

Eligible employees qualify for this policy if they are unable to work (on-site), or telework, because they are caring for a son or daughter whose school or place of care has been closed, or the child care provider is unavailable, due to COVID-19 precautions.

Duration

Employees are eligible for up to 12 weeks of leave under this policy. However, eligibility depends on the employee's remaining FMLA leave balance. Employees may take a total of 12 work weeks for FMLA or Public Health Emergency Leave reasons during a 12-month period measured forward from the first date of FMLA or Public Health Emergency Leave usage.

Reduced Schedule

Leave under this policy may be used intermittently or on a reduced schedule with the approval of the employee's Division Director and City Administrator. Additionally, the employee may qualify for leave under the Emergency Paid Sick Leave Policy, described above.

Pay and Benefits

The first 10 workdays of Public Health Emergency Leave under the FFCRA are unpaid. However, during the first 10 workdays, an employee may elect to substitute Emergency Paid Sick Leave, if available, or their own leave accruals (e.g., vacation, sick, personal leave, comp time, or floating holiday), or a combination of both, not to exceed 100% of their normal weekly earnings.

After the first 10 workdays of leave, the employee is eligible for up to 10 weeks of Public Health Emergency Leave at 2/3 their regular rate of pay, up to \$200 per day (no more than \$10,000 total). The City will require employees to utilize their existing paid leave accruals to supplement the remaining 1/3 pay from their vacation, comp time, personal leave, or floating holiday accruals concurrent with the

leave time taken, the combination of both not to exceed 100% of their normal weekly earnings. An employee may elect, but is not required, to utilize accrued sick leave for Public Health Emergency Leave. All available leave accruals, except sick and funeral leave, must be utilized during the period of paid Public Health Emergency Leave. Where available leave accruals are exhausted, the employee will be paid at 2/3 of their regular rate of pay, up to \$200 per day (no more than \$10,000 total).

Employees who have elected group health coverage under the City's plans are entitled to continue that coverage while on leave. Employees must continue to make his/her normal contributions to the cost of group health coverage.

Regular Rate of Pay

The City shall calculate the employee's regular rate of pay in accordance with section 7(e) of the Fair Labor Standards Act of 1938.

Process

The employee should give the City as much notice as practically possible and comply with normal call-in procedures. The employee must complete the Public Health Emergency Leave Request Form. Leave requests shall be submitted to the Human Resources Manager, who shall make all eligibility determinations.

The City may require supporting documentation, for example, a notice of closure or availability from the child's school, place of care, or child care provider, including a notice that may have been posted on a government, school, or day care website, published in a newspaper, or emailed to the City from an employee or official of the school, place of care, or child care provider.

All existing certification requirements under the non-emergency FMLA policy remain in effect if the employee is taking leave for one of the existing qualifying reasons under the non-emergency FMLA Policy (see Employee Personnel Policy Manual).

Definitions

The following definitions apply to both leave policies under the FFCRA.

Child care provider: A "child care provider" is someone who cares for your child. This includes individuals paid to provide child care, like nannies, au pairs, and babysitters. It also includes individuals who provide child care at no cost and without a license on a regular basis, for example, grandparents, aunts, uncles, or neighbors.

Health care provider: the term as used to determine individuals whose advice to self-quarantine due to concerns related to COVID-19 can be relied on as a qualifying reason for paid sick leave, means a licensed doctor of medicine, nurse practitioner, or other health care provider permitted to issue a certification for purposes of the FMLA.

Caring for an individual subject to a quarantine or isolation order: an "individual" includes an immediate family member or someone who regularly resides in your home. You may also take paid sick leave to care for someone if your relationship creates an expectation that you would care for the person in a quarantine or self-quarantine situation, and that individual depends on you for care during the quarantine or self-quarantine.

Son or daughter: is your own child, which includes your biological, adopted, or foster child, your stepchild, a legal ward, or a child for whom you are standing in loco parentis—someone with day-to-day responsibilities to care for or financially support a child. Under the FFCRA a “son or daughter” is also an adult son or daughter (i.e., one who is 18 years of age or older), who (1) has a mental or physical disability, and (2) is incapable of self-care because of that disability.

Additional Information

The following additional conditions apply under these policies:

- Unused leave benefits available under these policies expire on December 31, 2020 and will not carry over to the following calendar year, nor shall they be paid out to an employee in any form of cash, or used in any manner other than what is stated in this policy.
- Once an employee exhausts the eligible leave benefits under these policies, the City’s existing leave policies will apply.
- Where there is a conflict between these policies and an existing City policy, these policies control.
- These policies are not retroactive.

For more information employees may contact the Human Resources Manager or visit the U.S. Department of Labor website at <https://www.dol.gov/agencies/whd/pandemic/ffcra-questions>.

These leave policies will be administered in accordance with the law.

The information in this article is current through March 20, 2020. However, given the fast changing nature of the nation's response to the COVID-19 pandemic, we acknowledge that facts will change and invite you to visit our pandemic [site](#) where we maintain up-to-date

Leave under the Families First Coronavirus Response Act

The Families First Coronavirus Response Act created two types of paid emergency leave for impacted employees – Public Health Emergency Leave and Emergency Paid Sick Leave. Below we compare the two types of leave and their key provisions. For more information, see Gallagher's "[Families First Coronavirus Response Act Becomes Law.](#)"

	Public Health Emergency Leave	Emergency Paid Sick Leave
Effective Date	April 1, 2020 through December 31, 2020	April 1, 2020 through December 31, 2020
Applicable Employer	<ul style="list-style-type: none"> • Employer with fewer than 500 employees • All governmental employers 	<ul style="list-style-type: none"> • Employer with fewer than 500 employees • All governmental employers
Eligible Employee	Must be employed by Employer for at least 30 calendar days	Eligible regardless of employment length
Excluded Employees	Health care providers and emergency responders	Health care providers and emergency responders
Qualifying Reason(s)	The employee is unable to work or telework due to a need for time off to care for the employee's child who is under 18 years of age because the child's school or place of care has been closed, or the child care provider of the son or daughter is unavailable, due to a public health emergency.	The employee is unable to work or telework because: <ol style="list-style-type: none"> (1) The employee is subject to a Federal, State, or local quarantine or isolation order related to COVID-19. (2) The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19. (3) The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis. (4) The employee is caring for an individual who is subject to a quarantine or isolation order as described in (1) above, above, or has been advised as described in (2) above. (5) The employee is caring for a son or daughter whose school or place of care has been closed, or the child care provider is unavailable, due to COVID-19 precautions. (6) The employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor.
Length of Leave	Up to 12 weeks	<ul style="list-style-type: none"> • 80 hours for full-time employees • Average number of hours worked during a typical two-week period for part-time employees
Pay during leave	<ul style="list-style-type: none"> • First 10 days are unpaid, but employee may substitute paid leave. • After ten days of leave, employers must continue paid Public Health Emergency Leave at a rate of no less than two-thirds of the employee's usual rate of pay. The Act limits the amount of required paid leave to no more than \$200 per day and \$10,000 total. 	<ul style="list-style-type: none"> • \$511 per day (\$5,110 in the aggregate) where leave is taken for reasons (1), (2), and (3) above calculated using 100% of an employee's regular rate of pay. • \$200 per day (\$2,000 in the aggregate) where leave is taken for reasons (4), (5), or (6) calculated using two-thirds of an employee's regular rate of pay.

The intent of this analysis is to provide general information regarding the provisions of current federal laws and regulation. It does not necessarily fully address all your organization's specific issues. It should not be construed as, nor is it intended to provide, legal advice. Your organization's general counsel or an attorney who specializes in this practice area should address questions regarding specific issues.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 14, 2020
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	National Highway Traffic Safety Grant
Background Information:	<p>In September of 2019, the Marshall Police Department partnered with 8 other agencies to focus on impaired driving, speeding, pedestrian safety and seatbelt compliance. A grant was awarded to the agencies for \$16,800.00 by the Minnesota Department of Public Safety. The Marshall Police Department agreed to act as the fiscal agent and compile information from other agencies.</p> <p>The Office of Traffic Safety who provides oversight to all the participating agencies is audited by the National Highway Traffic Safety Administration related to their structure, policies and procedures. One area that the Office of Traffic Safety overlooked in their agreement with agencies in 2019 was language related to Nondiscrimination.</p> <p>The addendum to the 2020 Towards Zero Deaths (TZD) Enforcement agreement meets the terms of the NHTSA and allows for the continuation of the enforcement effort and grant funding.</p>
Fiscal Impact:	NONE
Alternative/Variations:	None
Recommendations:	Approve the Addendum to the 2020 Towards Zero Deaths Enforcement Grant.

**Addendum to 2020 Toward Zero Deaths (TZD) Enforcement
Grant Agreement Number: A-ENFRC20-2020-MARSHAPD-011**

These are addenda to the agreement between the Minnesota Department of Public Safety, Office of Traffic Safety and the Marshall Police Department dated 9/30/2019.

The undersigned parties hereby agree to the following and make the following additions to Federal and State Provisions in the Program Guidelines of said agreement:

Common Rule: [49 CFR Part 18.37](#) specifically (2)

NONDISCRIMINATION

The State highway safety agency:

- Will take all measures necessary to ensure that no person in the United States shall, on the ground of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its sub recipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in the assurance;
- Agrees to comply (and require its sub recipients, contractors, subcontracts, a consultant to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and /or complaint investigation conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;

“During the performance of this contract/ funding agreement, the contract / funding recipient agrees -

- a) To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- a) Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR PART 21 herein;
- b) To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;

- c) That, in the event a contractor / funding recipient fails to comply with any nondiscrimination provisions in the contract/ funding agreement, the State highway safety agency will have the right to impose such contact/agreement sanctions as it or NHTSA demine are appropriate, including but not limited to withholding payments to the contractor/ funding recipient under the contract / agreement until the contractor/ funding recipient complies; and / or cancelling, terminating , or suspending a contract or funding agreement in whole or in part; and
- d) To insert this, including paragraphs (a) through (e), in every subcontract and sub agreement and in every solicitation for a subcontract or sub-agreement, which receives Federal funds under this program.

No other terms or conditions of the agreement are changed as a result of this addendum.

1. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By:

Title:

Date:

2. STATE AGENCY

By:

Title:

Date:

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 14, 2020
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of an amendment to farm lease between the City of Marshall, Lessor and Mortier Farm, Inc., Lessee.
Background Information:	<p>The City of Marshall and Mortier Farms, Inc., a Minnesota corporation, have previously entered into a three-year farm lease dated October 13, 2017. Mortier Farms, Inc, Lessee is farming 70.38 of City owned land for the farming years, 2018,2019,2020. Rental rate is \$180.00 per acre. Annual rental payments \$12,668.40.</p> <p>Mike Mortier previously indicated approximately five acres of land located in parcel 11 have been wet during the terms of the lease and he has not been able to get a crop or has a reduced crop on those five acres. Mr. Mortier approached the City and has requested that the farm lease be amended to delete five acres from the lease so that they would then be leasing 65.38 at a rate of \$180.00 per acre for the farming year 2020. City staff is aware the parcel property is wet as Mr. Mortier maintains and it seems fair and reasonable to honor Mr. Mortier’s request to eliminate those five acres from the lease.</p> <p>Mr. Mortier has also inquired as to whether or not the City would agree to an assignment of 20% of the rental obligation to his son David Mortier. Therefore Mr. Mortier is proposing that Mortier Farms, Inc. be responsible for 80% of the farm lease payment and that David Mortier be responsible for 20% of the farm lease payment.</p> <p>I believe the requests from Mr. Mortier to be reasonable and have prepared an amendment to farm lease as Mr. Mortier has requested. Attached to this report is a copy of the original farm lease between the City and Mortier Farms, Inc. Also attached is a map showing the five-acre wet property as well as a proposed amendment to farm lease. It is recommended that the amendment to farm lease be approved and that the rental payment due by lessee for 2020 be reduced to the amount of \$11,768.40.</p>
Fiscal Impact:	The farm rental payment would be reduced by \$900.00. Total payment in the amount of \$11,768.40 is now due.
Alternative/ Variations:	No alternative action recommended.
Recommendations:	That the City Council approve the amendment to farm lease as presented.

FARM LEASE

THIS AGREEMENT, Made this 13th day of October, 2017, by and between the City of Marshall, a municipal corporation, Lessor, and Mortier Farms, Inc., a Minnesota Corporation under the laws of the State of Minnesota, of the County of Lyon, State of Minnesota, Lessee.

WITNESSETH, That the said Lessor, in consideration of the rents and covenants hereinafter mentioned, does hereby Remise, Lease and Let unto the said Lessee, and the said Lessee does hereby hire and take from the said Lessor, the following described premises situated in the County of Lyon, State of Minnesota, to-wit:

- Parcel 1: 14 acres identified on attached map (Airport);
- Parcel 11: 54.41 acres identified on attached map (Airport); and
- Parcel 15: 1.97 acres identified on attached map (Airport).

To Have and to Hold, the above rented premises unto the said Lessee, their heirs and assigns, subject to the conditions and limitations hereinafter mentioned for and during the full term of three (3) years from and after the 1st day of January, 2018, the term of this lease ending the 31st day of December, 2020.

And the said Lessee agrees to and with the said Lessor to pay as rent for the above-mentioned premises, for and during the full term of this lease, rent as follows:

Parcels 1, 11, and 15 (Airport):			
2018	70.38 acres	\$180.00/acre	\$12,668.40 due on March 15, 2018
2019	70.38 acres	\$180.00/acre	\$12,668.40 due on March 15, 2019
2020	70.38 acres	\$180.00/acre	\$12,668.40 due on March 15, 2020

And it is Further Agreed, By and between the parties as follows:

Lessee shall maintain positive weed control on land being rented, including adjacent township roadways, at their own expense.

Lessee shall furnish all materials necessary for crop production at their own expense.

If said land is located near the airport, access to land not to be across runways, taxiways, or other areas that will interfere with air traffic.

Any subsequent Lessees shall have access to said premises. After current Lessee has finished with fall harvest which includes removal of crops and crop residue (residue to be removed within two weeks of crop removal), so as to allow for fall application of chemicals, if subsequent Lessee desires to apply fall chemicals.

Animal manure, if applied, must be incorporated into the soil within eight (8) hours of application. If not incorporated within said eight hours, City reserves right to terminate lease.

If said land is located near the airport, Lessee shall not leave equipment unattended in areas adjacent to runways or taxiways.

Equipment, bales and crop products shall not be stored or remain on the site for more than a "normal" operations period of time.

That should the said Lessee fail to make the above-mentioned payments as herein specified, or to pay any of the rent aforesaid when due, or fail to fulfill any of the covenants herein contained, then and in that case said Lessor may re-enter and take possession of the above-rented premises, and hold and enjoy the same without such re-entering working a forfeiture of the rents to be paid by the said Lessee for the full term of this Lease.

That if said Lessee remains in possession of said premises after the expiration of the term for which they are hereby leased, such possession shall not be construed to be renewal of this Lease, but to be a tenancy at the will of the said Lessor, which may be terminated upon ten days' notice, given by the said Lessor in writing, either delivered to Lessee or sent to Lessee in a sealed envelope, duly stamped and directed to Lessee at Lessee's normal mailing address.

And the said Lessee also covenants and agrees to and with the said Lessor, not to assign this Lease or underlet the above-rented premises or any part thereof, and that he will, at the expiration of the time as herein recited, quietly yield and surrender the aforesaid premises to the said Lessor, his heirs or assigns, in as good condition and repair as when taken, reasonable wear and tear and damage by the elements alone excepted. Said Lessee also covenants and agrees to cultivate the hereby leased premises in a careful and husband-like manner, and to protect the fruit and shade trees thereon and to cut no green trees and to commit no waste or damage on said real estate and to suffer none to be done.

The Lessee is also to destroy all Russian Thistles and other noxious weeds growing on said land, declared by statute to be common nuisances, within the times prescribed by law, and shall keep all roadways and other parts of the land, not in crop, mowed and free from growing weeds. And the Lessor or its agent shall have the right to enter upon said premises at any time, without injury to the standing crops, for the purpose of making any improvements, or to prepare for the succeeding crop, or for any other purpose whatsoever.

City of Marshall, Lessor reserves the right to develop all or part of the above described premises for residential, commercial or industrial purposes. If some or all of the land is developed, the Lessor shall attempt to do the development so as to minimize damage done to current year's crops. However, if crops are damaged, the Lessor shall reimburse Lessee for crop damage. If land is taken for development purposes, the subsequent years of the lease shall include an adjustment of the acres so that the Lessee would pay less overall rent and the rental herein would subsequently be adjusted accordingly.

And the said Lessor covenants that the said Lessee, on paying the rent and performing the covenants aforesaid, shall peaceably and quietly have, hold and enjoy the said rented premises and the said Lessee agrees to reside and occupy the buildings thereon for the term aforesaid. In the event of any rents due hereon being collected by suit, the Lessee further agrees to pay all expenses which may be incurred hereby including reasonable attorneys fees.

In accordance with Minn. Stat. §272.01, personal property taxes will be levied to the Lessee annually and will be payable commencing in the year following the date of the lease and continuing through and including the year following the termination of the lease for said premises as determined

by Lyon County. The Lessor shall pay the personal property tax on behalf of the Lessee.

Lessee agrees to provide any and all information requested by Lyon County and/or the Lessor, and further agrees to complete and return in a timely manner any required documents to Lyon County and/or the Lessor which could impact the property tax rate and applicable credits for said premises. By agreement of both the Lessor and the Lessee, the personal property tax statement and all other correspondence relating to the personal property tax shall be mailed to:

Mortier Farms, Inc.
c/o City of Marshall
344 W. Main St.
Marshall, MN 56258

Lessee has no right to an extension of this Lease unless negotiated prior to the expiration thereof.

IN WITNESS WHEREOF, We have hereunto set our hands the day and year first above written.

LESSEE
Mortier Farms, Inc., a Minnesota Corporation

By: Michael C. Mortier
Michael C. Mortier

Its: _____
President

LESSOR

By: [Signature]
Mayor

By: Sheila Dubs
City Administrator

By: Jane [Signature]
City Clerk

STATE OF MINNESOTA)
)ss
COUNTY OF LYON)

On this 13th day of October, 2017, before me, a notary public within and for said County and State, personally appeared Michael C. Mortier, President of Mortier Farms, Inc., a Minnesota Corporation under the laws of the State of Minnesota, Lessee.



[Signature]
Notary Public

STATE OF MINNESOTA)
)ss
COUNTY OF LYON)

On this 16 day of November, 2017, before me, a notary public within and for said County and State, personally appeared Robert J. Byrnes, Mayor; Sheila Dubs, Interim City Administrator; and Jane DeVries, City Clerk of the City of Marshall, a municipal corporation, on behalf of the municipality, to me known to be the persons described in and who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed.



Catherine Marie Lee
Notary Public

This Instrument Drafted by:
QUARNSTROM & DOERING, P.A.
By: Dennis H. Simpson, Marshall City Attorney
109 South Fourth Street
Marshall, MN 56258
(507)537-1441

PARCEL 11 Total
54.62 ACRES ±
220 WET ACRES

PARCEL 15
1.97 ACRES ±



Not To Scale



CITY ENGINEERS OFFICE
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258

54.62 TOTAL ACRES ±

DATE
04/08/20

Farm Lease
Parcel # 11

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**Amendment to
FARM LEASE**

THIS AGREEMENT, Made this ____ day of April, 2020, by and between the City of Marshall, a municipal corporation, Lessor, and Mortier Farms, Inc., a Minnesota Corporation under the laws of the State of Minnesota, of the County of Lyon, State of Minnesota, Lessee as follows:

Parties have previously entered into a three-year farm lease dated October 13, 2017, setting forth terms and conditions for farm rental agreement for the period of time January 1, 2018 through December 31, 2020.

Said Lessee has requested that the farm lease for the 2020 farming season be amended as five acres of rented property has been continually wet and saturated with moisture and as such cannot be farmed for the year 2020.

Tenant is requesting that five acres be eliminated from the requirement for farming and that the lease payment due in 2020 be amended accordingly.

WHEREAS, Lessee has further requested that 20% of the rent payment due and 20% of the crop received pursuant to the lease be assigned from Tenant Mortier Farms, Inc. to David Mortier.

NOW, WHEREFORE, based upon the requests set forth above Lessor, City of Marshall, Lessee Mortier Farms, Inc. and David Mortier agree as follows:

That rent due and payable in the year 2020 will be for a total of 65.38 acres at a rate of \$180.00 per acre. Total rent due upon execution of this agreement totals \$11,768.40.

That the City of Marshall, Lessor, hereby agrees to the assignment of 20% of the contract, and as such rent payment shall be due as follows:

Mortier Farms (80%)	\$9,414.72
David Mortier (20%)	<u>\$2,353.68</u>
Total	\$11,768.40

That all other terms and conditions of said original farm lease dated October 13, 2017 are hereby unchanged and do apply to all farming operations conducted in the year 2020.

THE REST OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, we have hereunto set our hands the day and year first above written.

LESSEE
Mortier Farms, Inc., a Minnesota Corporation

LESSOR
City of Marshall

By: _____
Michael C. Mortier, President

By: _____
Robert J. Byrnes, Mayor

By: _____
David Mortier, Individual

By: _____
Kyle Box, City Clerk

STATE OF MINNESOTA)
)ss
COUNTY OF LYON)

On this ____ day of April, 2020, before me, a notary public within and for said County and State, personally appeared Michael C. Mortier, President of Mortier Farms, Inc., a Minnesota Corporation under the laws of the State of Minnesota, Lessee and David Mortier, individual, Lessee.

Notarial Stamp or Seal (or other Title or Rank)

Notary Public

STATE OF MINNESOTA)
)ss
COUNTY OF LYON)

On this ____ day of April, 2020, before me, a notary public within and for said County and State, personally appeared Robert J. Byrnes, Mayor and Kyle Box, City Clerk of the City of Marshall, a municipal corporation, on behalf of the municipality, to me known to be the persons described in and who executed the foregoing instrument, and acknowledged that they executed the same as their free act and deed.

Notarial Stamp or Seal (or other Title or Rank)

Notary Public

This Instrument Drafted by:
QUARNSTROM & DOERING, P.A.
By: Dennis H. Simpson, Marshall City Attorney
109 South Fourth Street
Marshall, MN 56258
(507)537-1441



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 14, 2020
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider approval of the bills/project payments
Background Information:	Staff encourages the City Council Members to contact staff in advance of the meeting regarding these items if there are questions. Construction contract questions are encouraged to be directed to Director of Public Works Jason Anderson at 537-6051 or Finance Director Karla Drown at 537-6764
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	That the following bills and project payments be authorized for payment

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0583	AMERICAN FAMILY LIFE AS					
		I-41 202003034418	101-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	282.85
		I-41 202003174466	101-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	282.85
		I-41P202003034418	101-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	172.53
		I-41P202003174466	101-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	172.53
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	910.76
01-4826	RIEKE, BENJAMIN					
		I-202003244490	101-50151-3331	TRAVEL, CONFE 03/15/20 STORM TRAINING-EDINA	004072	196.00
			DEPARTMENT	0151 POLICE ADMINISTRATION	TOTAL:	196.00
01-4489	VERIZON WIRELESS					
		I-9849988217	101-50156-3321	TELEPHONE & C 02/09-03/08/20	004069	112.67
	PROJ: PC5-3321	10/14-09/16 CAT GRANT		TELEPHONE		
			DEPARTMENT	0156 CHEMICAL ASSESSMENT TEAM	TOTAL:	112.67
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10203	101-60162-3321	TELEPHONE & C 02/28-03/27/20 PHONE	004064	67.30
01-4489	VERIZON WIRELESS					
		I-9849988217	101-60162-3321	TELEPHONE & C 02/09-03/08/20	004069	35.02
			DEPARTMENT	0162 ENGINEERING	TOTAL:	102.32
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10203	101-60164-3321	TELEPHONE & C 02/28-03/27/20 PHONE	004064	43.54
01-4489	VERIZON WIRELESS					
		I-9849988217	101-60164-3321	TELEPHONE & C 02/09-03/08/20	004069	169.12
			DEPARTMENT	0164 COMMUNITY PLANNING	TOTAL:	212.66
		I-9849988217	101-60211-3321	TELEPHONE & C 02/09-03/08/20	004069	70.04
			DEPARTMENT	0211 STREET ADMINISTRATION	TOTAL:	70.04
		I-9849988217	101-70276-3321	TELEPHONE 02/09-03/08/20	004069	35.11
			DEPARTMENT	0276 PARK MAINTENANCE & DEVEL.	TOTAL:	35.11

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2318	SOUTHWEST SANITATION IN	I-WEB1594528428	101-50352-2211	GENERAL SUPPL SPILL KIT REPLACEMENT	004067	46.40
01-3568	BRUNSVOLD, QUENTIN	I-7220219	101-50352-2211	GENERAL SUPPL FF CODE OF ETHICS FRAMED	004068	230.19
01-4489	VERIZON WIRELESS	I-9849988217	101-50352-3321	TELEPHONE & C 02/09-03/08/20	004069	2,437.23
01-5288	WEST CENTRAL COMMUNICAT	I-089450S	101-50352-2245	EQUIPMENT/TOO 8 MINITOR 6 PAGERS	004074	3,630.00
					DEPARTMENT 0352 FIRE SERVICES	TOTAL: 6,343.82
01-4489	VERIZON WIRELESS	I-9849988217	101-40671-3321	TELEPHONE 02/09-03/08/20	004069	82.66
					DEPARTMENT 0671 CABLE COMMISSION	TOTAL: 82.66
01-1633	MARSHALL MUNICIPAL UTIL	I-10203	101-70675-3321	TELEPHONE & C 02/28-03/27/20 PHONE	004064	58.06
01-4489	VERIZON WIRELESS	I-9849988217	101-70675-3321	TELEPHONE & C 02/09-03/08/20	004069	85.30
					DEPARTMENT 0675 COMM SERVICES ADMIN	TOTAL: 143.36
01-1633	MARSHALL MUNICIPAL UTIL	I-10203	101-40741-3321	TELEPHONE & C 02/28-03/27/20 PHONE	004064	59.66
01-4489	VERIZON WIRELESS	I-9849988217	101-40741-3321	TELEPHONE & C 02/09-03/08/20	004069	82.66
01-6267	RATWIK, ROSZAK & MALONE	I-4039-0001	101-40741-3313	LEGAL FEES MISCELLANEOUS	004078	35.00
01-6269	HANSON, SHARON	I-202003244485	101-40741-3331	TRAVEL, CONFE COMMUNICATION MTG	004079	155.94
					DEPARTMENT 0741 CITY ADMINISTRATION	TOTAL: 333.26
01-1633	MARSHALL MUNICIPAL UTIL	I-10203	101-40821-3321	TELEPHONE & C 02/28-03/27/20 PHONE	004064	32.70
					DEPARTMENT 0821 FINANCE	TOTAL: 32.70

PACKET: 07311 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0931 APPRAISING & ASSESSING
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL		continued			
		I-10203	101-40931-3321	TELEPHONE & C 02/28-03/27/20 PHONE	004064	36.76
					DEPARTMENT 0931 APPRAISING & ASSESSING	TOTAL: 36.76
01-0658	AP DESIGN					
		I-72705	101-41136-3347	MARKETING LAPEL PINS	004059	1,010.00
01-1417	KENNEDY & GRAVEN, CHART					
		I-153662	101-41136-3313	LEGAL FEES DEVELOPMENT AGRMT-MARSHALL HOT	004063	1,047.00
		I-MA175-00114-1	101-41136-3313	LEGAL FEES GENERAL MATTERS	004063	76.00
					DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL: 2,133.00
01-1633	MARSHALL MUNICIPAL UTIL					
		I-10203	101-41231-3321	TELEPHONE & C 02/28-03/27/20 PHONE	004064	8.91
					DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL: 8.91
01-0875	COMPUTER MAN INC					
		I-283383	101-41641-3311	GENERAL PROFE NETWORK @ PARKS & STREETS	004060	1,945.25
		I-283385	101-41641-3311	GENERAL PROFE SVC MPD COMPUTERS	004060	1,291.50
		I-283392	101-41641-3433	DUES & SUBSCR MICROSOFT OFFICE 365	004060	2,118.50
01-4549	A & B BUSINESS, INC					
		I-IN708375	101-41641-3405	MAINTENANCE A C757MC20853 -03/05/20	004070	1,868.36
					DEPARTMENT 1641 INFORMATION TECHNOLOGY	TOTAL: 7,223.61
01-2143	THOFT ENTERPRISES LLC					
		I-5130	101-42071-2223	BUILDING REPA REPLACE FURNACE	004066	3,007.60
01-6161	RADKE, HEATHER					
		I-202003244489	101-42071-2211	GENERAL SUPPL REIMBURSE FOR POSTAGE	004077	17.07
					DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL: 3,024.67
					FUND 101 GENERAL FUND	TOTAL: 21,002.31

PACKET: 07311 EFT Payments
 VENDOR SET: 01
 FUND : 211 LIBRARY FUND
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT		
01-0583	AMERICAN FAMILY LIFE AS							
		I-41 202003034418	211-21261	AFLAC AMERICAN FAMILY INSURANCE	004057	34.20		
		I-41 202003174466	211-21261	AFLAC AMERICAN FAMILY INSURANCE	004057	34.20		
		I-41P202003034418	211-21261	AFLAC AMERICAN FAMILY INSURANCE	004057	184.86		
		I-41P202003174466	211-21261	AFLAC AMERICAN FAMILY INSURANCE	004057	184.86		
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	438.12
01-1633	MARSHALL MUNICIPAL UTIL							
	I-10203		211-70437-3321	TELEPHONE & C 02/28-03/27/20 PHONE	004064	75.81		
					DEPARTMENT	0437 LIBRARY	TOTAL:	75.81
					FUND	211 LIBRARY FUND	TOTAL:	513.93

PACKET: 07311 EFT Payments
 VENDOR SET: 01
 FUND : 258 ARENA & EXPO
 DEPARTMENT: 0579 AMATEUR SPORTS CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1090	FASTENAL COMPANY	I-101796	258-70579-2227	OTHER REPAIRS HVAC FILTERS	004061	90.83
					DEPARTMENT 0579 AMATEUR SPORTS CENTER	TOTAL: 90.83
					FUND 258 ARENA & EXPO	TOTAL: 90.83

PACKET: 07311 EFT Payments
 VENDOR SET: 01
 FUND : 270 MERIT
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-0583	AMERICAN FAMILY LIFE AS								
		I-41P202003034418	270-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	47.64			
		I-41P202003174466	270-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	47.64			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	95.28	
01-1633	MARSHALL MUNICIPAL UTIL								
		I-10203	270-50551-3321	TELEPHONE & C 02/28-03/27/20 PHONE	004064	13.81			
01-4489	VERIZON WIRELESS								
		I-9849988217	270-50551-3321	TELEPHONE & C 02/09-03/08/20	004069	42.65			
					DEPARTMENT 0551	MERIT OPERATIONS	TOTAL:	56.46	
					FUND	270	MERIT	TOTAL:	151.74

PACKET: 07311 EFT Payments

VENDOR SET: 01

FUND : 493 MERIT TRACK EXPANSION

DEPARTMENT: 0551 MERIT CENTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2112	R and G CONSTRUCTION CO					
		I-202003244488	493-50551-5530	IMPR OTHER TH #9 MERIT TRACK PH2	004065	4,704.00
	PROJ: MER-5530	MERIT CENTER		IMPR OTHER THAN BLDGS		
					TOTAL:	4,704.00
					DEPARTMENT 0551 MERIT CENTER	
					TOTAL:	4,704.00
					FUND 493 MERIT TRACK EXPANSION	
					TOTAL:	4,704.00

PACKET: 07311 EFT Payments
 VENDOR SET: 01
 FUND : 602 WASTEWATER OPERATING
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0583	AMERICAN FAMILY LIFE AS					
		I-41 202003034418	602-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	28.50
		I-41 202003174466	602-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	28.50
		I-41P202003034418	602-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	31.02
		I-41P202003174466	602-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	31.02
			DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	119.04
01-1090	FASTENAL COMPANY					
		I-101774	602-90581-2211	GENERAL SUPPL SUPPLIES	004061	169.77
		I-101778	602-90581-2211	GENERAL SUPPL DRILL SET	004061	135.91
01-1126	FLEXIBLE PIPE TOOL COMP					
		I-24697	602-90581-2211	GENERAL SUPPL NITROGEN CYLINDER	004062	70.90
01-4489	VERIZON WIRELESS					
		I-9849988217	602-90581-3321	TELEPHONE & C 02/09-03/08/20	004069	197.99
01-5651	ELECTRO-CHEMICAL DEVICE					
		I-69989	602-90581-2211	GENERAL SUPPL PH ELECTRODES	004075	363.22
			DEPARTMENT 0581	WW OPERATIONS	TOTAL:	937.79
			FUND	602 WASTEWATER OPERATING	TOTAL:	1,056.83

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-0583	AMERICAN FAMILY LIFE AS								
		I-41 202003034418	609-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	12.25			
		I-41 202003174466	609-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	12.25			
		I-41P202003034418	609-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	12.36			
		I-41P202003174466	609-21261	AMERICAN FAMI AMERICAN FAMILY INSURANCE	004057	12.36			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	49.22	
01-0595	AMERIPRIDE SERVICES, IN								
		I-0801142359	609-90991-3311	GENERAL PROFE 03/16/20 RENT	004058	161.08			
01-1633	MARSHALL MUNICIPAL UTIL								
		I-10203	609-90991-3321	TELEPHONE 02/28-03/27/20 PHONE	004064	35.69			
01-4855	SOUTHERN GLAZER'S OF MN								
		I-1937117	609-90991-3333	FREIGHT .	004073	0.08			
		I-1937118	609-90991-3333	FREIGHT .	004073	119.80			
		I-1937119	609-90991-3333	FREIGHT .	004073	1.20			
		I-1937120	609-90991-3333	FREIGHT .	004073	45.80			
		I-5055792	609-90991-3333	FREIGHT .	004073	37.20			
					DEPARTMENT 0991	LIQUOR OPERATIONS	TOTAL:	400.85	
01-4594	VINOUCUPIA								
		I-4594	609-90992-2253	WINE PURCHASE .	004071	1,112.00			
		I-4594	609-90992-2251	LIQUOR PURCHA .	004071	423.75			
01-4855	SOUTHERN GLAZER'S OF MN								
		I-1937118	609-90992-2251	LIQUOR PURCHA .	004073	12,218.81			
		I-1937119	609-90992-2254	GEN MDSE PURC .	004073	40.12			
		I-1937120	609-90992-2253	WINE PURCHASE .	004073	1,929.00			
		I-5055792	609-90992-2251	LIQUOR PURCHA .	004073	2,798.75			
01-5731	DOLL DISTRIBUTING								
		I-291047	609-90992-2254	GEN MDSE PURC .	004076	85.75			
		I-291047	609-90992-2252	BEER PURCHASE .	004076	11,575.55			
					DEPARTMENT 0992	LIQUOR PURCHASES	TOTAL:	30,183.73	
					FUND	609	LIQUOR	TOTAL:	30,633.80

PACKET: 07311 EFT Payments
VENDOR SET: 01
FUND : 630 SURFACE WATER MGT UTILITY
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-4489	VERIZON WIRELESS	I-9849988217	630-90661-3321	TELEPHONE & C 02/09-03/08/20	004069	35.02
DEPARTMENT 0661 SURFACE WATER MGT UTILITY						TOTAL: 35.02
FUND 630 SURFACE WATER MGT UTILITY						TOTAL: 35.02
REPORT GRAND TOTAL:						58,188.46

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	101-21261	AMERICAN FAMILY LIFE INSUR	910.76						
	101-40671-3321	TELEPHONE	82.66	2,300	1,863.37				
	101-40741-3313	LEGAL FEES	35.00	0	35.00-	Y			
	101-40741-3321	TELEPHONE & CELLULAR PHONE	142.32	2,160	1,718.52				
	101-40741-3331	TRAVEL, CONFERENCES AND SC	155.94	8,020	6,913.26				
	101-40821-3321	TELEPHONE & CELLULAR PHONE	32.70	1,680	1,348.45				
	101-40931-3321	TELEPHONE & CELLULAR PHONE	36.76	887	783.14				
	101-41136-3313	LEGAL FEES	1,123.00	15,000	13,414.50				
	101-41136-3347	MARKETING	1,010.00	20,000	17,977.50				
	101-41231-3321	TELEPHONE & CELLULAR PHONE	8.91	1,400	1,162.19				
	101-41641-3311	GENERAL PROFESSIONAL SERVI	3,236.75	0	9,975.99-	Y			
	101-41641-3405	MAINTENANCE AGREEMENTS	1,868.36	126,277	122,565.98				
	101-41641-3433	DUES & SUBSCRIPTIONS	2,118.50	7,460	3,173.03				
	101-42071-2211	GENERAL SUPPLIES	17.07	10,500	8,383.69				
	101-42071-2223	BUILDING REPAIR & MAINTENA	3,007.60	2,000	1,007.60-	Y			
	101-50151-3331	TRAVEL, CONFERENCES AND SC	196.00	21,980	15,572.96				
	101-50156-3321	TELEPHONE & CELLULAR PHONE	112.67	0	344.40-	Y			
	101-50352-2211	GENERAL SUPPLIES	276.59	10,500	8,324.20				
	101-50352-2245	EQUIPMENT/TOOLS UP TO \$500	3,630.00	37,200	27,048.93				
	101-50352-3321	TELEPHONE & CELLULAR PHONE	2,437.23	1,500	1,213.93-	Y			
	101-60162-3321	TELEPHONE & CELLULAR PHONE	102.32	5,000	4,126.08				
	101-60164-3321	TELEPHONE & CELLULAR PHONE	212.66	2,500	2,054.74				
	101-60211-3321	TELEPHONE & CELLULAR PHONE	70.04	3,200	2,341.58				
	101-70276-3321	TELEPHONE	35.11	5,500	4,530.73				
	101-70675-3321	TELEPHONE & CELLULAR PHONE	143.36	4,000	3,412.61				
	211-21261	AFLAC	438.12						
	211-70437-3321	TELEPHONE & CELLULAR PHONE	75.81	3,700	3,079.30				
	258-70579-2227	OTHER REPAIRS & MAINTENANC	90.83	20,000	15,539.12				
	270-21261	AMERICAN FAMILY LIFE INSUR	95.28						
	270-50551-3321	TELEPHONE & CELLULAR PHONE	56.46	1,500	1,350.66				
	493-50551-5530	IMPR OTHER THAN BLDGS	4,704.00	0	50,826.75				
	602-21261	AMERICAN FAMILY LIFE INSUR	119.04						
	602-90581-2211	GENERAL SUPPLIES	739.80	250,000	196,228.88				
	602-90581-3321	TELEPHONE & CELLULAR PHONE	197.99	8,300	6,367.44				
	609-21261	AMERICAN FAMILY LIFE INSUR	49.22						
	609-90991-3311	GENERAL PROFESSIONAL SERVI	161.08	15,000	11,975.88				
	609-90991-3321	TELEPHONE	35.69	2,500	1,749.47				
	609-90991-3333	FREIGHT	204.08	36,000	28,943.18				
	609-90992-2251	LIQUOR PURCHASES	15,441.31	1,471,668	1,214,387.71				
	609-90992-2252	BEER PURCHASES	11,575.55	1,999,958	1,597,431.10				
	609-90992-2253	WINE PURCHASES	3,041.00	582,124	464,615.45				
	609-90992-2254	GEN MDSE PURCHASES	125.87	69,409	52,564.80				
	630-90661-3321	TELEPHONE & CELLULAR PHONE	35.02	1,190	839.98				
**	2020-2021 YEAR TOTALS	**	58,188.46						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	910.76
101-0151	POLICE ADMINISTRATION	196.00
101-0156	CHEMICAL ASSESSMENT TEAM	112.67
101-0162	ENGINEERING	102.32
101-0164	COMMUNITY PLANNING	212.66
101-0211	STREET ADMINISTRATION	70.04
101-0276	PARK MAINTENANCE & DEVEL.	35.11
101-0352	FIRE SERVICES	6,343.82
101-0671	CABLE COMMISSION	82.66
101-0675	COMM SERVICES ADMIN	143.36
101-0741	CITY ADMINISTRATION	333.26
101-0821	FINANCE	32.70
101-0931	APPRAISING & ASSESSING	36.76
101-1136	GEN COMM DEVELOPMENT	2,133.00
101-1231	MUNICIPAL BLDG MAINT	8.91
101-1641	INFORMATION TECHNOLOGY	7,223.61
101-2071	ADULT COMMUNITY CTR	3,024.67

101 TOTAL	GENERAL FUND	21,002.31
211	NON-DEPARTMENTAL	438.12
211-0437	LIBRARY	75.81

211 TOTAL	LIBRARY FUND	513.93
258-0579	AMATEUR SPORTS CENTER	90.83

258 TOTAL	ARENA & EXPO	90.83
270	NON-DEPARTMENTAL	95.28
270-0551	MERIT OPERATIONS	56.46

270 TOTAL	MERIT	151.74
493-0551	MERIT CENTER	4,704.00

493 TOTAL	MERIT TRACK EXPANSION	4,704.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
602	NON-DEPARTMENTAL	119.04
602-0581	WW OPERATIONS	937.79

602 TOTAL	WASTEWATER OPERATING	1,056.83
609	NON-DEPARTMENTAL	49.22
609-0991	LIQUOR OPERATIONS	400.85
609-0992	LIQUOR PURCHASES	30,183.73

609 TOTAL	LIQUOR	30,633.80
630-0661	SURFACE WATER MGT UTILITY	35.02

630 TOTAL	SURFACE WATER MGT UTILITY	35.02

** TOTAL **		58,188.46

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
MER MERIT CENTER	5530 IMPR OTHER THAN BLDGS	4,704.00
	** PROJECT MER TOTAL **	4,704.00
PC5 10/14-09/16 CAT GRANT	3321 TELEPHONE	112.67
	** PROJECT PC5 TOTAL **	112.67

NO ERRORS

** END OF REPORT **

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT			
01-5880	AMERITAS LIFE INSURANCE								
		I-202003244487	101-21273	VISION INSURA March correction	115891	21.62			
		I-202003244487	101-21273	VISION INSURA January correction	115891	19.63			
		I-29 202003174466	101-21273	VISION INSURA VISION INSURANCE	115891	260.20			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	301.45	
01-5005	BRUNSVOLD, RYAN								
		I-202003244486	101-50151-3331	TRAVEL, CONFE 03/15/20 STORM TRAINING GROUP	115897	196.00			
					DEPARTMENT 0151	POLICE ADMINISTRATION	TOTAL:	196.00	
01-0704	BIKE SHOP								
		I-100926	101-70276-2211	GENERAL SUPPL BIKE REPAIRS	115895	76.01			
					DEPARTMENT 0276	PARK MAINTENANCE & DEVEL.	TOTAL:	76.01	
01-1330	IPMA								
		I-INV-54315-M5H4Q7	101-50352-3311	GENERAL PROFE NEW HIRE TESTS	115900	409.50			
					DEPARTMENT 0352	FIRE SERVICES	TOTAL:	409.50	
01-6470	STRUCK, JAMIE								
		I-0136	101-41136-3347	MARKETING BRANDING WORK	115904	1,012.50			
					DEPARTMENT 1136	GEN COMM DEVELOPMENT	TOTAL:	1,012.50	
01-1280	HP INC								
		I-9009992471	101-41641-2245	EQUIPMENT/TOO COMPUTER	115899	698.98			
					DEPARTMENT 1641	INFORMATION TECHNOLOGY	TOTAL:	698.98	
					FUND	101	GENERAL FUND	TOTAL:	2,694.44

3/26/2020 9:28 AM
PACKET: 07310 Regular Payments
VENDOR SET: 01
FUND : 211 LIBRARY FUND
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 2

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5880	AMERITAS LIFE INSURANCE					
		I-29 202003174466	211-21273	VISION INSURA VISION INSURANCE	115891	21.62
				DEPARTMENT NON-DEPARTMENTAL	TOTAL:	21.62
			FUND 211 LIBRARY FUND		TOTAL:	21.62

PACKET: 07310 Regular Payments
 VENDOR SET: 01
 FUND : 258 ARENA & EXPO
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5880	AMERITAS LIFE INSURANCE					
		I-29 202003174466	258-21273	VISION INSURA VISION INSURANCE	115891	65.23
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						65.23
				FUND	258 ARENA & EXPO	TOTAL:
						65.23

PACKET: 07310 Regular Payments
VENDOR SET: 01
FUND : 602 WASTEWATER OPERATING
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5880	AMERITAS LIFE INSURANCE					
		I-29 202003174466	602-21273	VISION INSURA VISION INSURANCE	115891	12.51
DEPARTMENT NON-DEPARTMENTAL TOTAL:						12.51
01-5813	ACE HOME & HARDWARE					
		I-113843	602-90581-2211	GENERAL SUPPL DRILL BIT KIT	115890	45.98
DEPARTMENT 0581 WW OPERATIONS TOTAL:						45.98
FUND 602 WASTEWATER OPERATING TOTAL:						58.49

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5880	AMERITAS LIFE INSURANCE					
		I-29 202003174466	609-21273	VISION INSURA VISION INSURANCE	115891	19.27
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						19.27
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1529203	609-90991-3333	FREIGHT .	115901	78.29
		I-1529204	609-90991-3333	FREIGHT .	115901	54.08
01-2019	PAUSTIS WINE COMPANY					
		I-84008	609-90991-3333	FREIGHT .	115902	147.50
01-2036	PHILLIPS WINE AND SPIRI					
		I-3017025	609-90991-3333	FREIGHT PHILLIPS WINE AND SPIRITS INC	115903	56.19
		I-6017024	609-90991-3333	FREIGHT .	115903	24.34
01-2599	WINE COMPANY					
		I-138693	609-90991-3333	FREIGHT .	115905	25.00
01-2605	WINE MERCHANTS					
		I-7278857	609-90991-3333	FREIGHT .	115906	79.42
01-4457	BREAKTHRU BEVERAGE					
		I-1081115650	609-90991-3333	FREIGHT .	115896	47.49
		I-1081115651	609-90991-3333	FREIGHT .	115896	85.10
				DEPARTMENT 0991 LIQUOR OPERATIONS	TOTAL:	597.41
01-0630	ARCTIC GLACIER					
		I-3450007906	609-90992-2254	GEN MDSE PURC .	115892	191.24
01-0699	BEVERAGE WHOLESALERS					
		I-107592	609-90992-2254	GEN MDSE PURC .	115894	26.00
		I-107592	609-90992-2252	BEER PURCHASE .	115894	15,966.75
		I-107674	609-90992-2252	BEER PURCHASE .	115894	112.00
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1529203	609-90992-2251	LIQUOR PURCHA .	115901	4,196.41
		I-1529204	609-90992-2253	WINE PURCHASE .	115901	1,594.85
01-2019	PAUSTIS WINE COMPANY					
		I-84008	609-90992-2251	LIQUOR PURCHA .	115902	1,151.00
		I-84008	609-90992-2253	WINE PURCHASE .	115902	5,151.00
01-2036	PHILLIPS WINE AND SPIRI					
		C-601907	609-90992-2251	LIQUOR PURCHA .	115903	1.78-
		C-601907	609-90992-2253	WINE PURCHASE .	115903	34.00-

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2036	PHILLIPS WINE AND SPIRI		continued			
		I-3017025	609-90992-2253	WINE PURCHASE PHILLIPS WINE AND SPIRITS INC	115903	1,903.35
		I-6017024	609-90992-2251	LIQUOR PURCHA .	115903	1,675.79
01-2599	WINE COMPANY					
		I-138693	609-90992-2253	WINE PURCHASE .	115905	432.00
01-2605	WINE MERCHANTS					
		I-7278857	609-90992-2253	WINE PURCHASE .	115906	3,800.00
01-4457	BREAKTHRU BEVERAGE					
		I-1081115650	609-90992-2254	GEN MDSE PURC .	115896	72.00
		I-1081115650	609-90992-2251	LIQUOR PURCHA .	115896	3,065.07
		I-1081115651	609-90992-2253	WINE PURCHASE .	115896	4,375.33
01-5447	ARTISAN BEER COMPANY					
		I-3411798	609-90992-2252	BEER PURCHASE .	115893	425.20
01-6127	GRANDVIEW VALLEY WINERY					
		I-15725	609-90992-2253	WINE PURCHASE .	115898	1,740.00
DEPARTMENT 0992 LIQUOR PURCHASES					TOTAL:	45,842.21
FUND 609 LIQUOR					TOTAL:	46,458.89
REPORT GRAND TOTAL:						49,298.67

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	101-21273	VISION INSURANCE	301.45						
	101-41136-3347	MARKETING	1,012.50	20,000	17,977.50				
	101-41641-2245	EQUIPMENT/TOOLS UP TO \$500	698.98	6,000	4,124.02				
	101-50151-3331	TRAVEL, CONFERENCES AND SC	196.00	21,980	15,572.96				
	101-50352-3311	GENERAL PROFESSIONAL SERVI	409.50	27,000	26,410.50				
	101-70276-2211	GENERAL SUPPLIES	76.01	58,500	55,782.14				
	211-21273	VISION INSURANCE	21.62						
	258-21273	VISION INSURANCE	65.23						
	602-21273	VISION INSURANCE	12.51						
	602-90581-2211	GENERAL SUPPLIES	45.98	250,000	196,228.88				
	609-21273	VISION INSURANCE	19.27						
	609-90991-3333	FREIGHT	597.41	36,000	28,943.18				
	609-90992-2251	LIQUOR PURCHASES	10,086.49	1,471,668	1,214,387.71				
	609-90992-2252	BEER PURCHASES	16,503.95	1,999,958	1,597,431.10				
	609-90992-2253	WINE PURCHASES	18,962.53	582,124	464,615.45				
	609-90992-2254	GEN MDSE PURCHASES	289.24	69,409	52,564.80				
**	2020-2021 YEAR TOTALS	**	49,298.67						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	301.45
101-0151	POLICE ADMINISTRATION	196.00
101-0276	PARK MAINTENANCE & DEVEL.	76.01
101-0352	FIRE SERVICES	409.50
101-1136	GEN COMM DEVELOPMENT	1,012.50
101-1641	INFORMATION TECHNOLOGY	698.98

101 TOTAL	GENERAL FUND	2,694.44
211	NON-DEPARTMENTAL	21.62

211 TOTAL	LIBRARY FUND	21.62

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
258	NON-DEPARTMENTAL	65.23

258 TOTAL	ARENA & EXPO	65.23
602	NON-DEPARTMENTAL	12.51
602-0581	WW OPERATIONS	45.98

602 TOTAL	WASTEWATER OPERATING	58.49
609	NON-DEPARTMENTAL	19.27
609-0991	LIQUOR OPERATIONS	597.41
609-0992	LIQUOR PURCHASES	45,842.21

609 TOTAL	LIQUOR	46,458.89

	** TOTAL **	49,298.67

NO ERRORS

** END OF REPORT **

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
0966		DELTA DENTAL OF MINNESOTA						
	I-22F202003314508	DENTAL FAMILY	D	4/03/2020		4,421.52	001135	
	I-22S202003314508	DENTAL SINGLE	D	4/03/2020		530.38	001135	4,951.90
4805		FURTHER						
	I-202004014513	FURTHER	D	4/03/2020		520.84	001136	
	I-5FH202003314508	EMPLOYER CONTRIB FAM HSA 5000	D	4/03/2020		4,333.68	001136	
	I-5FV202003314508	EMPLOYER CONT FAM VEBA 5000	D	4/03/2020		1,187.52	001136	
	I-5SH202003314508	EMPLOYER CONTRIB SNGL HSA 5000	D	4/03/2020		1,437.50	001136	
	I-5SV202003314508	EMPLOYER CONT SINGL VEBA 5000	D	4/03/2020		770.85	001136	
	I-HEC202003314508	EMPLOYEE HSA CONTRIBUTION	D	4/03/2020		8,826.28	001136	17,076.67
1358		INTERNAL REVENUE SERVICE						
	I-T1 202003314508	FEDERAL W/H	D	4/03/2020		21,520.25	001137	
	I-T3 202003314508	SOCIAL SECURITY W/H	D	4/03/2020		24,736.86	001137	
	I-T4 202003314508	MEDICARE W/H	D	4/03/2020		7,418.56	001137	53,675.67
3669		MINNESOTA STATE RETIREMENT SYST						
	I-27A202003314508	HEALTH CARE SAVINGS PLAN	D	4/03/2020		870.80	001138	
	I-27B202003314508	HEALTH CARE SAVINGS PLAN	D	4/03/2020		170.00	001138	
	I-27L202003314508	HEALTH CARE SAVINGS PLAN	D	4/03/2020		1,275.00	001138	
	I-27N202003314508	HEALTH CARE SAVINGS PLAN	D	4/03/2020		2,434.07	001138	
	I-27S202003314508	HEALTH CARE SAVINGS PLAN	D	4/03/2020		200.00	001138	
	I-36 202003314508	MNDP - DEFERRED COMP	D	4/03/2020		1,170.00	001138	
	I-36R202003314508	MNDP - ROTH	D	4/03/2020		355.00	001138	6,474.87
1818		MN REVENUE						
	I-T2 202003314508	STATE W/H	D	4/03/2020		10,030.64	001139	10,030.64
2512		NATIONWIDE RETIREMENT						
	I-33 202003314508	USCM	D	4/03/2020		500.00	001140	500.00
2513		NATIONWIDE RETIREMENT-FIRE						
	I-34 202003314508	USCM FIRE DEPT	D	4/03/2020		12.91	001141	12.91
2028		PERA OF MINNESOTA REG						
	I-11 202003314508	PERA COUNCIL	D	4/03/2020		340.90	001142	
	I-12 202003314508	PERA POLICE AND FIRE	D	4/03/2020		17,851.92	001142	
	I-13 202003314508	PERA COORDINATED	D	4/03/2020		29,902.03	001142	48,094.85
3443		VALIC DEFERRED COMP						
	I-35 202003314508	VALIC DEFERRED COMP	D	4/03/2020		1,182.00	001143	
	I-35F202003314508	VALIC - FIRE DEPARTMENT	D	4/03/2020		34.43	001143	
	I-35R202003314508	VALIC ROTH	D	4/03/2020		1,250.00	001143	2,466.43

VENDOR	I.D.	NAME	ITEM TYPE	ITEM DATE	DISCOUNT	AMOUNT	ITEM NO#	ITEM AMOUNT
6085		VOYA - INVESTORS CHOICE						
	I-37D202003314508	VOYA DEFERRED	D	4/03/2020		150.00	001144	
	I-37R202003314508	VOYA ROTH PLAN	D	4/03/2020		800.00	001144	950.00

* * B A N K T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	10	0.00	144,233.94	144,233.94
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
BANK TOTALS:	10	0.00	144,233.94	144,233.94

** REGISTER GRAND TOTALS *

* * T O T A L S * *	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
REGULAR CHECKS:	0	0.00	0.00	0.00
HANDWRITTEN CHECKS:	0	0.00	0.00	0.00
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	10	0.00	144,233.94	144,233.94
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	10	0.00	144,233.94	144,233.94

** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
101	4/2020	104,125.40CR
208	4/2020	459.14CR
211	4/2020	10,749.16CR
258	4/2020	4,147.16CR
270	4/2020	1,160.48CR
602	4/2020	17,592.18CR
609	4/2020	6,000.42CR
=====		
ALL		144,233.94CR

TOTAL ERRORS: 0 TOTAL WARNINGS: 0

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0378	BUYSSE, JASON					
		I-04/20 CE-CELL PHON	101-50151-3321	TELEPHONE & C	004142	30.00
01-0512	VANLEEUEW, SARA J.					
		I-04/20 CE-CELL PHON	101-50151-3321	TELEPHONE & C	004148	70.00
01-1575	MAILBOXES & PARCEL DEPO					
		I-85979	101-50151-3322	POSTAGE SHIPPING	004160	13.50
01-4826	RIEKE, BENJAMIN					
		I-04/20 CE-CELL PHON	101-50151-3321	TELEPHONE & C	004184	30.00
01-5327	BAUMANN, ADAM					
		I-04/20 CE-CELL PHON	101-50151-3321	TELEPHONE & C	004186	30.00
01-5377	KRUK, CHRISTOPHER					
		I-04/20 CE-CELL PHON	101-50151-3321	TELEPHONE & C	004187	30.00
01-5515	HOFFMANN, RYAN					
		I-04/20 CE-CELLPHONE	101-50151-3321	TELEPHONE & C	004189	30.00
DEPARTMENT 0151 POLICE ADMINISTRATION					TOTAL:	233.50
01-4595	TRAVIS PRILL					
		I-202003254496	101-50156-3331	TRAVEL, CONFE 02/19/20 SOP TRAINING-DULUTH	004183	241.53
PROJ: PC5-3331		10/14-09/16 CAT GRANT		TRAVEL, CONFERENCES, AND SCHOO		
		I-202003254496	101-50156-3332	MILEAGE ALLOW 02/19/20 SOP TRAINING-DULUTH	004183	317.84
PROJ: PC5-3332		10/14-09/16 CAT GRANT		MILEAGE ALLOWANCES & REIMBURSE		
DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM					TOTAL:	559.37
01-0473	OLSON, GLENN					
		I-04/20 CE-CELL PHON	101-60162-3321	TELEPHONE & C	004145	80.00
01-6183	LEE, JERRED					
		I-04/20 CE-CELL PHON	101-60162-3321	TELEPHONE & C	004198	30.00
DEPARTMENT 0162 ENGINEERING					TOTAL:	110.00
01-0380	CALLENS, DAVID					
		I-04/20 CE-CELL PHON	101-60211-3321	TELEPHONE & C	004143	30.00
01-1631	MARSHALL MACHINE SHOP I					
		I-62623	101-60211-2221	EQUIPMENT REP 644K LOADER FENDERS	004163	44.50
		I-62673	101-60211-2221	EQUIPMENT REP ROLLER TRAILER	004163	24.19

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1839	MINNESOTA VALLEY TESTIN	I-102911	101-60211-2221	EQUIPMENT REP WOOD CHIPPER	004165	47.06
01-1986	NORTH CENTRAL INTERNATI	I-366186	101-60211-2221	EQUIPMENT REP #4 MUD FLAPS	004167	64.00
01-2428	TITAN MACHINERY	I-13713119GP	101-60211-2221	EQUIPMENT REP 321F LOADER	004173	173.50
		I-13738872GP	101-60211-2221	EQUIPMENT REP 321F LOADER	004173	504.96
01-2632	ZIEGLER INC	C-PR040030323	101-60211-2221	EQUIPMENT REP 950 CAT LOADER	004176	166.66-
		I-PC040343290	101-60211-2221	EQUIPMENT REP 950 CAT LOADER	004176	645.08
01-3557	POMP'S TIRE SERVICE, IN	I-680048552	101-60211-2221	EQUIPMENT REP SKIDLOADER	004178	1,477.00
		I-680048679	101-60211-2221	EQUIPMENT REP ROLLER TRAILER	004178	85.00
01-3968	TRAFFIC CONTROL CORP.	I-119503	101-60211-2211	GENERAL SUPPL SIGNAL LIGHTS	004180	141.00
01-5095	KIBBLE EQUIPMENT	I-2262573	101-60211-2221	EQUIPMENT REP 644K FENDER PAINT	004185	16.88
		I-2274604	101-60211-2221	EQUIPMENT REP JD2550 TRACTOR	004185	27.39
01-6082	ZEUG, THOMAS	I-1783	101-60211-2223	BUILDING REPA #1 DOOR SPRING	004194	660.00
01-6292	MADDEN, GALANTER, HANSE	I-202003254494	101-60211-3313	LEGAL FEES 09/19 SVC	004202	566.10
				DEPARTMENT 0211 STREET ADMINISTRATION	TOTAL:	4,340.00
01-0578	AMAZON CAPITAL SERVICES	I-1F7W-LFWC-NVG4	101-70276-2211	GENERAL SUPPL KEY TAGS	004151	25.98
01-0658	AP DESIGN	I-72735	101-70276-2227	OTHER REPAIRS DONATION PLAQUES	004152	543.00
01-1090	FASTENAL COMPANY	I-101870	101-70276-2211	GENERAL SUPPL UDRIVE SCREWS	004156	1.75
01-2201	RUNNINGS SUPPLY INC	I-4825851	101-70276-2211	GENERAL SUPPL BOLTS	004171	6.89
01-4134	STENSRUD, PRESTON	I-04/20 CE-CELL PHON	101-70276-3321	TELEPHONE	004182	30.00
				DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.	TOTAL:	607.62

1/02/2020 1:59 PM
 PACKET: 07324 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0352 FIRE SERVICES
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0567	ALEX AIR APPARATUS INC	I-INV-41284	101-50352-2221	EQUIPMENT REP STREAMLIGHT REFURBS	004150	325.37
01-0875	COMPUTER MAN INC	I-283607	101-50352-2211	GENERAL SUPPL MICROSOFT OFFICE	004155	245.00
01-1243	HARDWARE HANK	I-57205	101-50352-2221	EQUIPMENT REP STARTER FOR 362 AND REPAIR	004159	261.75
01-1604	MARSHALL AREA CHAMBER O	I-19658	101-50352-3433	DUES & SUBSCR STATE OF THE CITY ADDRESS	004161	20.00
01-2318	SOUTHWEST SANITATION IN	I-202003314506	101-50352-2211	GENERAL SUPPL SALES TAX OWED	004172	3.65
01-3568	BRUNSVOLD, QUENTIN	I-202003254491	101-50352-3332	MILEAGE ALLOW 03/06/20 MBFTE LEADERSHIP COUR	004179	77.05
				TELEPHONE & C	004179	30.00
				GENERAL SUPPL CASES FOR IPADS	004179	239.43
DEPARTMENT 0352 FIRE SERVICES					TOTAL:	1,202.25
01-0384	COUDRON, DEAN	I-04/20 CE-CELL PHON	101-60364-3321	TELEPHONE	004144	30.00
01-1243	HARDWARE HANK	I-57222	101-60364-2211	GENERAL SUPPL SOAP, BOWL CLEANER	004159	15.47
		I-57746	101-60364-2211	GENERAL SUPPL SHOP FLUSH LEVER	004159	6.49
01-1635	MARSHALL NORTHWEST PIPE	I-440827	101-60364-2211	GENERAL SUPPL BATHROOM SINK	004164	5.26
01-1839	MINNESOTA VALLEY TESTIN	I-102567	101-60364-2212	MOTOR FUELS, FORD F150	004165	43.00
01-1986	NORTH CENTRAL INTERNATI	I-366353	101-60364-2221	EQUIPMENT REP OSHKOSH BLOWER/PLOW	004167	153.26
01-2632	ZIEGLER INC	I-PC040343200	101-60364-2221	EQUIPMENT REP OSHKOSH PLOW EDGE BOLTS	004176	183.93
01-3971	MEULEBROECK, ANDY	I-04/20 CE-CELL PHON	101-60364-3321	TELEPHONE	004181	30.00
01-6082	ZEUG, THOMAS	I-1848	101-60364-2211	GENERAL SUPPL SHOP RADIO	004194	30.00
DEPARTMENT 0364 AIRPORT					TOTAL:	497.41

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2030	PETERSON, ALEX					
		I-114-2799363-094101	101-40671-2211	GENERAL SUPPL REIM FOR EQUIPMENT	004168	140.23
				DEPARTMENT 0671 CABLE COMMISSION	TOTAL:	140.23
01-6092	VANDERMILLEN, SCOTT					
		I-04/20 CE-CELL PHON	101-70675-3321	TELEPHONE & C	004195	80.00
				DEPARTMENT 0675 COMM SERVICES ADMIN	TOTAL:	80.00
01-6231	BOX, KYLE					
		I-04/20 CE-CELL PHON	101-40741-3321	TELEPHONE & C	004199	30.00
				DEPARTMENT 0741 CITY ADMINISTRATION	TOTAL:	30.00
01-5491	STORM, ANNETTE					
		I-04/20 CE-CELL PHON	101-40821-3321	TELEPHONE & C	004188	80.00
				DEPARTMENT 0821 FINANCE	TOTAL:	80.00
01-5891	ONE OFFICE SOLUTION					
		I-1992715-0	101-40931-2211	GENERAL SUPPL 4 PORT HUB	004192	25.32
				DEPARTMENT 0931 APPRAISING & ASSESSING	TOTAL:	25.32
01-2096	QUARNSTROM & DOERING, P					
		I-202003254501	101-41041-3313	LEGAL FEES 04/20 LEGAL SVC	004170	10,874.67
				DEPARTMENT 1041 LEGAL	TOTAL:	10,874.67
01-0658	AP DESIGN					
		I-72766	101-41136-3347	MARKETING NEW LOGO	004152	1,869.00
01-0875	COMPUTER MAN INC					
		I-283573	101-41136-2245	EQUIPMENT/TOO LAPTOPS- COVID 19	004155	13,707.00
				DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL:	15,576.00
01-0491	ST AUBIN, GREGORY					
		I-04/20 CE-CELL PHON	101-41231-3321	TELEPHONE & C	004147	30.00
01-2201	RUNNINGS SUPPLY INC					

PACKET: 07324 EFT Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 1231 MUNICIPAL BLDG MAINT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2201	RUNNINGS SUPPLY INC		continued			
		I-4825520	101-41231-2211	GENERAL SUPPL BUCKET/CLEANER	004171	9.28
				DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	39.28
01-0578	AMAZON CAPITAL SERVICES					
		I-17HT-V7MR-G3TY	101-41641-2211	GENERAL SUPPL KEYBOARD,MOUSE,SCREEN PROTECTO	004151	316.99
				DEPARTMENT 1641 INFORMATION TECHNOLOGY	TOTAL:	316.99
			FUND 101	GENERAL FUND	TOTAL:	34,712.64

PACKET: 07324 EFT Payments
VENDOR SET: 01
FUND : 208 EDA ADMINISTRATION
DEPARTMENT: 1136 GENERAL COMMUNITY DEV
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1604	MARSHALL AREA CHAMBER O	I-202003254499	208-41136-3312	CONSULTANT FE 04/20 SW MN PART AGREEMENT	004161	2,284.00
					DEPARTMENT 1136 GENERAL COMMUNITY DEV	TOTAL: 2,284.00
					FUND 208 EDA ADMINISTRATION	TOTAL: 2,284.00

PACKET: 07324 EFT Payments

VENDOR SET: 01

FUND : 221 SM CITIES DEV GRANT 2018

DEPARTMENT: 1136 GENERAL COMMUNITY DEV

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6126	UNITED COMMUNITY ACTION					
		I-202003314505	221-41136-2227	OTHER REPAIRS SM CITIES MIF PYMT 8	004196	6,830.10
		I-202003314505	221-41136-3311	GENERAL PROFE SM CITIES MIF PYMT 8	004196	45,902.00
					DEPARTMENT 1136 GENERAL COMMUNITY DEV	TOTAL: 52,732.10
					FUND 221 SM CITIES DEV GRANT 2018	TOTAL: 52,732.10

PACKET: 07324 EFT Payments
VENDOR SET: 01
FUND : 258 ARENA & EXPO
DEPARTMENT: 0579 AMATEUR SPORTS CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
01-0802	CARLSON & STEWART REFRI						
		I-24952	258-70579-3405	MAINTENANCE A COMPRESSOR #1 REBUILD	004153	1,553.03	
		I-25058	258-70579-2221	EQUIPMENT REP WATER HEATER ANODE	004153	210.95	
01-1616	MARSHALL CONVENTION & V						
		I-202003254500	258-70579-3312	CONSULTANT FE 04/20 SRASC SVC AGREEMENT	004162	7,000.00	
01-5891	ONE OFFICE SOLUTION						
		I-1990230-0	258-70579-2245	EQUIPMENT/TOO OFFICE CHAIR	004192	120.00	
01-6025	MELLENTHIN, CODY						
		I-04/20 CE-CELL PHON	258-70579-3321	TELEPHONE & C	004193	30.00	
					DEPARTMENT 0579 AMATEUR SPORTS CENTER	TOTAL:	8,913.98
					FUND 258 ARENA & EXPO	TOTAL:	8,913.98

PACKET: 07324 EFT Payments
 VENDOR SET: 01
 FUND : 494 CITY HALL BUILDING
 DEPARTMENT: 1136 GENERAL GOVERNMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6248	ENGAN ASSOCIATES P.A.					
		I-2020-18	494-41136-5520	BUILDINGS & S PHASE 3	004200	3,827.54
	PROJ: CH1-5520		CITY HALL-NEW	BUILDING & STRUCTURES		
					TOTAL:	3,827.54
					DEPARTMENT 1136 GENERAL GOVERNMENT	
					TOTAL:	3,827.54
					FUND 494 CITY HALL BUILDING	
					TOTAL:	3,827.54

PACKET: 07324 EFT Payments
VENDOR SET: 01
FUND : 602 WASTEWATER OPERATING
DEPARTMENT: 0581 WW OPERATIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0477	PRZYBILLA, SCOTT	I-04/20	CE-CELL PHON 602-90581-3321	TELEPHONE & C 07/19-09/19	004146	30.00
01-0513	VANMOER, ROBERT	I-04/20	CE-CELL PHON 602-90581-3321	TELEPHONE & C	004149	30.00
01-0818	CAUWELS, ROGER	I-04/20	CE-CELL PHON 602-90581-3321	TELEPHONE & C	004154	30.00
01-1090	FASTENAL COMPANY	I-101874	602-90581-2211	GENERAL SUPPL SPRAY BOTTLES	004156	39.17
		I-101908	602-90581-2211	GENERAL SUPPL TOWELS, GLOVES	004156	35.16
01-1145	FREMONT INDUSTRIES INC	I-2020-71836-00	602-90581-2211	GENERAL SUPPL POLYMER	004157	1,935.00
01-1201	GRAINGER INC	I-9477497987	602-90581-2245	EQUIPMENT/TOO COMMERCIAL CEILING FAN	004158	139.86
01-1635	MARSHALL NORTHWEST PIPE	I-441045	602-90581-2221	EQUIPMENT REP MATERIALS	004164	14.37
		I-441176	602-90581-2211	GENERAL SUPPL ELECTRIC WATER HEATER	004164	436.62
		I-441272	602-90581-3322	POSTAGE SHIPPING	004164	9.61
01-1839	MINNESOTA VALLEY TESTIN	I-1022313	602-90581-3311	GENERAL PROFE SALTY DISCHARGE	004165	117.60
01-1946	NORTH CENTRAL LABS	I-1742	602-90581-2211	GENERAL SUPPL LAB SUPPLIES	004166	1,809.65
01-2201	RUNNINGS SUPPLY INC	I-4821282	602-90581-2211	GENERAL SUPPL HIGH PRESSURE SPRAY GUN	004171	24.99
01-2511	USA BLUE BOOK	I-174387	602-90581-2211	GENERAL SUPPL 3 FLOATS	004174	239.80
		I-177881	602-90581-2211	GENERAL SUPPL TUBE ASSEMBLY	004174	84.11
01-3342	TRUEDSON, SCOTT	I-04/20	CE-CELL PHON 602-90581-3321	TELEPHONE & C	004177	30.00
					DEPARTMENT 0581 WW OPERATIONS	TOTAL: 5,005.94
					FUND 602 WASTEWATER OPERATING	TOTAL: 5,005.94

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2049	PLUNKETTS PEST CONTROL	I-6586208	609-90991-2211	GENERAL SUPPL 03/17/20 SVC	004169	39.27
01-6323	LUTHER, ERIC	I-04/20 CE-CELLPHONE	609-90991-3321	TELEPHONE	004203	30.00
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	69.27
01-2538	VIKING COCA COLA BOTTLI	I-2502243	609-90992-2254	GEN MDSE PURC .	004175	153.85
01-5731	DOLL DISTRIBUTING	C-292529	609-90992-2252	BEER PURCHASE .	004190	90.07-
		I-292528	609-90992-2254	GEN MDSE PURC .	004190	93.00
		I-292528	609-90992-2252	BEER PURCHASE .	004190	10,253.20
01-6156	TRUE BRANDS	I-616899	609-90992-2254	GEN MDSE PURC .	004197	443.22
01-6277	TALKING WATERS BREWING	I-1289	609-90992-2252	BEER PURCHASE .	004201	598.00
DEPARTMENT 0992 LIQUOR PURCHASES					TOTAL:	11,451.20
FUND 609 LIQUOR					TOTAL:	11,520.47

PACKET: 07324 EFT Payments
VENDOR SET: 01
FUND : 630 SURFACE WATER MGT UTILITY
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-3557	POMP'S TIRE SERVICE, IN	I-680048457	630-90661-2221	EQUIPMENT REP SWEEPER TIRES	004178	598.50
01-5837	ANDERSON, JASON	I-04/20 CE-CELL PHON	630-90661-3321	TELEPHONE & C	004191	80.00
DEPARTMENT 0661 SURFACE WATER MGT UTILITY						TOTAL: 678.50
FUND 630 SURFACE WATER MGT UTILITY						TOTAL: 678.50
REPORT GRAND TOTAL:						119,675.17

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	101-40671-2211	GENERAL SUPPLIES	140.23	5,000	4,226.02				
	101-40741-3321	TELEPHONE & CELLULAR PHONE	30.00	2,160	1,688.52				
	101-40821-3321	TELEPHONE & CELLULAR PHONE	80.00	1,680	1,268.45				
	101-40931-2211	GENERAL SUPPLIES	25.32	1,500	1,322.75				
	101-41041-3313	LEGAL FEES	10,874.67	130,495	86,996.93				
	101-41136-2245	EQUIPMENT/TOOLS UP TO \$500	13,707.00	0	13,707.00-			Y	
	101-41136-3347	MARKETING	1,869.00	20,000	16,108.50				
	101-41231-2211	GENERAL SUPPLIES	9.28	6,700	4,891.16				
	101-41231-3321	TELEPHONE & CELLULAR PHONE	30.00	1,400	1,132.19				
	101-41641-2211	GENERAL SUPPLIES	316.99	4,072	1,820.17				
	101-50151-3321	TELEPHONE & CELLULAR PHONE	220.00	18,500	14,161.96				
	101-50151-3322	POSTAGE	13.50	900	866.37				
	101-50156-3331	TRAVEL, CONFERENCES, AND S	241.53	8,000	7,263.47				
	101-50156-3332	MILEAGE ALLOWANCES & REIMB	317.84	0	514.49-			Y	
	101-50352-2211	GENERAL SUPPLIES	488.08	10,500	7,836.12				
	101-50352-2221	EQUIPMENT REPAIR & MAINTEN	587.12	40,400	37,214.76				
	101-50352-3321	TELEPHONE & CELLULAR PHONE	30.00	1,500	1,243.93-			Y	
	101-50352-3332	MILEAGE ALLOWANCES & REIMB	77.05	3,000	2,463.54				
	101-50352-3433	DUES & SUBSCRIPTIONS	20.00	4,000	1,344.00				
	101-60162-3321	TELEPHONE & CELLULAR PHONE	110.00	5,000	3,926.08				
	101-60211-2211	GENERAL SUPPLIES	141.00	15,500	14,221.61				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	2,942.90	74,000	45,305.03				
	101-60211-2223	BUILDING REPAIR & MAINTENA	660.00	9,200	6,792.06				
	101-60211-3313	LEGAL FEES	566.10	0	566.10-			Y	
	101-60211-3321	TELEPHONE & CELLULAR PHONE	30.00	3,200	2,311.58				
	101-60364-2211	GENERAL SUPPLIES	57.22	16,600	11,289.53				
	101-60364-2212	MOTOR FUELS, LUBRICANTS &	43.00	14,000	9,260.62				
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	337.19	18,600	12,148.23				
	101-60364-3321	TELEPHONE	60.00	6,200	4,309.12				
	101-70276-2211	GENERAL SUPPLIES	34.62	58,500	39,116.87				
	101-70276-2227	OTHER REPAIRS & MAINTENANC	543.00	140,000	137,335.85				
	101-70276-3321	TELEPHONE	30.00	5,500	4,500.73				
	101-70675-3321	TELEPHONE & CELLULAR PHONE	80.00	4,000	3,332.61				
	208-41136-3312	CONSULTANT FEES	2,284.00	27,400	18,264.00				
	221-41136-2227	OTHER REPAIRS & MAINTENANC	6,830.10	0	43,440.10-			Y	
	221-41136-3311	GENERAL PROFESSIONAL SERVI	45,902.00	0	51,393.50-			Y	
	258-70579-2221	EQUIPMENT REPAIR & MAINTEN	210.95	20,000	15,362.83				
	258-70579-2245	EQUIPMENT/TOOLS UP TO \$500	120.00	9,500	8,639.09				
	258-70579-3312	CONSULTANT FEES	7,000.00	84,000	56,000.00				
	258-70579-3321	TELEPHONE & CELLULAR PHONE	30.00	3,900	3,255.36				
	258-70579-3405	MAINTENANCE AGREEMENTS	1,553.03	10,000	3,270.06				
	494-41136-5520	BUILDINGS & STRUCTURES	3,827.54	0	592,544.54-			Y	
	602-90581-2211	GENERAL SUPPLIES	4,604.50	250,000	184,694.71				
	602-90581-2221	EQUIPMENT REPAIR & MAINTEN	14.37	150,000	151,524.26				
	602-90581-2245	EQUIPMENT/TOOLS UP TO \$500	139.86	4,750	3,790.63				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	602-90581-3311	GENERAL PROFESSIONAL SERVI	117.60	1,977,482	1,952,954.82				
	602-90581-3321	TELEPHONE & CELLULAR PHONE	120.00	8,300	6,247.44				
	602-90581-3322	POSTAGE	9.61	1,000	959.18				
	609-90991-2211	GENERAL SUPPLIES	39.27	8,000	5,043.59				
	609-90991-3321	TELEPHONE	30.00	2,500	1,719.47				
	609-90992-2252	BEER PURCHASES	10,761.13	1,999,958	1,562,320.90				
	609-90992-2254	GEN MDSE PURCHASES	690.07	69,409	51,511.41				
	630-90661-2221	EQUIPMENT REPAIR & MAINTEN	598.50	15,000	13,822.52				
	630-90661-3321	TELEPHONE & CELLULAR PHONE	80.00	1,190	759.98				
**	2020-2021 YEAR TOTALS	**	119,675.17						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-0151	POLICE ADMINISTRATION	233.50
101-0156	CHEMICAL ASSESSMENT TEAM	559.37
101-0162	ENGINEERING	110.00
101-0211	STREET ADMINISTRATION	4,340.00
101-0276	PARK MAINTENANCE & DEVEL.	607.62
101-0352	FIRE SERVICES	1,202.25
101-0364	AIRPORT	497.41
101-0671	CABLE COMMISSION	140.23
101-0675	COMM SERVICES ADMIN	80.00
101-0741	CITY ADMINISTRATION	30.00
101-0821	FINANCE	80.00
101-0931	APPRAISING & ASSESSING	25.32
101-1041	LEGAL	10,874.67
101-1136	GEN COMM DEVELOPMENT	15,576.00
101-1231	MUNICIPAL BLDG MAINT	39.28
101-1641	INFORMATION TECHNOLOGY	316.99
101 TOTAL	GENERAL FUND	34,712.64
208-1136	GENERAL COMMUNITY DEV	2,284.00
208 TOTAL	EDA ADMINISTRATION	2,284.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
221-1136	GENERAL COMMUNITY DEV	52,732.10
221 TOTAL	SM CITIES DEV GRANT 2018	52,732.10
258-0579	AMATEUR SPORTS CENTER	8,913.98
258 TOTAL	ARENA & EXPO	8,913.98
494-1136	GENERAL GOVERNMENT	3,827.54
494 TOTAL	CITY HALL BUILDING	3,827.54
602-0581	WW OPERATIONS	5,005.94
602 TOTAL	WASTEWATER OPERATING	5,005.94
609-0991	LIQUOR OPERATIONS	69.27
609-0992	LIQUOR PURCHASES	11,451.20
609 TOTAL	LIQUOR	11,520.47
630-0661	SURFACE WATER MGT UTILITY	678.50
630 TOTAL	SURFACE WATER MGT UTILITY	678.50
** TOTAL **		119,675.17

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
CH1 CITY HALL-NEW	5520 BUILDING & STRUCTURES	3,827.54
	** PROJECT CH1 TOTAL **	3,827.54
PC5 10/14-09/16 CAT GRANT	3331 TRAVEL, CONFERENCES, AND SCHOO	241.53
	3332 MILEAGE ALLOWANCES & REIMBURSE	317.84
	** PROJECT PC5 TOTAL **	559.37

NO ERRORS

** END OF REPORT **

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1546	LYON COUNTY HISTORICAL	I-202003254498	101-40141-3811	COMMUNITY CON Q2 2020 PYMT	115936	6,000.00
					DEPARTMENT 0141 MAYOR & COUNCIL	TOTAL: 6,000.00
01-0450	KOPITSKI, JASON	I-04/20 CE-CELL PHON	101-50151-3321	TELEPHONE & C	115933	30.00
01-0460	MARSHALL JAMES	I-04/20 CE-CELL PHON	101-50151-3321	TELEPHONE & C	115940	80.00
01-0503	TOMASEK, TIM	I-04/20 CE-CELL PHON	101-50151-3321	TELEPHONE & C	115957	30.00
01-0518	WENKER, JEFFREY	I-04/20 CE-CELL PHON	101-50151-3321	TELEPHONE & C	115961	30.00
01-1531	LYON COUNTY AUDITOR-TRE	I-202003254493	101-50151-3321	TELEPHONE & C 02/29-03/28/20 PHONE	115935	638.90
01-4118	WALMART BUSINESS	I-005461	101-50151-2211	GENERAL SUPPL USB DRIVES	115960	34.85
		I-017518	101-50151-2211	GENERAL SUPPL MOUSE, BATTERIES	115960	29.84
		I-026160	101-50151-2211	GENERAL SUPPL WASHER FLUID	115960	10.68
01-4140	KRUSE FORD-LINCOLN-MERC	I-42614	101-50151-2221	EQUIPMENT REP 2016 FORD EXPLORER SVC	115934	549.36
01-6166	PULVER MOTOR SVC, LLC	I-150980	101-50151-3436	TOWING CHARGE ICR# 20-3771	115949	600.00
					DEPARTMENT 0151 POLICE ADMINISTRATION	TOTAL: 2,033.63
01-0481	ROKEH, JASON	I-04/20 CE-CELL PHON	101-60162-3321	TELEPHONE & C	115951	30.00
01-0495	SWANSON, GREGG	I-04/20 CE-CELL PHON	101-60162-3321	TELEPHONE & C	115956	30.00
01-3808	STELTER, GEOFFREY	I-04/20 CE-CELL PHON	101-60162-3321	TELEPHONE & C	115953	30.00
					DEPARTMENT 0162 ENGINEERING	TOTAL: 90.00
01-0629	ARNOLD MOTOR SUPPLY	I-02NV042182	101-60211-2245	EQUIPMENT/TOO LINE DISCONNECT	115912	9.79

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0689	BEND RITE FABRICATION I	I-45230	101-60211-2221	EQUIPMENT REP 644 K FENDERS	115914	59.50
01-1945	NORMS GTC	I-102952	101-60211-2212	MOTOR FUELS, AIR COMPRESSOR	115944	39.95
		I-103038	101-60211-2221	EQUIPMENT REP BACKHOE	115944	45.44
		I-103089	101-60211-2221	EQUIPMENT REP ROLLER TRAILER	115944	35.16
		I-103096	101-60211-2221	EQUIPMENT REP ROLLER TRAILER	115944	13.38
01-2064	POWERPLAN	I-P6429111	101-60211-2221	EQUIPMENT REP 644K FENDER PAINT	115948	25.41
		I-P6435411	101-60211-2221	EQUIPMENT REP 644K LOADER	115948	776.66
		I-P6438411	101-60211-2221	EQUIPMENT REP 644K LOADER	115948	8.93
01-2311	SOUTHWEST GLASS CENTER	I-104867	101-60211-2211	GENERAL SUPPL SHOP KEYS	115952	8.50
01-2631	ZEP MANUFACTURING COMPA	I-9005004306	101-60211-2212	MOTOR FUELS, SUPPLIES	115962	634.00
01-4118	WALMART BUSINESS	I-016804	101-60211-2211	GENERAL SUPPL DRY ERASE BOARD	115960	33.83
01-4980	MENARDS INC	I-56188	101-60211-2245	EQUIPMENT/TOO C-CLAMPS	115942	14.95
01-5006	RAFF, ED	I-202003274502	101-60211-3437	LICENSES AND REIM FOR CLASS A	115950	15.00
01-5813	ACE HOME & HARDWARE	C-112988	101-60211-2211	GENERAL SUPPL RETURN LED BULBS	115907	31.98-
		C-113969	101-60211-2221	EQUIPMENT REP ROLLER TRAILER	115907	65.98-
		I-113025	101-60211-2211	GENERAL SUPPL LEAF RAKES	115907	47.97
		I-113893	101-60211-2211	GENERAL SUPPL PRUNNING SEAL	115907	6.59
		I-113930	101-60211-2221	EQUIPMENT REP ROLLER TRAILER	115907	347.40
		I-113951	101-60211-2221	EQUIPMENT REP ROLLER TRAILER DECK	115907	4.41
		I-113954	101-60211-2227	OTHER REPAIRS MAILBOX POST	115907	46.98
		I-114007	101-60211-2211	GENERAL SUPPL .	115907	3.99
		I-114150	101-60211-2245	EQUIPMENT/TOO SAW BLADE	115907	16.99
		I-8260	101-60211-2221	EQUIPMENT REP POLE SAW	115907	25.15
01-6410	FELLING TRAILERS, INC	I-214342	101-60211-2221	EQUIPMENT REP ROLLER TRAILER	115924	163.20
DEPARTMENT 0211 STREET ADMINISTRATION					TOTAL:	2,285.22
01-0018	BORDER STATES ELECTRIC	I-919685520	101-70276-2211	GENERAL SUPPL TOOL BAG	115920	49.90

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0704	BIKE SHOP					
		I-100972	101-70276-2211	GENERAL SUPPL BIKE SHARE	115917	65.00
01-1215	GREENWOOD NURSERY					
		I-10423	101-70276-2211	GENERAL SUPPL 2020 FERTILIZER FOR FIELDS	115925	16,384.00
01-3809	O'REILLY AUTOMOTIVE STO					
		I-1538-242998	101-70276-2211	GENERAL SUPPL ADH CLEANER	115945	12.27
01-4980	MENARDS INC					
		I-56103	101-70276-2211	GENERAL SUPPL LASER LEVEL, TRIPOD	115942	98.98
01-5320	MARSHALL HS SOFTBALL M					
		I-202003254495	101-70276-2254	GEN MDSE PURC MAFSA TOURNAMENT CONCESSIONS	115939	2,424.50
01-5813	ACE HOME & HARDWARE					
		I-113712	101-70276-2211	GENERAL SUPPL BOLTS	115907	20.50
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						19,055.15
01-0689	BEND RITE FABRICATION I					
		I-45229	101-50352-2221	EQUIPMENT REP PLATES FOR WATER CANS	115914	108.07
01-0707	BISBEE PLUMBING AND HEA					
		I-52415	101-50352-2223	BUILDING REPA FURNACE REPLACEMENT	115918	3,000.00
DEPARTMENT 0352 FIRE SERVICES TOTAL:						3,108.07
01-0629	ARNOLD MOTOR SUPPLY					
		I-02NV041796	101-60364-2221	EQUIPMENT REP OSHKOSH BLOWER	115912	60.31
		I-02NV041811	101-60364-2245	EQUIPMENT/TOO FILTER WRENCH	115912	15.67
		I-02NV041834	101-60364-2221	EQUIPMENT REP OSHKOSH BLOWER	115912	135.23
		I-02NV041835	101-60364-2221	EQUIPMENT REP OSHKOSH BLOWER	115912	115.63
		I-02NV042122	101-60364-2221	EQUIPMENT REP FORD F150	115912	174.43
		I-02NV042195	101-60364-2212	MOTOR FUELS, FORD F150	115912	35.84
01-1531	LYON COUNTY AUDITOR-TRE					
		I-14112	101-60364-3437	LICENSES AND 2020 TAX-27-999033-0	115935	836.00
		I-14114	101-60364-3437	LICENSES AND 2020 TAX-27-999036-0	115935	2,856.84
		I-2094	101-60364-3437	LICENSES AND 2020 TAX-06-999019-0	115935	116.00
		I-2473	101-60364-3437	LICENSES AND 2020 TAX 07-999010-0	115935	3,684.00
		I-4016	101-60364-3437	LICENSES AND 2020 TAX-11-999008-0	115935	142.00
01-1945	NORMS GTC					
		I-103051	101-60364-2245	EQUIPMENT/TOO FILTER WRENCH	115944	16.99
01-2064	POWERPLAN					

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2064	POWERPLAN		continued			
		I-P6423111	101-60364-2221	EQUIPMENT REP OSHKOSH PLOW	115948	207.00
01-3819	DACOTAH PAPER CO					
		I-71876	101-60364-2211	GENERAL SUPPL BATHROOM SOAP	115923	86.80
01-4980	MENARDS INC					
		I-54999	101-60364-2211	GENERAL SUPPL DRYWALL, SIGNS	115942	10.83
		I-55044	101-60364-2211	GENERAL SUPPL SHOP ANTENNA	115942	8.99
01-5733	VAST BROADBAND					
		I-001575601-0320	101-60364-3321	TELEPHONE 03/22-04/21/20	115959	133.50
		I-015187301-0320	101-60364-3321	TELEPHONE 03/30-04/29/20	115959	431.22
01-5813	ACE HOME & HARDWARE					
		I-112817	101-60364-2211	GENERAL SUPPL SINK SHUT OFFS- MAIN SINK	115907	21.98
		I-112825	101-60364-2211	GENERAL SUPPL MAINT SHOP SINK	115907	4.59
		I-112828	101-60364-2211	GENERAL SUPPL MAINT SHOP	115907	4.99
		I-113186	101-60364-2211	GENERAL SUPPL ENTERPRISE DOOR REMOTES	115907	115.97
		I-113204	101-60364-2211	GENERAL SUPPL T-HANGAR BULBS	115907	19.98
		I-113512	101-60364-2211	GENERAL SUPPL A/D BATHROOMS	115907	29.98
01-6284	MATTISON APPRAISAL SVC					
		I-M0325004	101-60364-3311	GENERAL PROFE HELENA- REVIEW APPRAISAL	115941	750.00
	PROJ: H90-3311		HELENA CHEMICAL PROPERTY	GENERAL PROFESSIONAL SERVICES		
DEPARTMENT 0364 AIRPORT					TOTAL:	10,014.77
01-4118	WALMART BUSINESS					
		I-026442	101-50453-2211	GENERAL SUPPL SUPPLIES	115960	23.62
01-4980	MENARDS INC					
		I-55373	101-50453-2211	GENERAL SUPPL PAPER TOWELS	115942	27.38
DEPARTMENT 0453 ANIMAL IMPOUNDMENT					TOTAL:	51.00
01-4118	WALMART BUSINESS					
		I-010374	101-40671-2211	GENERAL SUPPL CLEANING SUPPLIES, BATTERIES	115960	91.45
		I-012105	101-40671-2211	GENERAL SUPPL INK CARTRIDGE	115960	105.94
01-4980	MENARDS INC					
		I-55765	101-40671-2211	GENERAL SUPPL FIBER WALL ATTACHMENT	115942	1.01
DEPARTMENT 0671 CABLE COMMISSION					TOTAL:	198.40
01-4118	WALMART BUSINESS					

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4118	WALMART BUSINESS		continued			
		I-009553	101-70772-2211	GENERAL SUPPL ASP SUPPLIES	115960	46.96
	PROJ: 500-2211		AFTER SCHOOL CLUBS	GENERAL SUPPLIES		
					DEPARTMENT 0772 CS YOUTH ACTIVITIES	TOTAL: 46.96
01-1574	MAGIC WATER					
		I-202003314504	101-40821-2211	GENERAL SUPPL 04/01-04/30/20	115937	50.50
01-3875	TYLER TECHNOLOGIES					
		I-025-290143	101-40821-3405	MAINTENANCE A 05/20-04/21 SECURE SIGNATURE	115958	490.30
01-4409	STRATEGIC INSIGHTS INC.					
		I-20PLAN-IT-056	101-40821-3405	MAINTENANCE A 2020 RENEWAL	115955	750.00
01-6471	BERGANKDV LTD					
		I-1073742	101-40821-3311	GENERAL PROFE 2019 AUDIT	115915	2,461.00
					DEPARTMENT 0821 FINANCE	TOTAL: 3,751.80
01-0843	CHRIST EV. LUTHERAN CHU					
		I-202003274503	101-70971-2211	GENERAL SUPPL MENS VOLLEYBALL RENT	115922	675.00
	PROJ: 229-2211		VOLLEYBALL MENS	GENERAL SUPPLIES		
01-1602	MARSHALL AMATEUR HOCKEY					
		I-1588	101-70971-3314	INSTRUCTORS F ADULT HOCKEY TOURNAMENT OFFICI	115938	1,500.00
	PROJ: 206-3315		ADULT HOCKEY	OFFICIALS		
					DEPARTMENT 0971 RECREATION	TOTAL: 2,175.00
01-1531	LYON COUNTY AUDITOR-TRE					
		I-14113	101-41136-3437	LICENSES AND 2020 TAX-27-999034-0	115935	676.00
					DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL: 676.00
01-0606	ANIMAL HEALTH CENTER					
		I-211587	101-41231-2211	GENERAL SUPPL RUBBING ALCOHOL	115910	36.68
01-1343	INDEPENDENT LUMBER OF M					
		I-2003-006417	101-41231-2215	SAFETY WEAR & CHLOOX WIPES, MASKS	115929	28.05
01-1945	NORMS GTC					
		I-102990	101-41231-2221	EQUIPMENT REP BATTERIES FOR SCRUBBER	115944	300.00
01-4980	MENARDS INC					

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-4980	MENARDS INC		continued				
		I-55415	101-41231-2211	GENERAL SUPPL BATTERIES, BLEACH	115942	65.59	
		I-55668	101-41231-2215	SAFETY WEAR & SANITIZER STAND	115942	44.68	
		I-55701	101-41231-2245	EQUIPMENT/TOO CART	115942	149.99	
		I-55898	101-41231-2211	GENERAL SUPPL SUPPLIES	115942	20.92	
01-5813	ACE HOME & HARDWARE						
		I-114213	101-41231-2223	BUILDING REPA PLEXI GLASS SHIELD	115907	112.97	
					DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	758.88
01-2044	PITNEY BOWES INC						
		I-3103782493	101-41641-3416	MACHINERY & E 12/31/19-03/29/20	115947	273.84	
					DEPARTMENT 1641 INFORMATION TECHNOLOGY	TOTAL:	273.84
01-1	ONE TIME VENDOR						
	KEVIN&HEIDI CHENG	I-202003254492	101-42071-2211	GENERAL SUPPL KEVIN&HEIDI CHENG:MUSICAL ENTE	115932	200.00	
01-4118	WALMART BUSINESS						
		I-011726	101-42071-2211	GENERAL SUPPL PROGRAMMING	115960	23.11	
		I-013594	101-42071-2211	GENERAL SUPPL SUPPLIES	115960	18.64	
		I-024829	101-42071-2211	GENERAL SUPPL SUPPLIES	115960	27.65	
					DEPARTMENT 2071 ADULT COMMUNITY CTR	TOTAL:	269.40
					FUND 101 GENERAL FUND	TOTAL:	50,788.12

PACKET: 07323 Regular Payments

VENDOR SET: 01
FUND : 207 PARKWAY ADDITION III & IV

DEPARTMENT: 1136 GENERAL COMMUNITY DEV

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1531	LYON COUNTY AUDITOR-TRE					
		I-14111	207-41136-3437	LICENSES AND 2020 TAX-27-999032-0	115935	3,604.00
		I-14115	207-41136-3437	LICENSES AND 2020 TAX-27-999037-0	115935	638.00
					DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL:	4,242.00
					FUND 207 PARKWAY ADDITION III & IV TOTAL:	4,242.00

PACKET: 07323 Regular Payments
 VENDOR SET: 01
 FUND : 208 EDA ADMINISTRATION
 DEPARTMENT: 1136 GENERAL COMMUNITY DEV
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6471	BERGANKDV LTD	I-1073742	208-41136-3311	GENERAL PROFE 2019 AUDIT	115915	27.00
					DEPARTMENT 1136 GENERAL COMMUNITY DEV	TOTAL: 27.00
					FUND 208 EDA ADMINISTRATION	TOTAL: 27.00

4/02/2020 2:23 PM
PACKET: 07323 Regular Payments
VENDOR SET: 01
FUND : 211 LIBRARY FUND
DEPARTMENT: 0437 LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6471	BERGANKDV LTD	I-1073742	211-70437-3311	PROFESSIONAL 2019 AUDIT	115915	198.00
					DEPARTMENT 0437 LIBRARY	TOTAL: 198.00
					FUND 211 LIBRARY FUND	TOTAL: 198.00

PACKET: 07323 Regular Payments

VENDOR SET: 01
FUND : 240 COMM ED DRIVER'S TRAINING

DEPARTMENT: 0879 COMM ED--WINTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4980	MENARDS INC	I-56034	240-70879-2211	GENERAL SUPPL DRIVER'S ED-SAFETY CONES	115942	89.94
					DEPARTMENT 0879 COMM ED--WINTER	TOTAL: 89.94
					FUND 240 COMM ED DRIVER'S TRAINING	TOTAL: 89.94

1/02/2020 2:23 PM
 PACKET: 07323 Regular Payments
 VENDOR SET: 01
 FUND : 258 ARENA & EXPO
 DEPARTMENT: 0579 AMATEUR SPORTS CENTER
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0018	BORDER STATES ELECTRIC					
		I-919677586	258-70579-2211	GENERAL SUPPL LED T8 BULBS	115920	914.40
		I-919677587	258-70579-2245	EQUIPMENT/TOO BACK PACK VACUUM	115920	289.16
01-3819	DACOTAH PAPER CO					
		I-71882	258-70579-2211	GENERAL SUPPL MAGIC ERASER	115923	87.06
01-4980	MENARDS INC					
		I-55684	258-70579-2211	GENERAL SUPPL FASTNER, FOAM	115942	27.89
		I-55698	258-70579-2211	GENERAL SUPPL SEAT CUSHION	115942	29.94
		I-55769	258-70579-2211	GENERAL SUPPL SPONGES	115942	15.93
		I-55813	258-70579-2211	GENERAL SUPPL SUPPLIES	115942	21.99
01-5813	ACE HOME & HARDWARE					
		I-113538	258-70579-2223	BLDG REPAIR & PAINT & SUPPLIES	115907	133.50
01-6040	STEP SAVER INC.					
		I-135926	258-70579-2211	GENERAL SUPPL SOFTENER SALT	115954	318.69
01-6471	BERGANKDV LTD					
		I-1073742	258-70579-3311	GENERAL PROFE 2019 AUDIT	115915	151.00
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	1,989.56
FUND 258 ARENA & EXPO					TOTAL:	1,989.56

4/02/2020 2:23 PM
 PACKET: 07323 Regular Payments
 VENDOR SET: 01
 FUND : 270 MERIT
 DEPARTMENT: 0551 MERIT OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 12

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4118	WALMART BUSINESS	I-003220	270-50551-2211	GENERAL SUPPL BINDERS, SUPPLIES	115960	32.91
01-6471	BERGANKDV LTD	I-1073742	270-50551-3311	GENERAL PROFE 2019 AUDIT	115915	38.00
DEPARTMENT 0551 MERIT OPERATIONS					TOTAL:	70.91
FUND 270 MERIT					TOTAL:	70.91

PACKET: 07323 Regular Payments

VENDOR SET: 01

FUND : 476 2020B PUBLIC IMPROVEMENTS

DEPARTMENT: 0211 STREET DEPT

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1311	HYVEE FOOD STORES INC					
		I-5840341950	476-60211-5570	INFRASTRUCTUR S 1ST MTG	115928	19.45
	PROJ: Z76-5570	S 4TH ST RECONSTRUCTION		INFRASTRUCTURE		
DEPARTMENT 0211 STREET DEPT					TOTAL:	19.45
FUND 476 2020B PUBLIC IMPROVEMENTS					TOTAL:	19.45

PACKET: 07323 Regular Payments
VENDOR SET: 01
FUND : 494 CITY HALL BUILDING
DEPARTMENT: 1136 GENERAL GOVERNMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-4506	BOT, JOSEPH					
		I-202003254497	494-41136-5520	BUILDINGS & S 04/20 COLD STORAGE	115921	696.00
	PROJ: CH1-5520	CITY HALL-NEW		BUILDING & STRUCTURES		
					DEPARTMENT 1136 GENERAL GOVERNMENT	TOTAL: 696.00
					FUND 494 CITY HALL BUILDING	TOTAL: 696.00

PACKET: 07323 Regular Payments

VENDOR SET: 01

FUND : 495 PUBLIC IMPROVE REVOLVING

DEPARTMENT: 1136 GEN COMM DEVELOPMENT

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1531	LYON COUNTY AUDITOR-TRE					
		I-12224	495-41136-3437	LICENSES & TA 2020 TAX-27-266116-0	115935	4.00
	PROJ: F23-3437	BLOCK 11		LICENSES AND TAXES		
		I-12234	495-41136-3437	LICENSES & TA 2020 TAX-27-677129-0	115935	2,478.00
	PROJ: F23-3437	BLOCK 11		LICENSES AND TAXES		
DEPARTMENT 1136 GEN COMM DEVELOPMENT					TOTAL:	2,482.00

FUND 495 PUBLIC IMPROVE REVOLVING					TOTAL:	2,482.00

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0689	BEND RITE FABRICATION I					
		I-45410	602-90581-2211	GENERAL SUPPL MATERIALS FOR CONDO LIFT LID	115914	346.72
	PROJ: W00-2211		SANITARY SEWER	GENERAL SUPPLIES		
01-1256	HAWKINS INC					
		I-4685706	602-90581-2211	GENERAL SUPPL FERRIC CHLORIDE	115926	5,476.28
01-1291	HOFFMAN FILTER SERVICE					
		I-82452	602-90581-3384	REFUSE DISPOS DISPOSAL OIL FILTERS	115927	55.00
01-1531	LYON COUNTY AUDITOR-TRE					
		I-14114	602-90581-3437	LICENSES AND 2020 TAX-27-999036-0	115935	2,155.16
01-1877	MOTION INDUSTRIES INC					
		I-MN01-178205	602-90581-2211	GENERAL SUPPL VALVES FOR JETTER	115943	631.24
	PROJ: W00-2211		SANITARY SEWER	GENERAL SUPPLIES		
01-1945	NORMS GTC					
		I-102976	602-90581-2211	GENERAL SUPPL F450 TRUCK BATTERY	115944	359.90
01-4628	BNSF					
		I-BF62547-0320	602-90581-3311	GENERAL PROFE 04/08-04/07/21	115919	2,348.60
01-5329	INTERSTATE ALL BATTERY					
		I-1912902061889	602-90581-2211	GENERAL SUPPL BATTERY	115930	26.40
01-5813	ACE HOME & HARDWARE					
		I-113685	602-90581-2211	GENERAL SUPPL COPPER TUBING	115907	15.99
		I-114102	602-90581-2211	GENERAL SUPPL HINGES, HARDWARE	115907	55.38
	PROJ: W00-2211		SANITARY SEWER	GENERAL SUPPLIES		
		I-114133	602-90581-2211	GENERAL SUPPL CONDO LIFT DOOR	115907	7.18
	PROJ: W00-2211		SANITARY SEWER	GENERAL SUPPLIES		
		I-114168	602-90581-2211	GENERAL SUPPL SUPPLIES	115907	10.58
01-6471	BERGANKDV LTD					
		I-1073742	602-90581-3311	GENERAL PROFE 2019 AUDIT	115915	960.00
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	12,448.43
FUND 602 WASTEWATER OPERATING					TOTAL:	12,448.43

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1531345	609-90991-3333	FREIGHT .	115931	172.03
		I-1531346	609-90991-3333	FREIGHT .	115931	121.67
01-2036	PHILLIPS WINE AND SPIRI					
		I-6018235	609-90991-3333	FREIGHT .	115946	80.96
		I-6018236	609-90991-3333	FREIGHT .	115946	55.77
01-3819	DACOTAH PAPER CO					
		I-71885	609-90991-2245	EQUIPMENT/TOO EQUIPMENT, SUPPLIES	115923	520.80
		I-71885	609-90991-2211	GENERAL SUPPL EQUIPMENT, SUPPLIES	115923	208.38
01-4118	WALMART BUSINESS					
		I-028132	609-90991-2211	GENERAL SUPPL PLASTUC CUPS	115960	6.65
01-6471	BERGANKDV LTD					
		I-1073742	609-90991-3311	GENERAL PROFE 2019 AUDIT	115915	922.00
					DEPARTMENT 0991 LIQUOR OPERATIONS	TOTAL: 2,088.26
01-0630	ARCTIC GLACIER					
		I-3448008604	609-90992-2254	GEN MDSE PURC .	115911	77.30
01-0699	BEVERAGE WHOLESALERS					
		I-107715	609-90992-2254	GEN MDSE PURC .	115916	57.20
		I-107715	609-90992-2252	BEER PURCHASE .	115916	23,732.32
01-1399	JOHNSON BROTHERS LIQUOR					
		C-595118	609-90992-2251	LIQUOR PURCHA .	115931	14.63-
		I-1531345	609-90992-2251	LIQUOR PURCHA .	115931	11,509.15
		I-1531346	609-90992-2253	WINE PURCHASE .	115931	4,016.40
01-2036	PHILLIPS WINE AND SPIRI					
		I-6018235	609-90992-2251	LIQUOR PURCHA .	115946	5,587.96
		I-6018236	609-90992-2254	GEN MDSE PURC .	115946	111.50
		I-6018236	609-90992-2253	WINE PURCHASE .	115946	1,761.50
01-4118	WALMART BUSINESS					
		I-019987	609-90992-2254	GEN MDSE PURC POP	115960	75.42
		I-028941	609-90992-2254	GEN MDSE PURC POP	115960	41.90
01-5447	ARTISAN BEER COMPANY					
		I-3412171	609-90992-2252	BEER PURCHASE .	115913	616.75
					DEPARTMENT 0992 LIQUOR PURCHASES	TOTAL: 47,572.77
					FUND 609 LIQUOR	TOTAL: 49,661.03

PACKET: 07323 Regular Payments
VENDOR SET: 01
FUND : 630 SURFACE WATER MGT UTILITY
DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6412	AG PLUS COOPERATIVE	I-45510	630-90661-2221	EQUIPMENT REP SWEEPER	115909	45.00
01-6471	BERGANKDV LTD	I-1073742	630-90661-3311	GENERAL PROFE 2019 AUDIT	115915	243.00
DEPARTMENT 0661 SURFACE WATER MGT UTILITY						TOTAL: 288.00
FUND 630 SURFACE WATER MGT UTILITY						TOTAL: 288.00
REPORT GRAND TOTAL:						123,000.44

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	101-40141-3811	COMMUNITY CONTRIBUTIONS	6,000.00	62,600	36,600.00				
	101-40671-2211	GENERAL SUPPLIES	198.40	5,000	4,226.02				
	101-40821-2211	GENERAL SUPPLIES	50.50	2,500	2,160.00				
	101-40821-3311	GENERAL PROFESSIONAL SERVI	2,461.00	17,622	15,161.00				
	101-40821-3405	MAINTENANCE AGREEMENTS	1,240.30	22,130	2,937.59				
	101-41136-3437	LICENSES AND TAXES	676.00	0	676.00-			Y	
	101-41231-2211	GENERAL SUPPLIES	123.19	6,700	4,891.16				
	101-41231-2215	SAFETY WEAR & EQUIPMENT	72.73	500	87.65				
	101-41231-2221	EQUIPMENT REPAIR & MAINTEN	300.00	2,500	1,521.88				
	101-41231-2223	BUILDING REPAIR & MAINTENA	112.97	6,150	5,564.70				
	101-41231-2245	EQUIPMENT/TOOLS UP TO \$500	149.99	4,200	3,875.79				
	101-41641-3416	MACHINERY & EQUIPMENT RENT	273.84	1,400	1,126.16				
	101-42071-2211	GENERAL SUPPLIES	269.40	10,500	8,114.29				
	101-50151-2211	GENERAL SUPPLIES	75.37	15,000	13,542.50				
	101-50151-2221	EQUIPMENT REPAIR & MAINTEN	549.36	10,000	5,228.12				
	101-50151-3321	TELEPHONE & CELLULAR PHONE	808.90	18,500	14,161.96				
	101-50151-3436	TOWING CHARGES	600.00	15,000	12,425.00				
	101-50352-2221	EQUIPMENT REPAIR & MAINTEN	108.07	40,400	37,214.76				
	101-50352-2223	BUILDING REPAIR & MAINTENA	3,000.00	8,500	1,041.51				
	101-50453-2211	GENERAL SUPPLIES	51.00	400	278.84				
	101-60162-3321	TELEPHONE & CELLULAR PHONE	90.00	5,000	3,926.08				
	101-60211-2211	GENERAL SUPPLIES	68.90	15,500	14,221.61				
	101-60211-2212	MOTOR FUELS, LUBRICANTS &	673.95	47,800	26,002.01				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	1,438.66	74,000	45,305.03				
	101-60211-2227	OTHER REPAIRS & MAINTENANC	46.98	306,600	299,534.59				
	101-60211-2245	EQUIPMENT/TOOLS UP TO \$500	41.73	4,000	2,793.33				
	101-60211-3437	LICENSES AND TAXES	15.00	6,200	5,732.00				
	101-60364-2211	GENERAL SUPPLIES	304.11	16,600	11,289.53				
	101-60364-2212	MOTOR FUELS, LUBRICANTS &	35.84	14,000	9,260.62				
	101-60364-2221	EQUIPMENT REPAIR & MAINTEN	692.60	18,600	12,148.23				
	101-60364-2245	EQUIPMENT/TOOLS UP TO \$500	32.66	2,000	1,494.97				
	101-60364-3311	GENERAL PROFESSIONAL SERVI	750.00	14,100	11,482.50				
	101-60364-3321	TELEPHONE	564.72	6,200	4,309.12				
	101-60364-3437	LICENSES AND TAXES	7,634.84	11,080	2,842.16				
	101-70276-2211	GENERAL SUPPLIES	16,630.65	58,500	39,116.87				
	101-70276-2254	GEN MDSE PURCHASES	2,424.50	17,000	14,575.50				
	101-70772-2211	GENERAL SUPPLIES	46.96	1,600	1,157.11				
	101-70971-2211	GENERAL SUPPLIES	675.00	44,000	39,437.89				
	101-70971-3314	INSTRUCTORS FEES	1,500.00	23,500	18,700.00				
	207-41136-3437	LICENSES AND TAXES	4,242.00	0	4,242.00-			Y	
	208-41136-3311	GENERAL PROFESSIONAL SERVI	27.00	2,000	1,719.50				
	211-70437-3311	PROFESSIONAL SERVICES	198.00	2,000	1,802.00				
	240-70879-2211	GENERAL SUPPLIES	89.94	20,000	19,891.48				
	258-70579-2211	GENERAL SUPPLIES	1,415.90	25,000	18,703.18				
	258-70579-2223	BLDG REPAIR & MAINT	133.50	5,000	4,587.25				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	258-70579-2245	EQUIPMENT/TOOLS UP TO \$500	289.16	9,500	8,639.09				
	258-70579-3311	GENERAL PROFESSIONAL SERVI	151.00	11,000	10,849.00				
	270-50551-2211	GENERAL SUPPLIES	32.91	3,000	2,644.98				
	270-50551-3311	GENERAL PROFESSIONAL SERVI	38.00	9,360	4,677.63				
	476-60211-5570	INFRASTRUCTURE	19.45	0	2,126.40-	Y			
	494-41136-5520	BUILDINGS & STRUCTURES	696.00	0	592,544.54-	Y			
	495-41136-3437	LICENSES & TAXES	2,482.00	0	3,198.00-	Y			
	602-90581-2211	GENERAL SUPPLIES	6,929.67	250,000	184,694.71				
	602-90581-3311	GENERAL PROFESSIONAL SERVI	3,308.60	1,977,482	1,952,954.82				
	602-90581-3384	REFUSE DISPOSAL	55.00	3,641	2,927.76				
	602-90581-3437	LICENSES AND TAXES	2,155.16	13,000	1,506.91-	Y			
	609-90991-2211	GENERAL SUPPLIES	215.03	8,000	5,043.59				
	609-90991-2245	EQUIPMENT/TOOLS UP TO \$500	520.80	9,950	2,654.63-	Y			
	609-90991-3311	GENERAL PROFESSIONAL SERVI	922.00	15,000	11,053.88				
	609-90991-3333	FREIGHT	430.43	36,000	28,512.75				
	609-90992-2251	LIQUOR PURCHASES	17,082.48	1,471,668	1,197,346.88				
	609-90992-2252	BEER PURCHASES	24,349.07	1,999,958	1,562,320.90				
	609-90992-2253	WINE PURCHASES	5,777.90	582,124	458,837.55				
	609-90992-2254	GEN MDSE PURCHASES	363.32	69,409	51,511.41				
	630-90661-2221	EQUIPMENT REPAIR & MAINTEN	45.00	15,000	13,822.52				
	630-90661-3311	GENERAL PROFESSIONAL SERVI	243.00	14,200	13,957.00				
**	2020-2021 YEAR TOTALS	**	123,000.44						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-0141	MAYOR & COUNCIL	6,000.00
101-0151	POLICE ADMINISTRATION	2,033.63
101-0162	ENGINEERING	90.00
101-0211	STREET ADMINISTRATION	2,285.22
101-0276	PARK MAINTENANCE & DEVEL.	19,055.15
101-0352	FIRE SERVICES	3,108.07
101-0364	AIRPORT	10,014.77
101-0453	ANIMAL IMPOUNDMENT	51.00
101-0671	CABLE COMMISSION	198.40
101-0772	CS YOUTH ACTIVITIES	46.96
101-0821	FINANCE	3,751.80
101-0971	RECREATION	2,175.00
101-1136	GEN COMM DEVELOPMENT	676.00
101-1231	MUNICIPAL BLDG MAINT	758.88

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1641	INFORMATION TECHNOLOGY	273.84
101-2071	ADULT COMMUNITY CTR	269.40

101 TOTAL	GENERAL FUND	50,788.12
207-1136	GENERAL COMMUNITY DEV	4,242.00

207 TOTAL	PARKWAY ADDITION III & IV	4,242.00
208-1136	GENERAL COMMUNITY DEV	27.00

208 TOTAL	EDA ADMINISTRATION	27.00
211-0437	LIBRARY	198.00

211 TOTAL	LIBRARY FUND	198.00
240-0879	COMM ED--WINTER	89.94

240 TOTAL	COMM ED DRIVER'S TRAINING	89.94
258-0579	AMATEUR SPORTS CENTER	1,989.56

258 TOTAL	ARENA & EXPO	1,989.56
270-0551	MERIT OPERATIONS	70.91

270 TOTAL	MERIT	70.91
476-0211	STREET DEPT	19.45

476 TOTAL	2020B PUBLIC IMPROVEMENTS	19.45
494-1136	GENERAL GOVERNMENT	696.00

494 TOTAL	CITY HALL BUILDING	696.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
495-1136	GEN COMM DEVELOPMENT	2,482.00
495 TOTAL	PUBLIC IMPROVE REVOLVING	2,482.00
602-0581	WW OPERATIONS	12,448.43
602 TOTAL	WASTEWATER OPERATING	12,448.43
609-0991	LIQUOR OPERATIONS	2,088.26
609-0992	LIQUOR PURCHASES	47,572.77
609 TOTAL	LIQUOR	49,661.03
630-0661	SURFACE WATER MGT UTILITY	288.00
630 TOTAL	SURFACE WATER MGT UTILITY	288.00
** TOTAL **		123,000.44

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
206 ADULT HOCKEY	3315 OFFICIALS	1,500.00
	** PROJECT 206 TOTAL **	1,500.00
229 VOLLEYBALL MENS	2211 GENERAL SUPPLIES	675.00
	** PROJECT 229 TOTAL **	675.00
500 AFTER SCHOOL CLUBS	2211 GENERAL SUPPLIES	46.96
	** PROJECT 500 TOTAL **	46.96
CH1 CITY HALL-NEW	5520 BUILDING & STRUCTURES	696.00
	** PROJECT CH1 TOTAL **	696.00
F23 BLOCK 11	3437 LICENSES AND TAXES	2,482.00
	** PROJECT F23 TOTAL **	2,482.00

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
H90 HELENA CHEMICAL PROPERTY	3311 GENERAL PROFESSIONAL SERVICES	750.00
	** PROJECT H90 TOTAL **	750.00
W00 SANITARY SEWER	2211 GENERAL SUPPLIES	1,040.52
	** PROJECT W00 TOTAL **	1,040.52
Z76 S 4TH ST RECONSTRUCTION	5570 INFRASTRUCTURE	19.45
	** PROJECT Z76 TOTAL **	19.45

NO ERRORS

** END OF REPORT **

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT		
01-0560	AFSCME COUNCIL 65							
		I-83 202003034418	101-21265	UNION DUES UNION DUES AFSCM	004206	409.91		
		I-83 202003174466	101-21265	UNION DUES UNION DUES AFSCM	004206	399.00		
		I-85 202003034418	101-21265	UNION DUES UNION DUES AFSCM	004206	26.99		
		I-85 202003174466	101-21265	UNION DUES UNION DUES AFSCM	004206	26.99		
01-1571	MADISON NATIONAL LIFE I							
		I-202004024514	101-21249	COMBINED INSU rounding adj	004218	0.08		
		I-202004024514	101-21249	COMBINED INSU 2020 wage adj - housing	004218	2.01		
		I-202004024515	101-21249	COMBINED INSU Housing	004218	16.69		
01-1923	NCPERS MN GROUP LIFE IN							
		I-42 202003174466	101-21256	LIFE INSURANC NCPERS MINNESOTA - 614000	004220	320.00		
01-5688	MINNESOTA LIFE							
		I-202004084525	101-21249	COMBINED INSU March housing	004230	78.69		
		I-202004084525	101-21249	COMBINED INSU March retirees	004230	194.83		
		I-202004084525	101-21249	COMBINED INSU Previous months - retirees	004230	59.37		
		I-44 202003034418	101-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	004230	410.14		
		I-44 202003174466	101-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	004230	407.44		
01-6440	MN PEIP-C/O MMB FISCAL							
		I-202004084524	101-21249	COMBINED INSU housing	004235	6,020.90		
		I-202004084524	101-21249	COMBINED INSU retirees	004235	5,586.18		
		I-202004084524	101-21249	COMBINED INSU rounding	004235	0.64-		
		I-FH3202003034418	101-21231	HSA / VEBA (E FAMILY HSA 3000	004235	5,582.48		
		I-FH3202003174466	101-21231	HSA / VEBA (E FAMILY HSA 3000	004235	5,531.81		
		I-FV3202003034418	101-21231	HSA / VEBA (E FAMILY VEBA 3000	004235	974.21		
		I-FV3202003174466	101-21231	HSA / VEBA (E FAMILY VEBA 3000	004235	974.21		
		I-SH3202003034418	101-21231	HSA / VEBA (E SINGLE HSA 3000	004235	570.05		
		I-SH3202003174466	101-21231	HSA / VEBA (E SINGLE HSA 3000	004235	570.05		
		I-SV3202003034418	101-21231	HSA / VEBA (E SINGLE VEBA 3000	004235	346.42		
		I-SV3202003174466	101-21231	HSA / VEBA (E SINGLE VEBA 3000	004235	346.42		
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	28,854.23
01-0578	AMAZON CAPITAL SERVICES							
		I-112-87966223409853	101-50151-2211	GENERAL SUPPL MASKS, GOGGLES	004208	149.94		
	PROJ: COV-2211	COVID 19		GENERAL SUPPLIES				
		I-112-92792856501856	101-50151-2211	GENERAL SUPPL MASKS , GOGGLES	004208	198.80		
	PROJ: COV-2211	COVID 19		GENERAL SUPPLIES				
01-1571	MADISON NATIONAL LIFE I							
		I-202004024514	101-50151-1133	LIFE INSURANC 2020 wage adj	004218	40.23		
		I-24 202003034418	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	004218	126.78		
		I-24 202003034418	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	004218	4.23		
	PROJ: PGI-1133	BLR GANG/DRUG TF-GANG		LIFE INSURANCE				
		I-24 202003174466	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	004218	122.91		

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0151 POLICE ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I					
		I-24 202003174466	101-50151-1133	LIFE INSURANC LONG TERM DISABILITY	004218	4.44
	PROJ: PG1-1133		BLR GANG/DRUG TF-GANG	LIFE INSURANCE		
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	101-50151-3386	STORM WATER U 03/02-04/01/20	004219	0.00
01-1958	NORTHERN BUSINESS PRODU					
		I-489491-0	101-50151-2211	GENERAL SUPPL SUPPLIES	004221	13.71
		I-489491-1	101-50151-2211	GENERAL SUPPL SUPPLIES	004221	102.14
		I-489642-0	101-50151-2211	GENERAL SUPPL 9X12 LAMINATE, SUPPLIES	004221	23.99
		I-495095-0	101-50151-2211	GENERAL SUPPL SUPPLIES	004221	5.99
01-2096	QUARNSTROM & DOERING, P					
		I-M2391-100,S75036	101-50151-3311	GENERAL PROFE VEHICLE FORFEITURE	004222	300.00
01-5688	MINNESOTA LIFE					
		I-202004084525	101-50151-1133	LIFE INSURANC Previous months - Bahr	004230	5.60
		I-23F202003034418	101-50151-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	28.80
		I-23F202003174466	101-50151-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	28.80
		I-23S202003034418	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	3.31
		I-23S202003034418	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.59
	PROJ: PG1-1133		BLR GANG/DRUG TF-GANG	LIFE INSURANCE		
		I-23S202003174466	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	3.25
		I-23S202003174466	101-50151-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.65
	PROJ: PG1-1133		BLR GANG/DRUG TF-GANG	LIFE INSURANCE		
01-6251	SHRED RIGHT					
		I-524989	101-50151-3311	GENERAL PROFE 03/19 SVC	004233	15.00
01-6440	MN PEIP-C/O MMB FISCAL					
		I-FH3202003034418	101-50151-1131	HEALTH INSURA FAMILY HSA 3000	004235	11,382.60
		I-FH3202003174466	101-50151-1131	HEALTH INSURA FAMILY HSA 3000	004235	11,382.60
		I-FV3202003034418	101-50151-1131	HEALTH INSURA FAMILY VEBA 3000	004235	654.68
		I-FV3202003174466	101-50151-1131	HEALTH INSURA FAMILY VEBA 3000	004235	654.68
		I-SH3202003034418	101-50151-1131	HEALTH INSURA SINGLE HSA 3000	004235	1,199.01
		I-SH3202003034418	101-50151-1131	HEALTH INSURA SINGLE HSA 3000	004235	266.34
	PROJ: PG1-1131		BLR GANG/DRUG TF-GANG	HEALTH INSURANCE		
		I-SH3202003174466	101-50151-1131	HEALTH INSURA SINGLE HSA 3000	004235	1,172.28
		I-SH3202003174466	101-50151-1131	HEALTH INSURA SINGLE HSA 3000	004235	293.07
	PROJ: PG1-1131		BLR GANG/DRUG TF-GANG	HEALTH INSURANCE		
		I-SV3202003034418	101-50151-1131	HEALTH INSURA SINGLE VEBA 3000	004235	469.06
		I-SV3202003174466	101-50151-1131	HEALTH INSURA SINGLE VEBA 3000	004235	469.05
DEPARTMENT 0151 POLICE ADMINISTRATION					TOTAL:	29,122.53

01-1267	HEIMAN INC.					
		I-0887252-IN	101-50156-3311	GENERAL PROFE FLOW TEST ON 2 AIRPACKS	004216	170.00
	PROJ: PC5-2211		10/14-09/16 CAT GRANT	GENERAL SUPPLIES		

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0156 CHEMICAL ASSESSMENT TEAM
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-4489	VERIZON WIRELESS					
		I-9851079954	101-50156-3321	TELEPHONE & C 02/24-03/23/20	004226	35.01
	PROJ: PC5-3321		10/14-09/16 CAT GRANT	TELEPHONE		
DEPARTMENT 0156 CHEMICAL ASSESSMENT TEAM TOTAL:						205.01
01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-60162-1133	LIFE INSURANC 2020 wage adj	004218	15.09
		I-202004024515	101-60162-1133	LIFE INSURANC Anderson promotion adj	004218	2.28
		I-24 202003034418	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	004218	36.43
		I-24 202003034418	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.45
	PROJ: Z52-1133		WCA BUS SHELTER PROJECT	LIFE INSURANCE		
		I-24 202003034418	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	004218	5.06
	PROJ: Z75-1133		S 4TH ST. RECON	LIFE INSURANCE		
		I-24 202003174466	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	004218	33.37
		I-24 202003174466	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.20
	PROJ: Z52-1133		WCA BUS SHELTER PROJECT	LIFE INSURANCE		
		I-24 202003174466	101-60162-1133	LIFE INSURANC LONG TERM DISABILITY	004218	8.13
	PROJ: Z75-1133		S 4TH ST. RECON	LIFE INSURANCE		
01-5688	MINNESOTA LIFE					
		I-202004084525	101-60162-1133	LIFE INSURANC Previous months - Olson	004230	74.61
		I-23F202003034418	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	6.46
		I-23F202003034418	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.10
	PROJ: Z52-1133		WCA BUS SHELTER PROJECT	LIFE INSURANCE		
		I-23F202003034418	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.40
	PROJ: Z75-1133		S 4TH ST. RECON	LIFE INSURANCE		
		I-23F202003174466	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	5.74
		I-23F202003174466	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.04
	PROJ: Z52-1133		WCA BUS SHELTER PROJECT	LIFE INSURANCE		
		I-23F202003174466	101-60162-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	2.13
	PROJ: Z75-1133		S 4TH ST. RECON	LIFE INSURANCE		
		I-23R202003034418	101-60162-1133	LIFE INSURANC LIFE INSURANCE-OVER 65	004230	1.41
		I-23R202003174466	101-60162-1133	LIFE INSURANC LIFE INSURANCE-OVER 65	004230	1.41
		I-23S202003034418	101-60162-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.62
		I-23S202003174466	101-60162-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.65
01-6440	MN PEIP-C/O MMB FISCAL					
		I-FH3202003034418	101-60162-1131	HEALTH INSURA FAMILY HSA 3000	004235	2,302.60
		I-FH3202003034418	101-60162-1131	HEALTH INSURA FAMILY HSA 3000	004235	104.34
	PROJ: Z75-1131		S 4TH ST. RECON	HEALTH INSURANCE		
		I-FH3202003174466	101-60162-1131	HEALTH INSURA FAMILY HSA 3000	004235	2,169.81
		I-FH3202003174466	101-60162-1131	HEALTH INSURA FAMILY HSA 3000	004235	208.68
	PROJ: Z75-1131		S 4TH ST. RECON	HEALTH INSURANCE		
		I-FV3202003034418	101-60162-1131	HEALTH INSURA FAMILY VEBA 3000	004235	654.68
		I-FV3202003174466	101-60162-1131	HEALTH INSURA FAMILY VEBA 3000	004235	654.68
		I-SH3202003034418	101-60162-1131	HEALTH INSURA SINGLE HSA 3000	004235	510.25
		I-SH3202003034418	101-60162-1131	HEALTH INSURA SINGLE HSA 3000	004235	18.32
	PROJ: Z52-1131		WCA BUS SHELTER PROJECT	HEALTH INSURANCE		

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0162 ENGINEERING
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6440	MN PEIP-C/O	MMB FISCAL	continued			
		I-SH3202003034418	101-60162-1131	HEALTH INSURA SINGLE HSA 3000	004235	43.96
PROJ: Z75-1131		S 4TH ST. RECON		HEALTH INSURANCE		
		I-SH3202003174466	101-60162-1131	HEALTH INSURA SINGLE HSA 3000	004235	490.89
		I-SH3202003174466	101-60162-1131	HEALTH INSURA SINGLE HSA 3000	004235	7.33
PROJ: Z52-1131		WCA BUS SHELTER PROJECT		HEALTH INSURANCE		
		I-SH3202003174466	101-60162-1131	HEALTH INSURA SINGLE HSA 3000	004235	87.92
PROJ: Z75-1131		S 4TH ST. RECON		HEALTH INSURANCE		
		I-SV3202003034418	101-60162-1131	HEALTH INSURA SINGLE VEBA 3000	004235	110.70
		I-SV3202003034418	101-60162-1131	HEALTH INSURA SINGLE VEBA 3000	004235	182.37
PROJ: Z75-1131		S 4TH ST. RECON		HEALTH INSURANCE		
		I-SV3202003174466	101-60162-1131	HEALTH INSURA SINGLE VEBA 3000	004235	54.28
		I-SV3202003174466	101-60162-1131	HEALTH INSURA SINGLE VEBA 3000	004235	238.79
PROJ: Z75-1131		S 4TH ST. RECON		HEALTH INSURANCE		
DEPARTMENT 0162 ENGINEERING					TOTAL:	8,035.18

01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-60164-1133	LIFE INSURANC 2020 wage adj	004218	5.01
		I-24 202003034418	101-60164-1133	LIFE INSURANC LONG TERM DISABILITY	004218	19.69
		I-24 202003174466	101-60164-1133	LIFE INSURANC LONG TERM DISABILITY	004218	19.11

01-5688	MINNESOTA LIFE					
		I-202004084525	101-60164-1133	LIFE INSURANC Previous months - Swanson	004230	42.32
		I-23F202003034418	101-60164-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	5.90
		I-23F202003174466	101-60164-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	5.95

01-6440	MN PEIP-C/O	MMB FISCAL				
		I-FH3202003034418	101-60164-1131	HEALTH INSURA FAMILY HSA 3000	004235	2,146.10
		I-FH3202003174466	101-60164-1131	HEALTH INSURA FAMILY HSA 3000	004235	2,174.55
		I-FV3202003034418	101-60164-1131	HEALTH INSURA FAMILY VEBA 3000	004235	654.68
		I-FV3202003174466	101-60164-1131	HEALTH INSURA FAMILY VEBA 3000	004235	654.68
DEPARTMENT 0164 COMMUNITY PLANNING					TOTAL:	5,727.99

01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	101-70176-3381	ELECTRIC UTIL 03/02-04/01/20	004219	178.54
		I-202004034516	101-70176-3382	WATER UTILITI 03/02-04/01/20	004219	506.80
		I-202004034516	101-70176-3385	SEWER UTILITI 03/02-04/01/20	004219	22.43
DEPARTMENT 0176 AQUATIC CENTER					TOTAL:	707.77

01-0380	CALLENS, DAVID					
		I-MN1DLIO00557789	101-60211-3437	LICENSES AND REIM FOR LICENSE FEE	004205	20.00

01-1243 HARDWARE HANK

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0211 STREET ADMINISTRATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1243	HARDWARE HANK		continued			
		I-57929	101-60211-2221	EQUIPMENT REP LEAF BLOWER	004215	3.45
01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-60211-1133	LIFE INSURANC 2020 wage adj	004218	6.27
		I-24 202003034418	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	13.47
		I-24 202003034418	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	18.30
PROJ: S01-1133		SNOW REMOVAL - STREET DEP		LIFE INSURANCE		
		I-24 202003034418	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	6.67
PROJ: S02-1133		EQUIPMENT REPAIR & MAINTENANCE		LIFE INSURANCE		
		I-24 202003034418	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	2.60
PROJ: S03-1133		STREET REPAIR & MAINTENANCE		LIFE INSURANCE		
		I-24 202003034418	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.38
PROJ: S05-1133		STREET SIGNING & TRAFFIC		LIFE INSURANCE		
		I-24 202003174466	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	9.10
		I-24 202003174466	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	1.01
PROJ: E10-1133		GROUND MAINTENANCE - PW		LIFE INSURANCE		
		I-24 202003174466	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.63
PROJ: E22-1133		CORPS/DIKE TREE/VEGETATION		LIFE INSURANCE		
		I-24 202003174466	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.94
PROJ: F14-1133		ELECTIONS		LIFE INSURANCE		
		I-24 202003174466	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.81
PROJ: S01-1133		SNOW REMOVAL - STREET DEP		LIFE INSURANCE		
		I-24 202003174466	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	5.94
PROJ: S02-1133		EQUIPMENT REPAIR & MAINTENANCE		LIFE INSURANCE		
		I-24 202003174466	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	18.62
PROJ: S03-1133		STREET REPAIR & MAINTENANCE		LIFE INSURANCE		
		I-24 202003174466	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.29
PROJ: S04-1133		STORM SEWER WORK		LIFE INSURANCE		
		I-24 202003174466	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.69
PROJ: S05-1133		STREET SIGNING & TRAFFIC		LIFE INSURANCE		
		I-24 202003174466	101-60211-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.43
PROJ: S06-1133		STREET SWEEPING		LIFE INSURANCE		
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	101-60211-3381	ELECTRIC UTIL 03/02-04/01/20	004219	528.72
		I-202004034516	101-60211-3382	WATER UTILITI 03/02-04/01/20	004219	87.75
01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	3.48
		I-23F202003034418	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	5.94
PROJ: S01-1133		SNOW REMOVAL - STREET DEP		LIFE INSURANCE		
		I-23F202003034418	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	2.01
PROJ: S02-1133		EQUIPMENT REPAIR & MAINTENANCE		LIFE INSURANCE		
		I-23F202003034418	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.75
PROJ: S03-1133		STREET REPAIR & MAINTENANCE		LIFE INSURANCE		
		I-23F202003034418	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.11
PROJ: S05-1133		STREET SIGNING & TRAFFIC		LIFE INSURANCE		
		I-23F202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	2.80

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0211 STREET ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE		continued			
		I-23F202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.40
PROJ: E10-1133			GROUND MAINTENANCE - PW	LIFE INSURANCE		
		I-23F202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.14
PROJ: E22-1133			CORPS/DIKE TREE/VEGETATIO	LIFE INSURANCE		
		I-23F202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.29
PROJ: F14-1133			ELECTIONS	LIFE INSURANCE		
		I-23F202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.91
PROJ: S02-1133			EQUIPMENT REPAIR & MAINTEN	LIFE INSURANCE		
		I-23F202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	6.15
PROJ: S03-1133			STREET REPAIR & MAINTENAN	LIFE INSURANCE		
		I-23F202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.07
PROJ: S04-1133			STORM SEWER WORK	LIFE INSURANCE		
		I-23F202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.21
PROJ: S05-1133			STREET SIGNING & TRAFFIC	LIFE INSURANCE		
		I-23F202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.15
PROJ: S06-1133			STREET SWEEPING	LIFE INSURANCE		
		I-23S202003034418	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.30
		I-23S202003034418	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.25
PROJ: S01-1133			SNOW REMOVAL - STREET DEP	LIFE INSURANCE		
		I-23S202003034418	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.02
PROJ: S02-1133			EQUIPMENT REPAIR & MAINTEN	LIFE INSURANCE		
		I-23S202003034418	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.11
PROJ: S03-1133			STREET REPAIR & MAINTENAN	LIFE INSURANCE		
		I-23S202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.02
		I-23S202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.03
PROJ: F14-1133			ELECTIONS	LIFE INSURANCE		
		I-23S202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.16
PROJ: S01-1133			SNOW REMOVAL - STREET DEP	LIFE INSURANCE		
		I-23S202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.03
PROJ: S02-1133			EQUIPMENT REPAIR & MAINTEN	LIFE INSURANCE		
		I-23S202003174466	101-60211-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.41
PROJ: S03-1133			STREET REPAIR & MAINTENAN	LIFE INSURANCE		
01-6440	MN PEIP-C/O	MMB FISCAL				
		I-FH3202003034418	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	1,128.77
		I-FH3202003034418	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	1,462.00
PROJ: S01-1131			SNOW REMOVAL - STREET DEP	HEALTH INSURANCE		
		I-FH3202003034418	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	939.06
PROJ: S02-1131			EQUIPMENT REPAIR & MAINTEN	HEALTH INSURANCE		
		I-FH3202003034418	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	199.19
PROJ: S03-1131			STREET REPAIR & MAINTENAN	HEALTH INSURANCE		
		I-FH3202003034418	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	52.17
PROJ: S05-1131			STREET SIGNING & TRAFFIC	HEALTH INSURANCE		
		I-FH3202003174466	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	551.11
		I-FH3202003174466	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	199.20
PROJ: E10-1131			GROUND MAINTENANCE - PW	HEALTH INSURANCE		
		I-FH3202003174466	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	71.14
PROJ: E22-1131			CORPS/DIKE TREE/VEGETATIO	HEALTH INSURANCE		

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0211 STREET ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6440	MN PEIP-C/O	MMB FISCAL	continued			
		I-FH3202003174466	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	939.06
PROJ: S02-1131		EQUIPMENT REPAIR & MAINTENANCE		HEALTH INSURANCE		
		I-FH3202003174466	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	1,806.99
PROJ: S03-1131		STREET REPAIR & MAINTENANCE		HEALTH INSURANCE		
		I-FH3202003174466	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	33.20
PROJ: S04-1131		STORM SEWER WORK		HEALTH INSURANCE		
		I-FH3202003174466	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	56.91
PROJ: S05-1131		STREET SIGNING & TRAFFIC		HEALTH INSURANCE		
		I-FH3202003174466	101-60211-1131	HEALTH INSURA FAMILY HSA 3000	004235	37.94
PROJ: S06-1131		STREET SWEEPING		HEALTH INSURANCE		
		I-FV3202003034418	101-60211-1131	HEALTH INSURA FAMILY VEBA 3000	004235	109.08
		I-FV3202003034418	101-60211-1131	HEALTH INSURA FAMILY VEBA 3000	004235	535.93
PROJ: S01-1131		SNOW REMOVAL - STREET DEP		HEALTH INSURANCE		
		I-FV3202003034418	101-60211-1131	HEALTH INSURA FAMILY VEBA 3000	004235	113.83
PROJ: S03-1131		STREET REPAIR & MAINTENANCE		HEALTH INSURANCE		
		I-FV3202003174466	101-60211-1131	HEALTH INSURA FAMILY VEBA 3000	004235	350.96
		I-FV3202003174466	101-60211-1131	HEALTH INSURA FAMILY VEBA 3000	004235	56.92
PROJ: F14-1131		ELECTIONS		HEALTH INSURANCE		
		I-FV3202003174466	101-60211-1131	HEALTH INSURA FAMILY VEBA 3000	004235	350.96
PROJ: S03-1131		STREET REPAIR & MAINTENANCE		HEALTH INSURANCE		
		I-SH3202003034418	101-60211-1131	HEALTH INSURA SINGLE HSA 3000	004235	232.23
		I-SH3202003034418	101-60211-1131	HEALTH INSURA SINGLE HSA 3000	004235	307.33
PROJ: S01-1131		SNOW REMOVAL - STREET DEP		HEALTH INSURANCE		
		I-SH3202003034418	101-60211-1131	HEALTH INSURA SINGLE HSA 3000	004235	9.50
PROJ: S02-1131		EQUIPMENT REPAIR & MAINTENANCE		HEALTH INSURANCE		
		I-SH3202003034418	101-60211-1131	HEALTH INSURA SINGLE HSA 3000	004235	50.69
PROJ: S03-1131		STREET REPAIR & MAINTENANCE		HEALTH INSURANCE		
		I-SH3202003174466	101-60211-1131	HEALTH INSURA SINGLE HSA 3000	004235	100.13
		I-SH3202003174466	101-60211-1131	HEALTH INSURA SINGLE HSA 3000	004235	12.21
PROJ: F14-1131		ELECTIONS		HEALTH INSURANCE		
		I-SH3202003174466	101-60211-1131	HEALTH INSURA SINGLE HSA 3000	004235	73.27
PROJ: S01-1131		SNOW REMOVAL - STREET DEP		HEALTH INSURANCE		
		I-SH3202003174466	101-60211-1131	HEALTH INSURA SINGLE HSA 3000	004235	12.21
PROJ: S02-1131		EQUIPMENT REPAIR & MAINTENANCE		HEALTH INSURANCE		
		I-SH3202003174466	101-60211-1131	HEALTH INSURA SINGLE HSA 3000	004235	388.32
PROJ: S03-1131		STREET REPAIR & MAINTENANCE		HEALTH INSURANCE		
		I-SV3202003034418	101-60211-1131	HEALTH INSURA SINGLE VEBA 3000	004235	75.42
		I-SV3202003034418	101-60211-1131	HEALTH INSURA SINGLE VEBA 3000	004235	141.41
PROJ: S01-1131		SNOW REMOVAL - STREET DEP		HEALTH INSURANCE		
		I-SV3202003034418	101-60211-1131	HEALTH INSURA SINGLE VEBA 3000	004235	15.71
PROJ: S02-1131		EQUIPMENT REPAIR & MAINTENANCE		HEALTH INSURANCE		
		I-SV3202003034418	101-60211-1131	HEALTH INSURA SINGLE VEBA 3000	004235	18.86
PROJ: S03-1131		STREET REPAIR & MAINTENANCE		HEALTH INSURANCE		
		I-SV3202003174466	101-60211-1131	HEALTH INSURA SINGLE VEBA 3000	004235	82.52
		I-SV3202003174466	101-60211-1131	HEALTH INSURA SINGLE VEBA 3000	004235	28.28
PROJ: F14-1131		ELECTIONS		HEALTH INSURANCE		
		I-SV3202003174466	101-60211-1131	HEALTH INSURA SINGLE VEBA 3000	004235	113.09
PROJ: S03-1131		STREET REPAIR & MAINTENANCE		HEALTH INSURANCE		

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0211 STREET ADMINISTRATION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT	
01-6440	MN PEIP-C/O	MMB FISCAL	continued				
		I-SV3202003174466	101-60211-1131	HEALTH INSURA SINGLE VEBA 3000	004235	15.28	
	PROJ: S05-1131		STREET SIGNING & TRAFFIC	HEALTH INSURANCE			
		I-SV3202003174466	101-60211-1131	HEALTH INSURA SINGLE VEBA 3000	004235	12.23	
	PROJ: S06-1131		STREET SWEEPING	HEALTH INSURANCE			
					DEPARTMENT 0211 STREET ADMINISTRATION	TOTAL:	11,434.92

01-1633	MARSHALL MUNICIPAL UTIL						
		I-202004034516	101-50251-3381	ELECTRIC UTIL 03/02-04/01/20	004219	231.32	
					DEPARTMENT 0251 EMERGENCY MANAGEMENT SERV	TOTAL:	231.32

01-1571	MADISON NATIONAL LIFE I						
		I-202004024514	101-70276-1133	LIFE INSURANC 2020 wage adj	004218	6.57	
		I-24 202003034418	101-70276-1133	LIFE INSURANC LONG TERM DISABILITY	004218	16.41	
		I-24 202003174466	101-70276-1133	LIFE INSURANC LONG TERM DISABILITY	004218	16.21	
01-1633	MARSHALL MUNICIPAL UTIL						
		I-202004034516	101-70276-3381	ELECTRIC UTIL 03/02-04/01/20	004219	1,863.11	
		I-202004034516	101-70276-3382	WATER UTILITI 03/02-04/01/20	004219	494.67	
		I-202004034516	101-70276-3385	SEWER UTILITI 03/02-04/01/20	004219	22.43	
01-5095	KIBBLE EQUIPMENT						
		I-2281445	101-70276-2221	EQUIPMENT REP SEALS/SLEEVES-1545 REAR SEAL	004229	75.72	
01-5688	MINNESOTA LIFE						
		I-23F202003034418	101-70276-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	3.08	
		I-23F202003174466	101-70276-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	3.08	
		I-23S202003034418	101-70276-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	1.30	
		I-23S202003174466	101-70276-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	1.30	
01-6440	MN PEIP-C/O	MMB FISCAL					
		I-FH3202003034418	101-70276-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84	
		I-FH3202003174466	101-70276-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84	
		I-SH3202003034418	101-70276-1131	HEALTH INSURA SINGLE HSA 3000	004235	293.07	
		I-SH3202003174466	101-70276-1131	HEALTH INSURA SINGLE HSA 3000	004235	293.07	
					DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.	TOTAL:	4,607.70

01-0567	ALEX AIR APPARATUS INC						
		I-INV-41328	101-50352-2245	EQUIPMENT/TOO BOOT REPLACEMENTS	004207	1,683.20	
01-1633	MARSHALL MUNICIPAL UTIL						
		I-202004034516	101-50352-3381	ELECTRIC UTIL 03/02-04/01/20	004219	349.56	
		I-202004034516	101-50352-3382	WATER UTILITI 03/02-04/01/20	004219	108.09	

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0352 FIRE SERVICES
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL			continued		
		I-202004034516	101-50352-3385	SEWER UTILITI 03/02-04/01/20	004219	22.43
		I-202004034516	101-50352-3386	STORM WATER U 03/02-04/01/20	004219	15.24
		I-202004034516	101-50352-3418	FIRE PROTECTI 03/02-04/01/20	004219	12,083.33
01-3545	MARSHALL RADIO					
		I-4307-1	101-50352-3345	ADVERTISING 03/20 NEW HIRE ADS	004225	350.00
DEPARTMENT 0352 FIRE SERVICES					TOTAL:	14,611.85
01-0815	CATTOOR OIL COMPANY INC					
		I-105072	101-60364-2212	MOTOR FUELS, BULK OIL	004212	467.83
01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-60364-1133	LIFE INSURANC 2020 wage adj	004218	4.05
		I-24 202003034418	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	004218	5.45
		I-24 202003034418	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	004218	1.24
PROJ: E03-1133				SNOW REMOVAL AIRPORT		
		I-24 202003034418	101-60364-1133	LIFE INSURANCE		
PROJ: E04-1133				BUILDING MAINTENANCE - AI		
		I-24 202003034418	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	004218	1.99
PROJ: E05-1133				GROUND MAINTENANCE - AIRP		
		I-24 202003034418	101-60364-1133	LIFE INSURANCE	004218	0.47
PROJ: E06-1133				EQUIPMENT MAINTENANCE - A		
		I-24 202003034418	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	004218	2.23
PROJ: E10-1133				GROUND MAINTENANCE - PW		
		I-24 202003174466	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.16
		I-24 202003174466	101-60364-1133	LIFE INSURANCE	004218	2.36
		I-24 202003174466	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	004218	3.41
PROJ: E04-1133				BUILDING MAINTENANCE - AI		
		I-24 202003174466	101-60364-1133	LIFE INSURANCE	004218	1.04
PROJ: E05-1133				GROUND MAINTENANCE - AIRP		
		I-24 202003174466	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	004218	2.75
PROJ: E06-1133				EQUIPMENT MAINTENANCE - A		
		I-24 202003174466	101-60364-1133	LIFE INSURANCE	004218	0.12
PROJ: E10-1133				GROUND MAINTENANCE - PW		
		I-24 202003174466	101-60364-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.47
PROJ: E11-1133				EQUIPMENT REPAIR - PW		
				LIFE INSURANCE		
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	101-60364-3381	ELECTRIC UTIL 03/02-04/01/20	004219	2,728.19
		I-202004034516	101-60364-3381	ELECTRIC UTIL 03/02-04/01/20	004219	972.43
PROJ: E19-3381				ARRIVAL DEPARTURE BLDG		
		I-202004034516	101-60364-3382	ELECTRIC UTILITIES		
		I-202004034516	101-60364-3382	WATER UTILITI 03/02-04/01/20	004219	136.79
		I-202004034516	101-60364-3382	WATER UTILITI 03/02-04/01/20	004219	224.12
PROJ: E19-3382				ARRIVAL DEPARTURE BLDG		
		I-202004034516	101-60364-3385	WATER UTILITIES		
		I-202004034516	101-60364-3385	SEWER UTILITI 03/02-04/01/20	004219	23.84
		I-202004034516	101-60364-3386	STORM WATER U 03/02-04/01/20	004219	79.02

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 PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0364 AIRPORT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 10

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2096	QUARNSTROM & DOERING, P					
		C-M2148-100,S74985	101-60364-3313	LEGAL FEES HELENA RELOCATION	004222	270.00-
PROJ: H90-3313		HELENA CHEMICAL PROPERTY		LEGAL FEES		
		I-M2146-100,S74988	101-60364-3313	LEGAL FEES HELENA RELOCATION	004222	820.00
PROJ: H90-3313		HELENA CHEMICAL PROPERTY		LEGAL FEES		
		I-M2148-100,S74989	101-60364-3313	LEGAL FEES HELENA RELOCATION	004222	100.00
PROJ: H90-3313		HELENA CHEMICAL PROPERTY		LEGAL FEES		
01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.63
		I-23F202003034418	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.47
PROJ: E03-1133		SNOW REMOVAL AIRPORT		LIFE INSURANCE		
		I-23F202003034418	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.70
PROJ: E04-1133		BUILDING MAINTENANCE - AI		LIFE INSURANCE		
		I-23F202003034418	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.15
PROJ: E05-1133		GROUND MAINTENANCE - AIRP		LIFE INSURANCE		
		I-23F202003174466	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.70
PROJ: E06-1133		EQUIPMENT MAINTENANCE - A		LIFE INSURANCE		
		I-23F202003034418	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.05
PROJ: E10-1133		GROUND MAINTENANCE - PW		LIFE INSURANCE		
		I-23F202003174466	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.57
		I-23F202003174466	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.20
PROJ: E04-1133		BUILDING MAINTENANCE - AI		LIFE INSURANCE		
		I-23F202003174466	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.41
PROJ: E05-1133		GROUND MAINTENANCE - AIRP		LIFE INSURANCE		
		I-23F202003174466	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.91
PROJ: E06-1133		EQUIPMENT MAINTENANCE - A		LIFE INSURANCE		
		I-23F202003174466	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.04
PROJ: E10-1133		GROUND MAINTENANCE - PW		LIFE INSURANCE		
		I-23F202003174466	101-60364-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.15
PROJ: E11-1133		EQUIPMENT REPAIR - PW		LIFE INSURANCE		
01-6440	MN PEIP-C/O MMB FISCAL					
		I-FH3202003034418	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	796.23
		I-FH3202003034418	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	233.07
PROJ: E03-1131		SNOW REMOVAL AIRPORT		HEALTH INSURANCE		
		I-FH3202003034418	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	348.24
PROJ: E04-1131		BUILDING MAINTENANCE - AI		HEALTH INSURANCE		
		I-FH3202003034418	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	73.80
PROJ: E05-1131		GROUND MAINTENANCE - AIRP		HEALTH INSURANCE		
		I-FH3202003034418	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	345.20
PROJ: E06-1131		EQUIPMENT MAINTENANCE - A		HEALTH INSURANCE		
		I-FH3202003034418	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	24.68
PROJ: E10-1131		GROUND MAINTENANCE - PW		HEALTH INSURANCE		
		I-FH3202003174466	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	288.36
		I-FH3202003174466	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	588.11
PROJ: E04-1131		BUILDING MAINTENANCE - AI		HEALTH INSURANCE		
		I-FH3202003174466	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	199.19
PROJ: E05-1131		GROUND MAINTENANCE - AIRP		HEALTH INSURANCE		

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 PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0364 AIRPORT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 11

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6440	MN PEIP-C/O	MMB FISCAL	continued			
		I-FH3202003174466	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	445.82
PROJ: E06-1131		EQUIPMENT MAINTENANCE - A		HEALTH INSURANCE		
		I-FH3202003174466	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	18.97
PROJ: E10-1131		GROUND MAINTENANCE - PW		HEALTH INSURANCE		
		I-FH3202003174466	101-60364-1131	HEALTH INSURA FAMILY HSA 3000	004235	75.88
PROJ: E11-1131		EQUIPMENT REPAIR - PW		HEALTH INSURANCE		
DEPARTMENT 0364 AIRPORT					TOTAL:	8,752.49
01-1571	MADISON NATIONAL LIFE I					
		I-24 202003034418	101-50453-1133	LIFE INSURANC LONG TERM DISABILITY	004218	1.22
		I-24 202003174466	101-50453-1133	LIFE INSURANC LONG TERM DISABILITY	004218	1.15
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	101-50453-3381	ELECTRIC UTIL 03/02-04/01/20	004219	147.79
		I-202004034516	101-50453-3382	WATER UTILITI 03/02-04/01/20	004219	21.73
01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-50453-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.46
		I-23F202003174466	101-50453-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.46
01-6440	MN PEIP-C/O	MMB FISCAL				
		I-SV3202003034418	101-50453-1131	HEALTH INSURA SINGLE VEBA 3000	004235	75.41
		I-SV3202003174466	101-50453-1131	HEALTH INSURA SINGLE VEBA 3000	004235	75.42
DEPARTMENT 0453 ANIMAL IMPOUNDMENT					TOTAL:	323.64
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	101-60465-3381	ELECTRIC UTIL 03/02-04/01/20	004219	23,109.63
DEPARTMENT 0465 STREET LIGHTING					TOTAL:	23,109.63
01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-40671-1133	LIFE INSURANC 2020 wage adj	004218	4.26
		I-24 202003034418	101-40671-1133	LIFE INSURANC LONG TERM DISABILITY	004218	7.24
		I-24 202003174466	101-40671-1133	LIFE INSURANC LONG TERM DISABILITY	004218	7.30
01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-40671-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.23
		I-23F202003174466	101-40671-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.23
		I-23S202003034418	101-40671-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.65
		I-23S202003174466	101-40671-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.65
01-5702	B & H PHOTO & ELECTRONI					
		I-169417132	101-40671-2211	GENERAL SUPPL MICROPHONE CLIP & CABLES	004231	49.40

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0671 CABLE COMMISSION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6440	MN PEIP-C/O	MMB FISCAL				
		I-FH3202003034418	101-40671-1131	HEALTH INSURA FAMILY HSA 3000	004235	607.07
		I-FH3202003174466	101-40671-1131	HEALTH INSURA FAMILY HSA 3000	004235	607.07
		I-SH3202003034418	101-40671-1131	HEALTH INSURA SINGLE HSA 3000	004235	293.07
		I-SH3202003174466	101-40671-1131	HEALTH INSURA SINGLE HSA 3000	004235	293.07
DEPARTMENT 0671 CABLE COMMISSION					TOTAL:	1,872.24
01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-70675-1133	LIFE INSURANC 2020 wage adj	004218	5.76
		I-24 202003034418	101-70675-1133	LIFE INSURANC LONG TERM DISABILITY	004218	17.38
		I-24 202003174466	101-70675-1133	LIFE INSURANC LONG TERM DISABILITY	004218	16.97
01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-70675-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	3.08
		I-23F202003174466	101-70675-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	3.08
		I-23S202003034418	101-70675-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.65
		I-23S202003174466	101-70675-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.65
01-6440	MN PEIP-C/O	MMB FISCAL				
		I-FH3202003034418	101-70675-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84
		I-FH3202003174466	101-70675-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84
		I-SH3202003034418	101-70675-1131	HEALTH INSURA SINGLE HSA 3000	004235	293.07
		I-SH3202003174466	101-70675-1131	HEALTH INSURA SINGLE HSA 3000	004235	293.07
		I-SV3202003034418	101-70675-1131	HEALTH INSURA SINGLE VEBA 3000	004235	293.07
		I-SV3202003174466	101-70675-1131	HEALTH INSURA SINGLE VEBA 3000	004235	293.07
DEPARTMENT 0675 COMM SERVICES ADMIN					TOTAL:	2,737.53

01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-40741-1133	LIFE INSURANC 2020 wage adj	004218	9.30
		I-24 202003034418	101-40741-1133	LIFE INSURANC LONG TERM DISABILITY	004218	24.76
		I-24 202003034418	101-40741-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.58
	PROJ: F14-1133	ELECTIONS		LIFE INSURANCE		
		I-24 202003174466	101-40741-1133	LIFE INSURANC LONG TERM DISABILITY	004218	23.44
		I-24 202003174466	101-40741-1133	LIFE INSURANC LONG TERM DISABILITY	004218	1.46
	PROJ: F14-1133	ELECTIONS		LIFE INSURANCE		
01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-40741-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	5.95
		I-23F202003034418	101-40741-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.21
	PROJ: F14-1133	ELECTIONS		LIFE INSURANCE		
		I-23F202003174466	101-40741-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	5.63
		I-23F202003174466	101-40741-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.53
	PROJ: F14-1133	ELECTIONS		LIFE INSURANCE		

01-6440 MN PEIP-C/O MMB FISCAL

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0741 CITY ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6440	MN PEIP-C/O	MMB FISCAL	continued			
		I-FH3202003034418	101-40741-1131	HEALTH INSURA FAMILY HSA 3000	004235	2,172.18
		I-FH3202003034418	101-40741-1131	HEALTH INSURA FAMILY HSA 3000	004235	104.34
	PROJ: F14-1131	ELECTIONS		HEALTH INSURANCE		
		I-FH3202003174466	101-40741-1131	HEALTH INSURA FAMILY HSA 3000	004235	2,015.67
		I-FH3202003174466	101-40741-1131	HEALTH INSURA FAMILY HSA 3000	004235	260.85
	PROJ: F14-1131	ELECTIONS		HEALTH INSURANCE		
		I-SV3202003034418	101-40741-1131	HEALTH INSURA SINGLE VEBA 3000	004235	293.07
		I-SV3202003174466	101-40741-1131	HEALTH INSURA SINGLE VEBA 3000	004235	293.07

DEPARTMENT 0741 CITY ADMINISTRATION TOTAL: 5,211.04

01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-40821-1133	LIFE INSURANC 2020 wage adj	004218	8.01
		I-24 202003034418	101-40821-1133	LIFE INSURANC LONG TERM DISABILITY	004218	18.09
		I-24 202003174466	101-40821-1133	LIFE INSURANC LONG TERM DISABILITY	004218	17.98

01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-40821-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	4.62
		I-23F202003174466	101-40821-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	4.62

01-6440	MN PEIP-C/O	MMB FISCAL				
		I-FH3202003034418	101-40821-1131	HEALTH INSURA FAMILY HSA 3000	004235	1,517.68
		I-FH3202003174466	101-40821-1131	HEALTH INSURA FAMILY HSA 3000	004235	1,517.68
		I-FV3202003034418	101-40821-1131	HEALTH INSURA FAMILY VEBA 3000	004235	758.84
		I-FV3202003174466	101-40821-1131	HEALTH INSURA FAMILY VEBA 3000	004235	758.84

DEPARTMENT 0821 FINANCE TOTAL: 4,606.36

01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-70871-1133	LIFE INSURANC 2020 wage adj	004218	2.07
		I-202004024514	101-70871-1133	LIFE INSURANC 2020 wage adj	004218	0.90
		I-24 202003034418	101-70871-1133	LIFE INSURANC LONG TERM DISABILITY	004218	3.70
		I-24 202003174466	101-70871-1133	LIFE INSURANC LONG TERM DISABILITY	004218	3.76

01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-70871-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.54
		I-23F202003174466	101-70871-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.54

DEPARTMENT 0871 COMMUNITY EDUCATION TOTAL: 13.51

01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-40931-1133	LIFE INSURANC 2020 wage adj	004218	5.13
		I-24 202003034418	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	004218	15.77
		I-24 202003034418	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.30
	PROJ: D06-1133	PURCHASING		LIFE INSURANCE		

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 0931 APPRAISING & ASSESSING
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1571	MADISON NATIONAL LIFE I					
		I-24 202003034418	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.30
PROJ: D07-1133				LIFE INSURANCE		
		I-24 202003034418	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.12
PROJ: E15-1133				LIFE INSURANCE		
		I-24 202003174466	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	004218	15.93
		I-24 202003174466	101-40931-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.11
PROJ: E15-1133				LIFE INSURANCE		
01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	4.38
		I-23F202003034418	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.10
PROJ: D06-1133				LIFE INSURANCE		
		I-23F202003034418	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.10
PROJ: D07-1133				LIFE INSURANCE		
		I-23F202003034418	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.04
PROJ: E15-1133				LIFE INSURANCE		
		I-23F202003174466	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	4.58
		I-23F202003174466	101-40931-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.04
PROJ: E15-1133				LIFE INSURANCE		
01-6440	MN PEIP-C/O MMB FISCAL					
		I-FH3202003034418	101-40931-1131	HEALTH INSURA FAMILY HSA 3000	004235	2,162.69
		I-FH3202003034418	101-40931-1131	HEALTH INSURA FAMILY HSA 3000	004235	47.43
PROJ: D06-1131				HEALTH INSURANCE		
		I-FH3202003034418	101-40931-1131	HEALTH INSURA FAMILY HSA 3000	004235	47.43
PROJ: D07-1131				HEALTH INSURANCE		
		I-FH3202003034418	101-40931-1131	HEALTH INSURA FAMILY HSA 3000	004235	18.97
PROJ: E15-1131				HEALTH INSURANCE		
		I-FH3202003174466	101-40931-1131	HEALTH INSURA FAMILY HSA 3000	004235	2,257.55
		I-FH3202003174466	101-40931-1131	HEALTH INSURA FAMILY HSA 3000	004235	18.97
PROJ: E15-1131				HEALTH INSURANCE		
DEPARTMENT 0931 APPRAISING & ASSESSING					TOTAL:	4,599.94
01-1571	MADISON NATIONAL LIFE I					
		I-24 202003034418	101-70971-1133	LIFE INSURANC LONG TERM DISABILITY	004218	4.94
		I-24 202003174466	101-70971-1133	LIFE INSURANC LONG TERM DISABILITY	004218	4.70
01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-70971-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.54
		I-23F202003174466	101-70971-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.54
01-6440	MN PEIP-C/O MMB FISCAL					
		I-FH3202003034418	101-70971-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84
		I-FH3202003174466	101-70971-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84
DEPARTMENT 0971 RECREATION					TOTAL:	1,530.40

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 1136 GEN COMM DEVELOPMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6387	NORTH STAR DESTINATION					
		I-INV-5171	101-41136-3311	GENERAL PROFE BRANDING PYMT #3	004234	16,667.00
					DEPARTMENT 1136 GEN COMM DEVELOPMENT	TOTAL: 16,667.00

01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-41231-1133	LIFE INSURANC 2020 wage adj	004218	1.59
		I-24 202003034418	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	1.65
		I-24 202003034418	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.42
PROJ: D01-1133	AIRPORT MAINTENANCE			LIFE INSURANCE		
		I-24 202003034418	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.36
PROJ: D02-1133	MERIT CENTER MAINTENANCE			LIFE INSURANCE		
		I-24 202003034418	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	3.13
PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC			LIFE INSURANCE		
		I-24 202003034418	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.06
PROJ: D08-1133	SENIOR CENTER MAINTENANCE			LIFE INSURANCE		
		I-24 202003034418	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	2.81
PROJ: L65-1133	JANITORIAL-LIB			LIFE INSURANCE		
		I-24 202003034418	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.38
PROJ: L66-1133	INTERIOR MAINTENANCE			LIFE INSURANCE		
		I-24 202003034418	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.09
PROJ: L67-1133	EXTERIOR MAINTENANCE			LIFE INSURANCE		
		I-24 202003174466	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	1.73
		I-24 202003174466	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.05
PROJ: D01-1133	AIRPORT MAINTENANCE			LIFE INSURANCE		
		I-24 202003174466	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.12
PROJ: D02-1133	MERIT CENTER MAINTENANCE			LIFE INSURANCE		
		I-24 202003174466	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	2.97
PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC			LIFE INSURANCE		
		I-24 202003174466	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.24
PROJ: D08-1133	SENIOR CENTER MAINTENANCE			LIFE INSURANCE		
		I-24 202003174466	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.21
PROJ: D13-1133	STREET DEPT MAINTENANCE			LIFE INSURANCE		
		I-24 202003174466	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	0.57
PROJ: L65-1133	JANITORIAL-LIB			LIFE INSURANCE		
		I-24 202003174466	101-41231-1133	LIFE INSURANC LONG TERM DISABILITY	004218	2.57
PROJ: L66-1133	INTERIOR MAINTENANCE			LIFE INSURANCE		

01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	101-41231-3381	ELECTRIC UTIL 03/02-04/01/20	004219	148.86
		I-202004034516	101-41231-3382	WATER UTILITI 03/02-04/01/20	004219	135.44

01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.30
		I-23F202003034418	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.11
PROJ: D02-1133	MERIT CENTER MAINTENANCE			LIFE INSURANCE		
		I-23F202003034418	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.93
PROJ: D05-1133	MUNICIPAL BLDG MAINTENANC			LIFE INSURANCE		

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 1231 MUNICIPAL BLDG MAINT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE		continued			
		I-23F202003034418	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.02
PROJ: D08-1133			SENIOR CENTER MAINTENANCE	LIFE INSURANCE		
		I-23F202003034418	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.03
PROJ: L65-1133			JANITORIAL-LIB	LIFE INSURANCE		
		I-23F202003034418	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.12
PROJ: L66-1133			INTERIOR MAINTENANCE	LIFE INSURANCE		
		I-23F202003034418	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.03
PROJ: L67-1133			EXTERIOR MAINTENANCE	LIFE INSURANCE		
		I-23F202003174466	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.22
		I-23F202003174466	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.04
PROJ: D02-1133			MERIT CENTER MAINTENANCE	LIFE INSURANCE		
		I-23F202003174466	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.97
PROJ: D05-1133			MUNICIPAL BLDG MAINTENANC	LIFE INSURANCE		
		I-23F202003174466	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.08
PROJ: D08-1133			SENIOR CENTER MAINTENANCE	LIFE INSURANCE		
		I-23F202003174466	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.07
PROJ: D13-1133			STREET DEPT MAINTENANCE	LIFE INSURANCE		
		I-23F202003174466	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.08
PROJ: L65-1133			JANITORIAL-LIB	LIFE INSURANCE		
		I-23F202003174466	101-41231-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	0.08
PROJ: L66-1133			INTERIOR MAINTENANCE	LIFE INSURANCE		
		I-23S202003034418	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.12
		I-23S202003034418	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.07
PROJ: D01-1133			AIRPORT MAINTENANCE	LIFE INSURANCE		
		I-23S202003034418	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.02
PROJ: D05-1133			MUNICIPAL BLDG MAINTENANC	LIFE INSURANCE		
		I-23S202003034418	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.44
PROJ: L65-1133			JANITORIAL-LIB	LIFE INSURANCE		
		I-23S202003174466	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.18
		I-23S202003174466	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.01
PROJ: D01-1133			AIRPORT MAINTENANCE	LIFE INSURANCE		
		I-23S202003174466	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.06
PROJ: L65-1133			JANITORIAL-LIB	LIFE INSURANCE		
		I-23S202003174466	101-41231-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.40
PROJ: L66-1133			INTERIOR MAINTENANCE	LIFE INSURANCE		
01-6440	MN PEIP-C/O	MMB FISCAL				
		I-FH3202003034418	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	147.61
		I-FH3202003034418	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	55.36
PROJ: D02-1131			MERIT CENTER MAINTENANCE	HEALTH INSURANCE		
		I-FH3202003034418	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	461.30
PROJ: D05-1131			MUNICIPAL BLDG MAINTENANC	HEALTH INSURANCE		
		I-FH3202003034418	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	9.23
PROJ: D08-1131			SENIOR CENTER MAINTENANCE	HEALTH INSURANCE		
		I-FH3202003034418	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	13.84
PROJ: L65-1131			JANITORIAL-LIB	HEALTH INSURANCE		
		I-FH3202003034418	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	57.66
PROJ: L66-1131			INTERIOR MAINTENANCE	HEALTH INSURANCE		

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 1231 MUNICIPAL BLDG MAINT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6440	MN PEIP-C/O	MMB FISCAL	continued			
		I-FH3202003034418	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	13.84
PROJ: L67-1131		EXTERIOR MAINTENANCE		HEALTH INSURANCE		
		I-FH3202003174466	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	113.83
		I-FH3202003174466	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	18.97
PROJ: D02-1131		MERIT CENTER MAINTENANCE		HEALTH INSURANCE		
		I-FH3202003174466	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	479.02
PROJ: D05-1131		MUNICIPAL BLDG MAINTENANC		HEALTH INSURANCE		
		I-FH3202003174466	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	37.94
PROJ: D08-1131		SENIOR CENTER MAINTENANCE		HEALTH INSURANCE		
		I-FH3202003174466	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	33.20
PROJ: D13-1131		STREET DEPT MAINTENANCE		HEALTH INSURANCE		
		I-FH3202003174466	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	37.94
PROJ: L65-1131		JANITORIAL-LIB		HEALTH INSURANCE		
		I-FH3202003174466	101-41231-1131	HEALTH INSURA FAMILY HSA 3000	004235	37.94
PROJ: L66-1131		INTERIOR MAINTENANCE		HEALTH INSURANCE		
		I-SH3202003034418	101-41231-1131	HEALTH INSURA SINGLE HSA 3000	004235	51.75
		I-SH3202003034418	101-41231-1131	HEALTH INSURA SINGLE HSA 3000	004235	31.14
PROJ: D01-1131		AIRPORT MAINTENANCE		HEALTH INSURANCE		
		I-SH3202003034418	101-41231-1131	HEALTH INSURA SINGLE HSA 3000	004235	8.70
PROJ: D05-1131		MUNICIPAL BLDG MAINTENANC		HEALTH INSURANCE		
		I-SH3202003034418	101-41231-1131	HEALTH INSURA SINGLE HSA 3000	004235	201.48
PROJ: L65-1131		JANITORIAL-LIB		HEALTH INSURANCE		
		I-SH3202003174466	101-41231-1131	HEALTH INSURA SINGLE HSA 3000	004235	82.43
		I-SH3202003174466	101-41231-1131	HEALTH INSURA SINGLE HSA 3000	004235	3.66
PROJ: D01-1131		AIRPORT MAINTENANCE		HEALTH INSURANCE		
		I-SH3202003174466	101-41231-1131	HEALTH INSURA SINGLE HSA 3000	004235	25.64
PROJ: L65-1131		JANITORIAL-LIB		HEALTH INSURANCE		
		I-SH3202003174466	101-41231-1131	HEALTH INSURA SINGLE HSA 3000	004235	181.34
PROJ: L66-1131		INTERIOR MAINTENANCE		HEALTH INSURANCE		
					DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL: 2,411.45

01-0875	COMPUTER MAN INC					
		I-283669	101-41641-3311	GENERAL PROFE COV SVC	004213	191.00
PROJ: COV-3311		COVID 19		GENERAL PROFESSIONAL SERVICES		
		I-283686	101-41641-3433	DUES & SUBSCR MICROSOFT OFFICE SUBSCRIPTION	004213	2,078.50
		I-475	101-41641-2245	EQUIPMENT/TOO EQUIPMENT	004213	475.00
PROJ: COV-2245		COVID 19		EQUIPMENT/TOOL UP TO \$5000		
					DEPARTMENT 1641 INFORMATION TECHNOLOGY	TOTAL: 2,744.50

01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	101-42071-1133	LIFE INSURANC 2020 wage adj	004218	0.93
		I-24 202003034418	101-42071-1133	LIFE INSURANC LONG TERM DISABILITY	004218	5.26
		I-24 202003174466	101-42071-1133	LIFE INSURANC LONG TERM DISABILITY	004218	5.00

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 101 GENERAL FUND
DEPARTMENT: 2071 ADULT COMMUNITY CTR
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	101-42071-3381	ELECTRIC UTIL 03/02-04/01/20	004219	297.24
		I-202004034516	101-42071-3382	WATER UTILITI 03/02-04/01/20	004219	84.97
01-5688	MINNESOTA LIFE					
		I-23F202003034418	101-42071-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.54
		I-23F202003174466	101-42071-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.54
01-6440	MN PEIP-C/O MMB FISCAL					
		I-FH3202003034418	101-42071-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84
		I-FH3202003174466	101-42071-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84
DEPARTMENT 2071 ADULT COMMUNITY CTR					TOTAL:	1,914.16
FUND 101 GENERAL FUND					TOTAL:	180,032.39

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 207 PARKWAY ADDITION III & IV
 DEPARTMENT: 1136 GENERAL COMMUNITY DEV
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL	I-202004034516	207-41136-3386	STORM WATER U 03/02-04/01/20	004219	17.31
					DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL:	17.31
					FUND 207 PARKWAY ADDITION III & IV TOTAL:	17.31

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 211 LIBRARY FUND
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-1923	NCPERS MN GROUP LIFE IN								
		I-42 202003174466	211-21256	LIFE INS-PERA NCPERS MINNESOTA - 614000	004220	16.00			
01-5688	MINNESOTA LIFE								
		I-44 202003034418	211-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	004230	43.89			
		I-44 202003174466	211-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	004230	43.89			
01-6440	MN PEIP-C/O MMB FISCAL								
		I-FH3202003034418	211-21231	HSA /VEBA (ER FAMILY HSA 3000	004235	132.34			
		I-FH3202003174466	211-21231	HSA /VEBA (ER FAMILY HSA 3000	004235	132.34			
		I-SH3202003034418	211-21231	HSA /VEBA (ER SINGLE HSA 3000	004235	175.40			
		I-SH3202003174466	211-21231	HSA /VEBA (ER SINGLE HSA 3000	004235	175.40			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	719.26	
01-1571	MADISON NATIONAL LIFE I								
		I-202004024514	211-70437-1133	LIFE INSURANC 2020 wage adj	004218	7.59			
		I-24 202003034418	211-70437-1133	LIFE INSURANC LONG TERM DISABILITY	004218	32.04			
		I-24 202003174466	211-70437-1133	LIFE INSURANC LONG TERM DISABILITY	004218	30.75			
01-5688	MINNESOTA LIFE								
		I-202004084525	211-70437-1133	LIFE INSURANC Previous months - Sinclair	004230	1.74			
		I-23F202003034418	211-70437-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	4.62			
		I-23F202003174466	211-70437-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	3.08			
		I-23R202003034418	211-70437-1133	LIFE INSURANC LIFE INSURANCE-OVER 65	004230	2.82			
		I-23R202003174466	211-70437-1133	LIFE INSURANC LIFE INSURANCE-OVER 65	004230	2.82			
		I-23S202003034418	211-70437-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	1.30			
		I-23S202003174466	211-70437-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	1.30			
01-6440	MN PEIP-C/O MMB FISCAL								
		I-FH3202003034418	211-70437-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84			
		I-FH3202003174466	211-70437-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84			
		I-SH3202003034418	211-70437-1131	HEALTH INSURA SINGLE HSA 3000	004235	1,172.28			
		I-SH3202003174466	211-70437-1131	HEALTH INSURA SINGLE HSA 3000	004235	1,172.28			
					DEPARTMENT 0437	LIBRARY	TOTAL:	3,950.30	
					FUND	211	LIBRARY FUND	TOTAL:	4,669.56

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 230 TAX INCREMENT FINANCING
 DEPARTMENT: 1136 GEN COMM DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	230-41136-3386	STORM WATER U 03/02-04/01/20	004219	33.91
PROJ: F05-3386	NW PIPE, RITTERS, ERIE RO			STORM WATER UTILITY		
		I-202004034516	230-41136-3386	STORM WATER U 03/02-04/01/20	004219	7.11
PROJ: F21-3386	INDUSTRIAL PK DEV 1-11			SURFACE WATER MANAGEMENT		
		I-202004034516	230-41136-3386	STORM WATER U 03/02-04/01/20	004219	44.21
PROJ: F24-3386	COMM IND PARK DIST 1-14			SURFACE WATER		
DEPARTMENT 1136 GEN COMM DEVELOPMENT					TOTAL:	85.23
FUND 230 TAX INCREMENT FINANCING					TOTAL:	85.23

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 258 ARENA & EXPO
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-0560	AFSCME COUNCIL 65								
		I-83 202003034418	258-21265	UNION DUES UNION DUES AFSCM	004206	57.00			
		I-83 202003174466	258-21265	UNION DUES UNION DUES AFSCM	004206	57.00			
01-5688	MINNESOTA LIFE								
		I-44 202003034418	258-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	004230	7.27			
		I-44 202003174466	258-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	004230	7.27			
01-6440	MN PEIP-C/O MMB FISCAL								
		I-FH3202003034418	258-21231	HSA/VBA (ER O FAMILY HSA 3000	004235	423.49			
		I-FH3202003174466	258-21231	HSA/VBA (ER O FAMILY HSA 3000	004235	423.49			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	975.52	
01-0802	CARLSON & STEWART REFRI								
		I-25119	258-70579-2221	EQUIPMENT REP GLYCOL TESTING FOR EQUIPMENT	004211	343.00			
01-1571	MADISON NATIONAL LIFE I								
		I-202004024514	258-70579-1133	LIFE INSURANC 2020 wage adj	004218	5.67			
		I-24 202003034418	258-70579-1133	LIFE INSURANC LONG TERM DISABILITY	004218	16.45			
		I-24 202003174466	258-70579-1133	LIFE INSURANC LONG TERM DISABILITY	004218	16.18			
01-1633	MARSHALL MUNICIPAL UTIL								
		I-202004034516	258-70579-3381	ELECTRIC UTIL 03/02-04/01/20	004219	5,655.84			
		I-202004034516	258-70579-3382	WATER UTILITI 03/02-04/01/20	004219	497.06			
		I-202004034516	258-70579-3385	SEWER UTILITI 03/02-04/01/20	004219	367.15			
		I-202004034516	258-70579-3386	STORM WATER U 03/02-04/01/20	004219	666.19			
01-2201	RUNNINGS SUPPLY INC								
		I-4801647	258-70579-2211	GENERAL SUPPL AIR FITTINGS	004223	53.75			
01-5688	MINNESOTA LIFE								
		I-23F202003034418	258-70579-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	6.47			
		I-23F202003174466	258-70579-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	6.47			
01-6440	MN PEIP-C/O MMB FISCAL								
		I-FH3202003034418	258-70579-1131	HEALTH INSURA FAMILY HSA 3000	004235	2,428.29			
		I-FH3202003174466	258-70579-1131	HEALTH INSURA FAMILY HSA 3000	004235	2,428.29			
					DEPARTMENT 0579	AMATEUR SPORTS CENTER	TOTAL:	12,490.81	
					FUND	258	ARENA & EXPO	TOTAL:	13,466.33

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 260 MARSHALL INDUSTRIAL FOUND
 DEPARTMENT: 1136 GENERAL COMMUNITY DEV
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	260-41136-3386	STORM WATER U 03/02-04/01/20	004219	174.98
01-2096	QUARNSTROM & DOERING, P					
		I-M2267-100,S74994	260-41136-3313	LEGAL FEES COMMERCIAL INDUSTRIAL PK ADDIT	004222	200.00
DEPARTMENT 1136 GENERAL COMMUNITY DEV TOTAL:						374.98
FUND 260 MARSHALL INDUSTRIAL FOUNDTOTAL:						374.98

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 270 MERIT
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT			
01-5688	MINNESOTA LIFE								
		I-44 202003034418	270-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	004230	0.65			
		I-44 202003174466	270-21271	Voluntary Lif VOLUNTARY SUPPLEMENTAL LIFE	004230	0.65			
01-6440	MN PEIP-C/O MMB FISCAL								
		I-FH3202003034418	270-21231	HSA / VEBA (E FAMILY HSA 3000	004235	132.34			
		I-FH3202003174466	270-21231	HSA / VEBA (E FAMILY HSA 3000	004235	132.34			
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	265.98	
01-0875	COMPUTER MAN INC								
		I-282033	270-50551-2211	GENERAL SUPPL PRESENTATION CLICKERS FOR CLAS	004213	98.00			
01-1571	MADISON NATIONAL LIFE I								
		I-202004024514	270-50551-1133	LIFE INSURANC 2020 wage adj - housing	004218	2.55			
		I-24 202003034418	270-50551-1133	LIFE INSURANC LONG TERM DISABILITY	004218	4.74			
		I-24 202003174466	270-50551-1133	LIFE INSURANC LONG TERM DISABILITY	004218	4.79			
01-1633	MARSHALL MUNICIPAL UTIL								
		I-202004034516	270-50551-3381	ELECTRIC UTIL 03/02-04/01/20	004219	526.40			
		I-202004034516	270-50551-3382	WATER UTILITI 03/02-04/01/20	004219	130.36			
		I-202004034516	270-50551-3385	SEWER UTILITI 03/02-04/01/20	004219	39.72			
01-5688	MINNESOTA LIFE								
		I-23F202003034418	270-50551-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.54			
		I-23F202003174466	270-50551-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	1.54			
01-6440	MN PEIP-C/O MMB FISCAL								
		I-FH3202003034418	270-50551-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84			
		I-FH3202003174466	270-50551-1131	HEALTH INSURA FAMILY HSA 3000	004235	758.84			
					DEPARTMENT 0551	MERIT OPERATIONS	TOTAL:	2,327.32	
					FUND	270	MERIT	TOTAL:	2,593.30

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 401 CAPITAL EQUIPMENT FUND
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5095	KIBBLE EQUIPMENT					
		I-06839885	401-39121	SALE OF FIXED TRADE IN	004229	8,300.00-
		I-06839909	401-39121	SALE OF FIXED TRADE IN	004229	26,500.00-
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						34,800.00-

		I-06839885	401-70276-5540	CAPITAL OUTLA 2020 SD 1575 MOWER & BLOWER	004229	34,200.00
		I-06839909	401-70276-5540	CAPITAL OUTLA 2020 JD 1575 MOWER	004229	30,500.00
				DEPARTMENT 0276	PARK MAINTENANCE & DEVEL.	TOTAL:
						64,700.00

01-5702	B & H PHOTO & ELECTRONI					
		I-169469798	401-40671-5540	MACHINERY & E 2 OF 4 VIDEO SCALERS	004231	2,322.00
				DEPARTMENT 0671	CABLE COMMISSION	TOTAL:
						2,322.00

				FUND	401	CAPITAL EQUIPMENT FUND
						TOTAL:
						32,222.00

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 476 2020B PUBLIC IMPROVEMENTS
DEPARTMENT: 0211 STREET DEPT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2096	QUARNSTROM & DOERING, P					
		I-M2385-100,S74996	476-60211-5570	INFRASTRUCTUR S 4TH ST RECONSTRUCTION	004222	350.00
		PROJ: Z75-5570	S 4TH ST. RECON	INFRASTRUCTURE		
01-4656	FINANCE & COMMERCE					
		I-744670316	476-60211-5570	INFRASTRUCTUR S 4TH ST 3/20/20	004227	200.35
		PROJ: Z75-5570	S 4TH ST. RECON	INFRASTRUCTURE		
		I-744674717	476-60211-5570	INFRASTRUCTUR S 4TH ST, 03/24/20	004227	195.40
		PROJ: Z75-5570	S 4TH ST. RECON	INFRASTRUCTURE		
DEPARTMENT 0211 STREET DEPT					TOTAL:	745.75
FUND 476 2020B PUBLIC IMPROVEMENTS					TOTAL:	745.75

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 493 MERIT TRACK EXPANSION
DEPARTMENT: 0551 MERIT CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-2096	QUARNSTROM & DOERING, P					
		I-M2345-100,S74995	493-50551-5530	IMPR OTHER TH MERIT CTR DRIVING TRACK	004222	400.00
					DEPARTMENT 0551 MERIT CENTER	TOTAL: 400.00
					FUND 493 MERIT TRACK EXPANSION	TOTAL: 400.00

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 494 CITY HALL BUILDING
 DEPARTMENT: 1136 GENERAL GOVERNMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0581	AMERICAN ENGINEERING TE					
		I-911644	494-41136-5520	BUILDINGS & S HAZ MAT INSP-CITY HALL	004209	1,142.71
	PROJ: CH1-5520		CITY HALL-NEW	BUILDING & STRUCTURES		
					DEPARTMENT 1136 GENERAL GOVERNMENT	TOTAL: 1,142.71
					FUND 494 CITY HALL BUILDING	TOTAL: 1,142.71

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 495 PUBLIC IMPROVE REVOLVING
 DEPARTMENT: 1136 GEN COMM DEVELOPMENT
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	495-41136-3381	ELECTRIC UTIL 03/02-04/01/20	004219	0.00
	PROJ: F23-3381	BLOCK 11		ELECTRIC UTILITIES		
		I-202004034516	495-41136-3382	WATER UTILITI 03/02-04/01/20	004219	0.00
	PROJ: F23-3382	BLOCK 11		WATER UTILITIES		
		I-202004034516	495-41136-3385	SEWER UTILITI 03/02-04/01/20	004219	0.00
	PROJ: F23-3385	BLOCK 11		SEWER UTILITIES		
		I-202004034516	495-41136-3386	STORM WATER U 03/02-04/01/20	004219	75.85
	PROJ: F23-3386	BLOCK 11		STORM WATER UTILITY		
DEPARTMENT 1136 GEN COMM DEVELOPMENT					TOTAL:	75.85

FUND 495 PUBLIC IMPROVE REVOLVING					TOTAL:	75.85

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 602 WASTEWATER OPERATING
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT		
01-0560	AFSCME COUNCIL 65							
		I-83 202003034418	602-21265	UNION DUES UNION DUES AFSCM	004206	188.59		
		I-83 202003174466	602-21265	UNION DUES UNION DUES AFSCM	004206	199.50		
01-1923	NCPERS MN GROUP LIFE IN							
		I-42 202003174466	602-21256	LIFE INSURANC NCPERS MINNESOTA - 614000	004220	64.00		
01-5688	MINNESOTA LIFE							
		I-44 202003034418	602-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	004230	48.42		
		I-44 202003174466	602-21271	Voluntary Li VOLUNTARY SUPPLEMENTAL LIFE	004230	51.12		
01-6440	MN PEIP-C/O MMB FISCAL							
		I-FH3202003034418	602-21231	HSA / VEBA (E FAMILY HSA 3000	004235	611.03		
		I-FH3202003174466	602-21231	HSA / VEBA (E FAMILY HSA 3000	004235	661.70		
		I-FV3202003034418	602-21231	HSA / VEBA (E FAMILY VEBA 3000	004235	605.36		
		I-FV3202003174466	602-21231	HSA / VEBA (E FAMILY VEBA 3000	004235	605.36		
		I-SH3202003034418	602-21231	HSA / VEBA (E SINGLE HSA 3000	004235	131.55		
		I-SH3202003174466	602-21231	HSA / VEBA (E SINGLE HSA 3000	004235	131.55		
		I-SV3202003034418	602-21231	HSA / VEBA (E SINGLE VEBA 3000	004235	171.02		
		I-SV3202003174466	602-21231	HSA / VEBA (E SINGLE VEBA 3000	004235	171.02		
					DEPARTMENT	NON-DEPARTMENTAL	TOTAL:	3,640.22
01-1571	MADISON NATIONAL LIFE I							
		I-202004024514	602-90581-1133	LIFE INSURANC 2020 wage adj	004218	14.40		
		I-24 202003034418	602-90581-1133	LIFE INSURANC LONG TERM DISABILITY	004218	60.10		
		I-24 202003174466	602-90581-1133	LIFE INSURANC LONG TERM DISABILITY	004218	60.04		
01-1633	MARSHALL MUNICIPAL UTIL							
		I-10215	602-90581-3311	GENERAL PROFE 04/20 WW BILLING	004219	6,676.58		
		I-202004034516	602-90581-3381	ELECTRIC UTIL 03/02-04/01/20	004219	23,175.44		
		I-202004034516	602-90581-3382	WATER UTILITI 03/02-04/01/20	004219	263.71		
		I-202004034516	602-90581-3386	STORM WATER U 03/02-04/01/20	004219	1,162.89		
01-5688	MINNESOTA LIFE							
		I-23F202003034418	602-90581-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	17.89		
		I-23F202003174466	602-90581-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	18.48		
		I-23S202003034418	602-90581-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.65		
		I-23S202003174466	602-90581-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.65		
01-6440	MN PEIP-C/O MMB FISCAL							
		I-FH3202003034418	602-90581-1131	HEALTH INSURA FAMILY HSA 3000	004235	3,503.67		
		I-FH3202003174466	602-90581-1131	HEALTH INSURA FAMILY HSA 3000	004235	3,794.20		
		I-FV3202003034418	602-90581-1131	HEALTH INSURA FAMILY VEBA 3000	004235	2,068.20		
		I-FV3202003174466	602-90581-1131	HEALTH INSURA FAMILY VEBA 3000	004235	2,068.20		
		I-SH3202003034418	602-90581-1131	HEALTH INSURA SINGLE HSA 3000	004235	879.21		
		I-SH3202003174466	602-90581-1131	HEALTH INSURA SINGLE HSA 3000	004235	879.21		
		I-SV3202003034418	602-90581-1131	HEALTH INSURA SINGLE VEBA 3000	004235	502.80		

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 602 WASTEWATER OPERATING
DEPARTMENT: 0581 WW OPERATIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-6440	MN PEIP-C/O	MMB FISCAL continued I-SV3202003174466	602-90581-1131	HEALTH INSURA SINGLE VEBA 3000	004235	502.80
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	45,649.12
FUND 602 WASTEWATER OPERATING					TOTAL:	49,289.34

1/09/2020 2:12 PM
 PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 609 LIQUOR
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-5688	MINNESOTA LIFE					
		I-44 202003034418	609-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	004230	13.37
		I-44 202003174466	609-21271	VOLUNTARY LIF VOLUNTARY SUPPLEMENTAL LIFE	004230	13.37
01-6440	MN PEIP-C/O MMB FISCAL					
		I-SH3202003034418	609-21231	HSA / VEBA (E SINGLE HSA 3000	004235	131.55
		I-SH3202003174466	609-21231	HSA / VEBA (E SINGLE HSA 3000	004235	131.55
		I-SV3202003034418	609-21231	HSA / VEBA (E SINGLE VEBA 3000	004235	85.51
		I-SV3202003174466	609-21231	HSA / VEBA (E SINGLE VEBA 3000	004235	85.51
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						460.86
01-0688	BELLBOY CORPORATION					
		I-0101078400	609-90991-2211	GENERAL SUPPL .	004210	333.30
		I-0101078400	609-90991-3333	FREIGHT .	004210	6.40
01-1201	GRAINGER INC					
		I-9478445225	609-90991-2211	GENERAL SUPPL AIR FILTERS	004214	322.20
01-1571	MADISON NATIONAL LIFE I					
		I-202004024514	609-90991-1133	LIFE INSURANC 2020 wage adj	004218	6.27
		I-24 202003034418	609-90991-1133	LIFE INSURANC LONG TERM DISABILITY	004218	17.08
		I-24 202003174466	609-90991-1133	LIFE INSURANC LONG TERM DISABILITY	004218	16.77
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	609-90991-3381	ELECTRIC UTIL 03/02-04/01/20	004219	1,450.72
		I-202004034516	609-90991-3382	WATER UTILITI 03/02-04/01/20	004219	163.22
		I-202004034516	609-90991-3385	SEWER UTILITI 03/02-04/01/20	004219	31.82
		I-202004034516	609-90991-3386	STORM WATER U 03/02-04/01/20	004219	175.23
01-4855	SOUTHERN GLAZER'S OF MN					
		I-1939204	609-90991-3333	FREIGHT .	004228	102.00
		I-1939205	609-90991-3333	FREIGHT .	004228	8.40
		I-1939206	609-90991-3333	FREIGHT .	004228	26.40
01-5688	MINNESOTA LIFE					
		I-23F202003034418	609-90991-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	4.62
		I-23F202003174466	609-90991-1133	LIFE INSURANC LIFE INSURANCE FAMILY	004230	4.62
		I-23S202003034418	609-90991-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.65
		I-23S202003174466	609-90991-1133	LIFE INSURANC LIFE INSURANCE SINGLE	004230	0.65
01-6440	MN PEIP-C/O MMB FISCAL					
		I-SH3202003034418	609-90991-1131	HEALTH INSURA SINGLE HSA 3000	004235	879.21
		I-SH3202003174466	609-90991-1131	HEALTH INSURA SINGLE HSA 3000	004235	879.21
		I-SV3202003034418	609-90991-1131	HEALTH INSURA SINGLE VEBA 3000	004235	251.40
		I-SV3202003174466	609-90991-1131	HEALTH INSURA SINGLE VEBA 3000	004235	251.40
				DEPARTMENT 0991 LIQUOR OPERATIONS	TOTAL:	4,931.57

PACKET: 07335 CITY EFT
VENDOR SET: 01
FUND : 609 LIQUOR
DEPARTMENT: 0992 LIQUOR PURCHASES
BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0578	AMAZON CAPITAL SERVICES					
		I-19QV-X79R-3CKX	609-90992-2254	GEN MDSE PURC CAN COVERS, BOTTLE INSULATORS	004208	56.56
01-0688	BELLBOY CORPORATION					
		C-0083154000	609-90992-2251	LIQUOR PURCHA .	004210	30.00-
		I-0083352100	609-90992-2251	LIQUOR PURCHA .	004210	3,229.80
		I-0083352100	609-90992-2253	WINE PURCHASE .	004210	104.00
		I-0083353000	609-90992-2251	LIQUOR PURCHA .	004210	114.56
		I-0083423700	609-90992-2253	WINE PURCHASE .	004210	112.00
		I-0083423700	609-90992-2251	LIQUOR PURCHA .	004210	834.00
		I-0101078400	609-90992-2254	GEN MDSE PURC .	004210	197.13
01-1507	LOCHER BROTHERS INC					
		I-18717	609-90992-2252	BEER PURCHASE .	004217	468.32
01-2538	VIKING COCA COLA BOTTLI					
		I-2502302	609-90992-2254	GEN MDSE PURC .	004224	71.40
		I-2502303	609-90992-2254	GEN MDSE PURC .	004224	302.50
01-4855	SOUTHERN GLAZER'S OF MN					
		I-1939204	609-90992-2251	LIQUOR PURCHA .	004228	12,352.68
		I-1939205	609-90992-2254	GEN MDSE PURC .	004228	165.08
		I-1939206	609-90992-2253	WINE PURCHASE .	004228	1,555.50
01-5731	DOLL DISTRIBUTING					
		I-294371	609-90992-2252	BEER PURCHASE .	004232	2,909.55
		I-294374	609-90992-2252	BEER PURCHASE .	004232	3,218.15
		I-295409	609-90992-2254	GEN MDSE PURC .	004232	93.00
		I-295409	609-90992-2252	BEER PURCHASE .	004232	4,106.48
		I-297253	609-90992-2252	BEER PURCHASE .	004232	4,829.25
		I-931100	609-90992-2252	BEER PURCHASE .	004232	194.50
					TOTAL:	34,884.46
					TOTAL:	40,276.89

PACKET: 07335 CITY EFT
 VENDOR SET: 01
 FUND : 630 SURFACE WATER MGT UTILITY
 DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	EFT #	AMOUNT
01-0581	AMERICAN ENGINEERING TE					
		I-911643	630-90661-5570	INFRASTRUCTUR COUNTRY CLUB DR	004209	500.00
	PROJ: Z73-5570		COUNTRY CLUB UTILITY IMPR	INFRASTRUCTURE		
01-1633	MARSHALL MUNICIPAL UTIL					
		I-202004034516	630-90661-3381	ELECTRIC UTIL 03/02-04/01/20	004219	1,286.01
		I-202004034516	630-90661-3386	STORM WATER U 03/02-04/01/20	004219	270.36
01-2096	QUARNSTROM & DOERING, P					
		I-M2388-100,S74998	630-90661-3313	LEGAL FEES LEGION FIELD ROAD DRAINAGE PRO	004222	100.00
				DEPARTMENT 0661 SURFACE WATER MGT UTILITY	TOTAL:	2,156.37
				FUND 630 SURFACE WATER MGT UTILITY	TOTAL:	2,156.37
				REPORT GRAND TOTAL:		327,548.01

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	101-21231	HSA / VEBA (ER ONLY)	14,895.65						
	101-21249	COMBINED INSURANCE	11,958.11						
	101-21256	LIFE INSURANCE - PERA	320.00						
	101-21265	UNION DUES	862.89						
	101-21271	Voluntary Life Ins.	817.58						
	101-40671-1131	HEALTH INSURANCE	1,800.28	24,703	19,878.52				
	101-40671-1133	LIFE INSURANCE & LTD	22.56	239	185.62				
	101-40671-2211	GENERAL SUPPLIES	49.40	5,000	4,176.62				
	101-40741-1131	HEALTH INSURANCE	5,139.18	69,170	55,397.03				
	101-40741-1133	LIFE INSURANCE & LTD	71.86	804	630.97				
	101-40821-1131	HEALTH INSURANCE	4,553.04	60,636	48,434.32				
	101-40821-1133	LIFE INSURANCE & LTD	53.32	597	470.74				
	101-40931-1131	HEALTH INSURANCE	4,553.04	60,636	48,434.33				
	101-40931-1133	LIFE INSURANCE & LTD	46.90	533	418.51				
	101-41136-3311	GENERAL PROFESSIONAL SERVI	16,667.00	20,000	7,222.90-			Y	
	101-41231-1131	HEALTH INSURANCE	2,103.82	28,745	23,107.43				
	101-41231-1133	LIFE INSURANCE & LTD	23.33	273	214.02				
	101-41231-3381	ELECTRIC UTILITIES	148.86	45,450	39,752.92				
	101-41231-3382	WATER UTILITIES	135.44	1,920	1,555.13				
	101-41641-2245	EQUIPMENT/TOOLS UP TO \$500	475.00	6,000	3,649.02				
	101-41641-3311	GENERAL PROFESSIONAL SERVI	191.00	0	10,166.99-			Y	
	101-41641-3433	DUES & SUBSCRIPTIONS	2,078.50	7,460	1,094.53				
	101-42071-1131	HEALTH INSURANCE	1,517.68	20,212	16,144.77				
	101-42071-1133	LIFE INSURANCE & LTD	14.27	167	131.05				
	101-42071-3381	ELECTRIC UTILITIES	297.24	6,060	4,957.69				
	101-42071-3382	WATER UTILITIES	84.97	1,800	1,541.31				
	101-50151-1131	HEALTH INSURANCE	27,943.37	380,569	305,680.98				
	101-50151-1133	LIFE INSURANCE & LTD	369.59	4,147	3,274.92				
	101-50151-2211	GENERAL SUPPLIES	494.57	15,000	12,976.03				
	101-50151-3311	GENERAL PROFESSIONAL SERVI	315.00	148,210	146,563.18				
	101-50151-3386	STORM WATER UTILITY	0.00	1,017	1,017.45				
	101-50156-3311	GENERAL PROFESSIONAL SERVI	170.00	0	170.00-			Y	
	101-50156-3321	TELEPHONE & CELLULAR PHONE	35.01	0	379.41-			Y	
	101-50251-3381	ELECTRIC UTILITIES	231.32	2,828	2,131.92				
	101-50352-2245	EQUIPMENT/TOOLS UP TO \$500	1,683.20	37,200	25,088.79				
	101-50352-3345	ADVERTISING	350.00	2,000	1,333.00				
	101-50352-3381	ELECTRIC UTILITIES	349.56	4,747	3,571.35				
	101-50352-3382	WATER UTILITIES	108.09	1,440	1,132.40				
	101-50352-3385	SEWER UTILITIES	22.43	257	190.26				
	101-50352-3386	STORM WATER UTILITY	15.24	214	168.48				
	101-50352-3418	FIRE PROTECTION (HYDRANTS)	12,083.33	145,000	108,750.01				
	101-50453-1131	HEALTH INSURANCE	150.83	2,560	2,156.01				
	101-50453-1133	LIFE INSURANCE & LTD	3.29	41	32.28				
	101-50453-3381	ELECTRIC UTILITIES	147.79	1,818	1,296.70				
	101-50453-3382	WATER UTILITIES	21.73	240	176.81				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-60162-1131	HEALTH INSURANCE	7,839.60	104,944	84,852.52		
	101-60162-1133	LIFE INSURANCE & LTD	195.58	1,173	819.40		
	101-60164-1131	HEALTH INSURANCE	5,630.01	82,353	67,287.19		
	101-60164-1133	LIFE INSURANCE & LTD	97.98	778	595.91		
	101-60211-1131	HEALTH INSURANCE	10,683.11	144,852	115,649.69		
	101-60211-1133	LIFE INSURANCE & LTD	111.89	1,323	1,051.72		
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	3.45	74,000	45,239.18		
	101-60211-3381	ELECTRIC UTILITIES	528.72	5,858	3,982.79		
	101-60211-3382	WATER UTILITIES	87.75	1,080	805.35		
	101-60211-3437	LICENSES AND TAXES	20.00	6,200	5,712.00		
	101-60364-1131	HEALTH INSURANCE	3,437.55	42,445	32,533.41		
	101-60364-1133	LIFE INSURANCE & LTD	32.72	345	256.03		
	101-60364-2212	MOTOR FUELS, LUBRICANTS &	467.83	14,000	8,749.79		
	101-60364-3313	LEGAL FEES	650.00	3,000	5,150.00- Y		
	101-60364-3381	ELECTRIC UTILITIES	3,700.62	45,450	32,196.70		
	101-60364-3382	WATER UTILITIES	360.91	6,000	5,079.26		
	101-60364-3385	SEWER UTILITIES	23.84	360	289.79		
	101-60364-3386	STORM WATER UTILITY	79.02	963	726.84		
	101-60465-3381	ELECTRIC UTILITIES	23,109.63	277,316	207,987.11		
	101-70176-3381	ELECTRIC UTILITIES	178.54	13,130	12,500.71		
	101-70176-3382	WATER UTILITIES	506.80	21,600	20,079.60		
	101-70176-3385	SEWER UTILITIES	22.43	257	190.26		
	101-70276-1131	HEALTH INSURANCE	2,103.82	28,745	23,235.69		
	101-70276-1133	LIFE INSURANCE & LTD	47.95	619	507.00		
	101-70276-2221	EQUIPMENT REPAIR & MAINTEN	75.72	19,000	17,729.11		
	101-70276-3381	ELECTRIC UTILITIES	1,863.11	26,260	19,549.27		
	101-70276-3382	WATER UTILITIES	494.67	25,000	23,502.90		
	101-70276-3385	SEWER UTILITIES	22.43	412	344.79		
	101-70675-1131	HEALTH INSURANCE	2,689.96	37,279	30,043.50		
	101-70675-1133	LIFE INSURANCE & LTD	47.57	538	425.26		
	101-70871-1133	LIFE INSURANCE & LTD	13.51	138	108.01		
	101-70971-1131	HEALTH INSURANCE	1,517.68	20,010	15,942.64		
	101-70971-1133	LIFE INSURANCE & LTD	12.72	157	124.08		
	207-41136-3386	STORM WATER UTILITY	17.31	0	51.93- Y		
	211-21231	HSA /VEBA (ER ONLY)	615.48				
	211-21256	LIFE INS-PERA	16.00				
	211-21271	Voluntary Life Ins.	87.78				
	211-70437-1131	HEALTH INSURANCE	3,862.24	58,206	47,783.03		
	211-70437-1133	LIFE INSURANCE/LTD	88.06	1,060	842.71		
	230-41136-3386	STORM WATER UTILITY	85.23	428	172.71		
	258-21231	HSA/VBA (ER ONLY)	846.98				
	258-21265	UNION DUES	114.00				
	258-21271	VOLUNTARY LIFE INS	14.54				
	258-70579-1131	HEALTH INSURANCE	4,856.58	64,678	51,627.73		
	258-70579-1133	LIFE INSURANCE & LTD	51.24	554	431.23		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	258-70579-2211	GENERAL SUPPLIES	53.75	25,000	18,614.30		
	258-70579-2221	EQUIPMENT REPAIR & MAINTEN	343.00	20,000	15,019.83		
	258-70579-3381	ELECTRIC UTILITIES	5,655.84	81,810	62,472.76		
	258-70579-3382	WATER UTILITIES	497.06	7,200	5,693.17		
	258-70579-3385	SEWER UTILITIES	367.15	4,120	3,005.36		
	258-70579-3386	STORM WATER UTILITY	666.19	8,295	6,296.43		
	260-41136-3313	LEGAL FEES	200.00	0	200.00-	Y	
	260-41136-3386	STORM WATER UTILITY	174.98	0	524.94-	Y	
	270-21231	HSA / VEBA (ER ONLY)	264.68				
	270-21271	Voluntary Life Ins.	1.30				
	270-50551-1131	HEALTH INSURANCE	1,517.68	20,212	16,132.92		
	270-50551-1133	LIFE INSURANCE & LTD	15.16	162	127.35		
	270-50551-2211	GENERAL SUPPLIES	98.00	3,000	2,546.98		
	270-50551-3381	ELECTRIC UTILITIES	526.40	7,070	5,225.46		
	270-50551-3382	WATER UTILITIES	130.36	1,800	1,422.39		
	270-50551-3385	SEWER UTILITIES	39.72	412	304.96		
	401-39121	SALE OF FIXED A*NON-EXPENS	34,800.00-	0	34,800.00		
	401-40671-5540	MACHINERY & EQUIPMENT	2,322.00	0	3,462.66-	Y	
	401-70276-5540	CAPITAL OUTLAY - MACHINERY	64,700.00	43,300	36,398.59-	Y	
	476-60211-5570	INFRASTRUCTURE	745.75	0	2,872.15-	Y	
	493-50551-5530	IMPR OTHER THAN BLDGS	400.00	0	45,870.75		
	494-41136-5520	BUILDINGS & STRUCTURES	1,142.71	0	593,687.25-	Y	
	495-41136-3381	ELECTRIC UTILITIES	0.00	0	0.00		
	495-41136-3382	WATER UTILITIES	0.00	0	0.00		
	495-41136-3385	SEWER UTILITIES	0.00	0	7.11-	Y	
	495-41136-3386	STORM WATER UTILITY	75.85	0	220.44-	Y	
	602-21231	HSA / VEBA (ER ONLY)	3,088.59				
	602-21256	LIFE INSURANCE - PERA	64.00				
	602-21265	UNION DUES	388.09				
	602-21271	Voluntary Life Ins.	99.54				
	602-90581-1131	HEALTH INSURANCE	14,198.29	204,365	166,360.33		
	602-90581-1133	LIFE INSURANCE & LTD	172.21	1,998	1,577.07		
	602-90581-3311	GENERAL PROFESSIONAL SERVI	6,676.58	1,977,482	1,946,278.24		
	602-90581-3381	ELECTRIC UTILITIES	23,175.44	303,000	237,303.38		
	602-90581-3382	WATER UTILITIES	263.71	3,240	2,448.07		
	602-90581-3386	STORM WATER UTILITY	1,162.89	14,458	10,969.83		
	609-21231	HSA / VEBA (ER ONLY)	434.12				
	609-21271	VOLUNTARY LIFE INS	26.74				
	609-90991-1131	HEALTH INSURANCE	2,261.22	34,134	28,026.76		
	609-90991-1133	LIFE INSURANCE & LTD	50.66	568	449.75		
	609-90991-2211	GENERAL SUPPLIES	655.50	8,000	4,007.11		
	609-90991-3333	FREIGHT	143.20	36,000	27,148.34		
	609-90991-3381	ELECTRIC UTILITIES	1,450.72	18,180	13,339.12		
	609-90991-3382	WATER UTILITIES	163.22	4,440	4,015.35		
	609-90991-3385	SEWER UTILITIES	31.82	412	317.22		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	609-90991-3386	STORM WATER UTILITY	175.23	2,142	1,616.31				
	609-90992-2251	LIQUOR PURCHASES	16,501.04	1,471,668	1,139,088.15				
	609-90992-2252	BEER PURCHASES	15,726.25	1,999,958	1,509,682.32				
	609-90992-2253	WINE PURCHASES	1,771.50	582,124	442,253.04				
	609-90992-2254	GEN MDSE PURCHASES	885.67	69,409	49,859.46				
	630-90661-3313	LEGAL FEES	100.00	0	100.00-			Y	
	630-90661-3381	ELECTRIC UTILITIES	1,286.01	20,200	16,241.70				
	630-90661-3386	STORM WATER UTILITIES	270.36	3,213	2,401.92				
	630-90661-5570	INFRASTRUCTURE	500.00	1,528,711	1,516,061.00				
**	2020-2021 YEAR TOTALS	**	327,548.01						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	28,854.23
101-0151	POLICE ADMINISTRATION	29,122.53
101-0156	CHEMICAL ASSESSMENT TEAM	205.01
101-0162	ENGINEERING	8,035.18
101-0164	COMMUNITY PLANNING	5,727.99
101-0176	AQUATIC CENTER	707.77
101-0211	STREET ADMINISTRATION	11,434.92
101-0251	EMERGENCY MANAGEMENT SERV	231.32
101-0276	PARK MAINTENANCE & DEVEL.	4,607.70
101-0352	FIRE SERVICES	14,611.85
101-0364	AIRPORT	8,752.49
101-0453	ANIMAL IMPOUNDMENT	323.64
101-0465	STREET LIGHTING	23,109.63
101-0671	CABLE COMMISSION	1,872.24
101-0675	COMM SERVICES ADMIN	2,737.53
101-0741	CITY ADMINISTRATION	5,211.04
101-0821	FINANCE	4,606.36
101-0871	COMMUNITY EDUCATION	13.51
101-0931	APPRAISING & ASSESSING	4,599.94
101-0971	RECREATION	1,530.40
101-1136	GEN COMM DEVELOPMENT	16,667.00
101-1231	MUNICIPAL BLDG MAINT	2,411.45
101-1641	INFORMATION TECHNOLOGY	2,744.50
101-2071	ADULT COMMUNITY CTR	1,914.16
101 TOTAL	GENERAL FUND	180,032.39

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
207-1136	GENERAL COMMUNITY DEV	17.31

207 TOTAL	PARKWAY ADDITION III & IV	17.31
211	NON-DEPARTMENTAL	719.26
211-0437	LIBRARY	3,950.30

211 TOTAL	LIBRARY FUND	4,669.56
230-1136	GEN COMM DEVELOPMENT	85.23

230 TOTAL	TAX INCREMENT FINANCING	85.23
258	NON-DEPARTMENTAL	975.52
258-0579	AMATEUR SPORTS CENTER	12,490.81

258 TOTAL	ARENA & EXPO	13,466.33
260-1136	GENERAL COMMUNITY DEV	374.98

260 TOTAL	MARSHALL INDUSTRIAL FOUND	374.98
270	NON-DEPARTMENTAL	265.98
270-0551	MERIT OPERATIONS	2,327.32

270 TOTAL	MERIT	2,593.30
401	NON-DEPARTMENTAL	34,800.00CR
401-0276	PARK MAINTENANCE & DEVEL.	64,700.00
401-0671	CABLE COMMISSION	2,322.00

401 TOTAL	CAPITAL EQUIPMENT FUND	32,222.00
476-0211	STREET DEPT	745.75

476 TOTAL	2020B PUBLIC IMPROVEMENTS	745.75

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
493-0551	MERIT CENTER	400.00

493 TOTAL	MERIT TRACK EXPANSION	400.00
494-1136	GENERAL GOVERNMENT	1,142.71

494 TOTAL	CITY HALL BUILDING	1,142.71
495-1136	GEN COMM DEVELOPMENT	75.85

495 TOTAL	PUBLIC IMPROVE REVOLVING	75.85
602	NON-DEPARTMENTAL	3,640.22
602-0581	WW OPERATIONS	45,649.12

602 TOTAL	WASTEWATER OPERATING	49,289.34
609	NON-DEPARTMENTAL	460.86
609-0991	LIQUOR OPERATIONS	4,931.57
609-0992	LIQUOR PURCHASES	34,884.46

609 TOTAL	LIQUOR	40,276.89
630-0661	SURFACE WATER MGT UTILITY	2,156.37

630 TOTAL	SURFACE WATER MGT UTILITY	2,156.37

	** TOTAL **	327,548.01

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
CH1 CITY HALL-NEW	5520	BUILDING & STRUCTURES	1,142.71
		** PROJECT CH1 TOTAL **	1,142.71
COV COVID 19	2211	GENERAL SUPPLIES	348.74
	2245	EQUIPMENT/TOOL UP TO \$5000	475.00
	3311	GENERAL PROFESSIONAL SERVICES	191.00
		** PROJECT COV TOTAL **	1,014.74
D01 AIRPORT MAINTENANCE	1131	HEALTH INSURANCE	34.80
	1133	LIFE INSURANCE	0.55
		** PROJECT D01 TOTAL **	35.35
D02 MERIT CENTER MAINTENANCE	1131	HEALTH INSURANCE	74.33
	1133	LIFE INSURANCE	0.63
		** PROJECT D02 TOTAL **	74.96
D05 MUNICIPAL BLDG MAINTENANC	1131	HEALTH INSURANCE	949.02
	1133	LIFE INSURANCE	8.02
		** PROJECT D05 TOTAL **	957.04
D06 PURCHASING	1131	HEALTH INSURANCE	47.43
	1133	LIFE INSURANCE	0.40
		** PROJECT D06 TOTAL **	47.83
D07 NAME SEARCHES	1131	HEALTH INSURANCE	47.43
	1133	LIFE INSURANCE	0.40
		** PROJECT D07 TOTAL **	47.83
D08 SENIOR CENTER MAINTENANCE	1131	HEALTH INSURANCE	47.17
	1133	LIFE INSURANCE	0.40
		** PROJECT D08 TOTAL **	47.57
D13 STREET DEPT MAINTENANCE	1131	HEALTH INSURANCE	33.20
	1133	LIFE INSURANCE	0.28
		** PROJECT D13 TOTAL **	33.48
E03 SNOW REMOVAL AIRPORT	1131	HEALTH INSURANCE	233.07
	1133	LIFE INSURANCE	1.71
		** PROJECT E03 TOTAL **	234.78
E04 BUILDING MAINTENANCE - AI	1131	HEALTH INSURANCE	936.35

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
	1133	LIFE INSURANCE	7.30
		** PROJECT E04 TOTAL **	943.65
E05 GROUND MAINTENANCE - AIRP	1131	HEALTH INSURANCE	272.99
	1133	LIFE INSURANCE	2.07
		** PROJECT E05 TOTAL **	275.06
E06 EQUIPMENT MAINTENANCE - A	1131	HEALTH INSURANCE	791.02
	1133	LIFE INSURANCE	6.59
		** PROJECT E06 TOTAL **	797.61
E10 GROUND MAINTENANCE - PW	1131	HEALTH INSURANCE	242.85
	1133	LIFE INSURANCE	1.78
		** PROJECT E10 TOTAL **	244.63
E11 EQUIPMENT REPAIR - PW	1131	HEALTH INSURANCE	75.88
	1133	LIFE INSURANCE	0.62
		** PROJECT E11 TOTAL **	76.50
E15 STORM WATER UTILITY	1131	HEALTH INSURANCE	37.94
	1133	LIFE INSURANCE	0.31
		** PROJECT E15 TOTAL **	38.25
E19 ARRIVAL DEPARTURE BLDG	3381	ELECTRIC UTILITIES	972.43
	3382	WATER UTILITIES	224.12
		** PROJECT E19 TOTAL **	1,196.55
E22 CORPS/DIKE TREE/VEGETATIO	1131	HEALTH INSURANCE	71.14
	1133	LIFE INSURANCE	0.77
		** PROJECT E22 TOTAL **	71.91
F05 NW PIPE, RITTERS, ERIE RO	3386	STORM WATER UTILITY	33.91
		** PROJECT F05 TOTAL **	33.91
F14 ELECTIONS	1131	HEALTH INSURANCE	462.60
	1133	LIFE INSURANCE	4.04
		** PROJECT F14 TOTAL **	466.64
F21 INDUSTRIAL PK DEV 1-11	3386	SURFACE WATER MANAGEMENT	7.11
		** PROJECT F21 TOTAL **	7.11

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
F23 BLOCK 11	3381	ELECTRIC UTILITIES	0.00
	3382	WATER UTILITIES	0.00
	3385	SEWER UTILITIES	0.00
	3386	STORM WATER UTILITY	75.85
		** PROJECT F23 TOTAL **	75.85
F24 COMM IND PARK DIST 1-14	3386	SURFACE WATER	44.21
		** PROJECT F24 TOTAL **	44.21
H90 HELENA CHEMICAL PROPERTY	3313	LEGAL FEES	650.00
		** PROJECT H90 TOTAL **	650.00
L65 JANITORIAL-LIB	1131	HEALTH INSURANCE	278.90
	1133	LIFE INSURANCE	3.99
		** PROJECT L65 TOTAL **	282.89
L66 INTERIOR MAINTENANCE	1131	HEALTH INSURANCE	276.94
	1133	LIFE INSURANCE	3.55
		** PROJECT L66 TOTAL **	280.49
L67 EXTERIOR MAINTENANCE	1131	HEALTH INSURANCE	13.84
	1133	LIFE INSURANCE	0.12
		** PROJECT L67 TOTAL **	13.96
PC5 10/14-09/16 CAT GRANT	2211	GENERAL SUPPLIES	170.00
	3321	TELEPHONE	35.01
		** PROJECT PC5 TOTAL **	205.01
PG1 BLR GANG/DRUG TF-GANG	1131	HEALTH INSURANCE	559.41
	1133	LIFE INSURANCE	9.91
		** PROJECT PG1 TOTAL **	569.32
S01 SNOW REMOVAL - STREET DEP	1131	HEALTH INSURANCE	2,519.94
	1133	LIFE INSURANCE	25.46
		** PROJECT S01 TOTAL **	2,545.40
S02 EQUIPMENT REPAIR & MAINTENANCE	1131	HEALTH INSURANCE	1,915.54
	1133	LIFE INSURANCE	16.58
		** PROJECT S02 TOTAL **	1,932.12

*** PROJECT TOTALS ***

PROJECT	LINE ITEM		AMOUNT
S03 STREET REPAIR & MAINTENAN	1131	HEALTH INSURANCE	3,041.93
	1133	LIFE INSURANCE	28.64
		** PROJECT S03 TOTAL **	3,070.57
S04 STORM SEWER WORK	1131	HEALTH INSURANCE	33.20
	1133	LIFE INSURANCE	0.36
		** PROJECT S04 TOTAL **	33.56
S05 STREET SIGNING & TRAFFIC	1131	HEALTH INSURANCE	124.36
	1133	LIFE INSURANCE	1.39
		** PROJECT S05 TOTAL **	125.75
S06 STREET SWEEPING	1131	HEALTH INSURANCE	50.17
	1133	LIFE INSURANCE	0.58
		** PROJECT S06 TOTAL **	50.75
Z52 WCA BUS SHELTER PROJECT	1131	HEALTH INSURANCE	25.65
	1133	LIFE INSURANCE	0.79
		** PROJECT Z52 TOTAL **	26.44
Z73 COUNTRY CLUB UTILITY IMPR	5570	INFRASTRUCTURE	500.00
		** PROJECT Z73 TOTAL **	500.00
Z75 S 4TH ST. RECON	1131	HEALTH INSURANCE	866.06
	1133	LIFE INSURANCE	16.72
	5570	INFRASTRUCTURE	745.75
		** PROJECT Z75 TOTAL **	1,628.53

NO ERRORS

** END OF REPORT **

1/09/2020 2:48 PM
 PACKET: 07331 Regular Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1325	ICMA RETIREMENT TRUST #					
		I-31 202003314508	101-21253	DEFERRED COMP ICMA DEFERRED COMP	115981	300.00
01-1757	MN CHILD SUPPORT PAYMEN					
		I-C12202003314508	101-21262	CHILD SUPPORT #0014992937	115993	356.25
01-5606	LEGALSHIELD					
		I-45 202003174466	101-21272	LEGAL SHIELD LEGALSHIELD	115984	92.70
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						748.95
01-1158	GALLS INC					
		I-015277921	101-50151-2214	UNIFORMS UNIFORM PANTS	115979	172.97
01-4824	MARSHALL ALIGNMENT					
		I-9732	101-50151-2221	EQUIPMENT REP ALIGNMENT-TAHOE 1810	115989	84.00
01-5031	DASH MEDICAL GLOVES, IN					
		I-INV1191846	101-50151-2211	GENERAL SUPPL GLOVES	115977	71.90
				DEPARTMENT 0151	POLICE ADMINISTRATION	TOTAL:
						328.87
01-1035	ECOLAB PEST ELIMINATION					
		I-91113615	101-70176-2227	OTHER REPAIRS 04/02/20	115978	53.56
				DEPARTMENT 0176	AQUATIC CENTER	TOTAL:
						53.56
01-1343	INDEPENDENT LUMBER OF M					
		I-2003-006618	101-60211-2211	GENERAL SUPPL BULLETIN BOARD	115982	16.99
01-1945	NORMS GTC					
		I-102911	101-60211-2221	EQUIPMENT REP WOOD CHIPPER	115994	47.06
01-5139	MATHESON TRI-GAS INC					
		I-21422218	101-60211-2221	EQUIPMENT REP WELDER TIPS	115990	15.34
		I-21422219	101-60211-2211	GENERAL SUPPL WELDING HELMET LENS	115990	25.36
01-5813	ACE HOME & HARDWARE					
		I-114119	101-60211-2245	EQUIPMENT/TOO CLAMPS, SAW BLADE	115965	42.76
		I-114265	101-60211-2245	EQUIPMENT/TOO SOCKER SET	115965	6.99
		I-114437	101-60211-2227	OTHER REPAIRS MAILBOX POST	115965	53.98
				DEPARTMENT 0211	STREET ADMINISTRATION	TOTAL:
						208.48
01-0018	BORDER STATES ELECTRIC					

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 PACKET: 07331 Regular Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0276 PARK MAINTENANCE & DEVEL.
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 2

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0018	BORDER STATES ELECTRIC		continued			
		I-919693552	101-70276-2211	GENERAL SUPPL .	115972	82.52
01-1035	ECOLAB PEST ELIMINATION					
		I-9113605	101-70276-2227	OTHER REPAIRS 04/02/20 SVC	115978	55.43
		I-9113614	101-70276-2227	OTHER REPAIRS 04/02/20 SVC	115978	107.12
		I-9113616	101-70276-2227	OTHER REPAIRS 04/02/20 SVC	115978	53.56
		I-9113617	101-70276-2227	OTHER REPAIRS 040220	115978	53.56
		I-9113618	101-70276-2227	OTHER REPAIRS 04/02/20	115978	53.56
		I-9113619	101-70276-2227	OTHER REPAIRS 04/02/20 SVC	115978	53.56
		I-9113620	101-70276-2227	OTHER REPAIRS 04/02/20 SVC	115978	53.56
01-1555	LYON LINCOLN ELECTRIC C					
		I-1114701-0420	101-70276-3381	ELECTRIC UTIL 02/29-03/31/20	115987	40.10
01-1968	NORTHLAND CHEMICAL CORP					
		I-5195	101-70276-2211	GENERAL SUPPL DOG BAGS, HAND SOAP	115995	556.44
01-5813	ACE HOME & HARDWARE					
		I-114524	101-70276-2211	GENERAL SUPPL SUPPLIES	115965	27.57
		I-114550	101-70276-2211	GENERAL SUPPL DRILL BITS	115965	54.74
		I-114624	101-70276-2211	GENERAL SUPPL METAL HOOK, PICTURE HANGAR	115965	6.38
DEPARTMENT 0276 PARK MAINTENANCE & DEVEL.TOTAL:						1,198.10
01-0689	BEND RITE FABRICATION I					
		I-45373	101-50352-2221	EQUIPMENT REP TRUCK STORAGE FABRICATION	115970	1,450.77
		I-45375	101-50352-2221	EQUIPMENT REP TRUCK STORAGE FABRICATION	115970	456.17
01-3809	O'REILLY AUTOMOTIVE STO					
		I-1538-243544	101-50352-2245	EQUIPMENT/TOO POWER OUTLET FOR DASHCAM	115996	11.99
01-4166	OLSEN, JAKE					
		I-202004034517	101-50352-2245	EQUIPMENT/TOO REIM FOR DASH CAM-CHIEF'S VEHI	115997	264.95
01-5363	LEXIPOL, LLC					
		I-INV473	101-50352-3433	DUES & SUBSCR WEB BASED POLICY MANUALS	115985	3,045.00
DEPARTMENT 0352 FIRE SERVICES TOTAL:						5,228.88
01-0018	BORDER STATES ELECTRIC					
		I-919693553	101-60364-2211	GENERAL SUPPL RED BARON WALL POCK BULBS	115972	69.60
01-1945	NORMS GTC					
		I-102567	101-60364-2212	MOTOR FUELS, FORD F150	115994	43.00
01-2015	PATCHIN MESSNER APPRAIS					

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 PACKET: 07331 Regular Payments
 VENDOR SET: 01
 FUND : 101 GENERAL FUND
 DEPARTMENT: 0364 AIRPORT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2015	PATCHIN MESSNER APPRAIS		continued			
		I-21969	101-60364-3313	LEGAL FEES HELENA RELOCATIOM APPRAISAL	115998	7,500.00
	PROJ: H90-3313		HELENA CHEMICAL PROPERTY	LEGAL FEES		
01-5313	CIVIL AIR PATROL MAGAZI					
		I-RL2706615	101-60364-3345	ADVERTISING CIVIL AIR PATROL	115975	245.00
				DEPARTMENT 0364 AIRPORT	TOTAL:	7,857.60
01-3474	SW MN STATE UNIVERSITY					
		I-00217675	101-40671-3311	GENERAL PROFE BA 174 WIFI ACCESS	116002	250.00
				DEPARTMENT 0671 CABLE COMMISSION	TOTAL:	250.00
01-3819	DACOTAH PAPER CO					
		I-76470	101-41231-2211	GENERAL SUPPL SPRAY DISINFECTANT	115976	60.42
01-4980	MENARDS INC					
		I-56420	101-41231-2245	EQUIPMENT/TOO SPRAYER	115992	33.90
				DEPARTMENT 1231 MUNICIPAL BLDG MAINT	TOTAL:	94.32
				FUND 101 GENERAL FUND	TOTAL:	15,968.76

PACKET: 07331 Regular Payments

VENDOR SET: 01

FUND : 106 PROP/MED LIABILITY INS

DEPARTMENT: 0151 POLICE ADMINISTRATION

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0558	ADVANCED GRAPHIX INC	I-203926	106-50151-3363	AUTOMOTIVE IN GRAPHICS FOR SQUAD 1	115966	233.00
					DEPARTMENT 0151 POLICE ADMINISTRATION TOTAL:	233.00
					FUND 106 PROP/MED LIABILITY INS TOTAL:	233.00

PACKET: 07331 Regular Payments
 VENDOR SET: 01
 FUND : 211 LIBRARY FUND
 DEPARTMENT: N/A NON-DEPARTMENTAL
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5606	LEGALSHIELD					
		I-45 202003174466	211-21272	LEGAL SHIELD LEGALSHIELD	115984	52.80
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						52.80
				FUND	211 LIBRARY FUND	TOTAL:
						52.80

PACKET: 07331 Regular Payments

VENDOR SET: 01

FUND : 258 ARENA & EXPO

DEPARTMENT: 0579 AMATEUR SPORTS CENTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1035	ECOLAB PEST ELIMINATION	I-9113630	258-70579-2227	OTHER REPAIRS 04/02/20 SVC	115978	181.13
01-3819	DACOTAH PAPER CO	I-75101	258-70579-2211	GENERAL SUPPL SQUEEGEE	115976	35.13
DEPARTMENT 0579 AMATEUR SPORTS CENTER					TOTAL:	216.26
FUND 258 ARENA & EXPO					TOTAL:	216.26

PACKET: 07331 Regular Payments
 VENDOR SET: 01
 FUND : 270 MERIT
 DEPARTMENT: 0551 MERIT OPERATIONS
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-2311	SOUTHWEST GLASS CENTER	I-104799	270-50551-2223	BUILDING REPA REPAIR DOOR LOCK	116001	172.43
01-5911	KUGLIN, SARAH	I-2806	270-50551-3311	GENERAL PROFE QUARTERLY WEBSITE MAINTENANCE	116000	240.00
DEPARTMENT 0551 MERIT OPERATIONS					TOTAL:	412.43
FUND 270 MERIT					TOTAL:	412.43

PACKET: 07331 Regular Payments

VENDOR SET: 01

FUND : 493 MERIT TRACK EXPANSION

DEPARTMENT: 0551 MERIT CENTER

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-6361	GRAEF					
		I-0101941-1	493-50551-5530	IMPR OTHER TH MERIT TRACK 2	115980	1,500.00
		I-0105812	493-50551-5530	IMPR OTHER TH MERIT TRACK 2	115980	3,056.00
DEPARTMENT 0551 MERIT CENTER					TOTAL:	4,556.00
FUND 493 MERIT TRACK EXPANSION					TOTAL:	4,556.00

PACKET: 07331 Regular Payments

VENDOR SET: 01

FUND : 602 WASTEWATER OPERATING

DEPARTMENT: 0581 WW OPERATIONS

BANK: AP

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-5459	MAGNEY CONSTRUCTION, IN					
		I-202004074521	602-90581-5520	BUILDINGS & #9, WWTF IMPROVEMENTS	115988	858,630.46
	PROJ: W13-5520		WWTF IMPROVEMENTS	BUILDING & STRUCTURES		
01-5813	ACE HOME & HARDWARE					
		I-114397	602-90581-2211	GENERAL SUPPL WEATHERSTRIP	115965	19.35
		I-114428	602-90581-2211	GENERAL SUPPL PAINT THINNER, SPRAY PAINT	115965	41.93
01-5968	ABRASIVES INC					
		I-INV100299	602-90581-2211	GENERAL SUPPL CARTRIDGES AIRLINE FILTER	115964	92.42
DEPARTMENT 0581 WW OPERATIONS					TOTAL:	858,784.16
FUND 602 WASTEWATER OPERATING					TOTAL:	858,784.16

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1533120	609-90991-3333	FREIGHT .	115983	63.09
		I-1533121	609-90991-3333	FREIGHT .	115983	53.24
		I-1535156	609-90991-3333	FREIGHT .	115983	245.59
		I-1535157	609-90991-3333	FREIGHT .	115983	127.62
		I-1536710	609-90991-3333	FREIGHT .	115983	18.59
		I-1536711	609-90991-3333	FREIGHT .	115983	20.28
01-2036	PHILLIPS WINE AND SPIRI					
		I-6019314	609-90991-3333	FREIGHT .	115999	130.41
		I-6019315	609-90991-3333	FREIGHT .	115999	129.30
		I-6020378	609-90991-3333	FREIGHT .	115999	24.78
		I-6020379	609-90991-3333	FREIGHT .	115999	56.49
01-3819	DACOTAH PAPER CO					
		I-75596	609-90991-2211	GENERAL SUPPL SUPPLIES	115976	82.14
01-4457	BREAKTHRU BEVERAGE					
		I-1081117730	609-90991-3333	FREIGHT .	115973	159.09
		I-1081117731	609-90991-3333	FREIGHT .	115973	61.05
		I-1081120346	609-90991-3333	FREIGHT .	115973	98.07
		I-1081120347	609-90991-3333	FREIGHT .	115973	33.61
01-5813	ACE HOME & HARDWARE					
		C-114123	609-90991-2211	GENERAL SUPPL RETURN ACRYLIC SHEETS	115965	23.96-
		I-114120	609-90991-2211	GENERAL SUPPL ACRYLIC SHEETS	115965	31.94
		I-114124	609-90991-2211	GENERAL SUPPL ACRYLIC SHEETS	115965	189.12
		I-114136	609-90991-2211	GENERAL SUPPL 2X4'S	115965	15.96
01-5924	MAXWELL FOOD EQUIPMENT					
		C-3-102222	609-90991-2211	GENERAL SUPPL CHLOR TABS, CHLORINE STRIPS	115991	25.06-
		I-3-102194	609-90991-2211	GENERAL SUPPL SANITIZER, CHLOR TABS	115991	44.26
		I-3-102224	609-90991-2211	GENERAL SUPPL WIPER QUAT SAFE BLUE	115991	66.58
DEPARTMENT 0991 LIQUOR OPERATIONS					TOTAL:	1,602.19
01-0630	ARCTIC GLACIER					
		I-3448009310	609-90992-2254	GEN MDSE PURC .	115968	78.02
01-0699	BEVERAGE WHOLESALERS					
		I-108145	609-90992-2254	GEN MDSE PURC .	115971	15.60
		I-108145	609-90992-2252	BEER PURCHASE .	115971	11,828.65
		I-108146	609-90992-2252	BEER PURCHASE .	115971	160.80
		I-108208	609-90992-2252	BEER PURCHASE .	115971	1,054.70
		I-108280	609-90992-2252	BEER PURCHASE .	115971	819.00
		I-108281	609-90992-2254	GEN MDSE PURC .	115971	22.40
		I-108281	609-90992-2252	BEER PURCHASE .	115971	14,121.68
		I-108340	609-90992-2252	BEER PURCHASE .	115971	108.80

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-0699	BEVERAGE WHOLESALERS		continued			
		I-108344	609-90992-2252	BEER PURCHASE .	115971	135.10
		I-108680	609-90992-2254	GEN MDSE PURC .	115971	38.00
		I-108680	609-90992-2252	BEER PURCHASE .	115971	6,829.30
01-1399	JOHNSON BROTHERS LIQUOR					
		I-1533120	609-90992-2251	LIQUOR PURCHA .	115983	3,223.89
		I-1533121	609-90992-2253	WINE PURCHASE .	115983	1,844.50
		I-1535156	609-90992-2251	LIQUOR PURCHA .	115983	13,671.23
		I-1535157	609-90992-2253	WINE PURCHASE .	115983	4,359.05
		I-1536710	609-90992-2251	LIQUOR PURCHA .	115983	1,182.33
		I-1536711	609-90992-2253	WINE PURCHASE .	115983	286.15
		I-1536712	609-90992-2252	BEER PURCHASE .	115983	120.00
01-2036	PHILLIPS WINE AND SPIRI					
		I-6019314	609-90992-2251	LIQUOR PURCHA .	115999	7,170.84
		I-6019315	609-90992-2254	GEN MDSE PURC .	115999	71.25
		I-6019315	609-90992-2253	WINE PURCHASE .	115999	3,556.75
		I-6020378	609-90992-2251	LIQUOR PURCHA .	115999	2,006.15
		I-6020379	609-90992-2253	WINE PURCHASE .	115999	1,620.06
01-3761	AMERICAN BOTTLING CO.					
		I-3892906137	609-90992-2254	GEN MDSE PURC .	115967	104.88
01-4457	BREAKTHRU BEVERAGE					
		C-2080267933	609-90992-2254	GEN MDSE PURC .	115973	24.00-
		C-2080269677	609-90992-2251	LIQUOR PURCHA .	115973	10.88-
		C-2080269678	609-90992-2251	LIQUOR PURCHA .	115973	30.77-
		C-2080271604	609-90992-2253	WINE PURCHASE .	115973	121.85-
		C-2080272006	609-90992-2251	LIQUOR PURCHA .	115973	126.60-
		I-1081117729	609-90992-2252	BEER PURCHASE .	115973	426.15
		I-1081117730	609-90992-2254	GEN MDSE PURC .	115973	250.54
		I-1081117730	609-90992-2251	LIQUOR PURCHA .	115973	10,871.38
		I-1081117731	609-90992-2253	WINE PURCHASE .	115973	2,293.81
		I-1081120345	609-90992-2252	BEER PURCHASE .	115973	644.00
		I-1081120346	609-90992-2254	GEN MDSE PURC .	115973	209.59
		I-1081120346	609-90992-2251	LIQUOR PURCHA .	115973	3,758.47
		I-1081120347	609-90992-2253	WINE PURCHASE .	115973	974.54
01-5447	ARTISAN BEER COMPANY					
		I-3412509	609-90992-2252	BEER PURCHASE .	115969	176.00
		I-3412884	609-90992-2252	BEER PURCHASE .	115969	73.80
		I-3413216	609-90992-2252	BEER PURCHASE .	115969	414.35
01-5813	ACE HOME & HARDWARE					
		I-114167	609-90992-2211	GENERAL SUPPL ACRYLIC SHEETS	115965	410.16
					TOTAL:	94,617.82

					TOTAL:	96,220.01

PACKET: 07331 Regular Payments
 VENDOR SET: 01
 FUND : 630 SURFACE WATER MGT UTILITY
 DEPARTMENT: 0661 SURFACE WATER MGT UTILITY
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: AP

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
01-1531	LYON COUNTY AUDITOR-TRE						
		I-13106	630-90661-3437	LICENSES AND 27-819012-0 2020 TAX	115986	290.14	
		I-13116	630-90661-3437	LICENSES AND 27-819023-1 2020 TAX	115986	1.56	
		I-13448	630-90661-3437	LICENSES AND 27-847001-0 2020 TAX	115986	88.00	
		I-13457	630-90661-3437	LICENSES AND 27-860002-0 2020 TAX	115986	0.48	
		I-13502	630-90661-3437	LICENSES AND 27-888888-0 2020 TAX	115986	230.16	
		I-2844	630-90661-3437	LICENSES AND 09-010004-2 2020 TAX	115986	0.08	
		I-2846	630-90661-3437	LICENSES AND 09-010023-2 2020 TAX	115986	12.10	
		I-2848	630-90661-3437	LICENSES AND 09-010027-2 2020 TAX	115986	0.22	
		I-9706	630-90661-3437	LICENSES AND 27-152015-0 2020 TAX	115986	5.56	
		I-9897	630-90661-3437	LICENSES AND 27-188002-0 2020 TAX	115986	621.00	
01-4193	A & C EXCAVATING						
		I-202004074520	630-90661-5570	INFRASTRUCTUR 35 HAHN Z 72	115963	12,150.00	
	PROJ: Z72-5570	HAHN RD		INFRASTRUCTURE			
					DEPARTMENT 0661 SURFACE WATER MGT UTILITY	TOTAL:	13,399.30
					FUND 630 SURFACE WATER MGT UTILITY	TOTAL:	13,399.30
						REPORT GRAND TOTAL:	989,842.72

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2020-2021	101-21253	DEFERRED COMP - ICMA	300.00						
	101-21262	CHILD SUPPORT	356.25						
	101-21272	LEGAL SHIELD	92.70						
	101-40671-3311	GENERAL PROFESSIONAL SERVI	250.00	5,000	4,375.10				
	101-41231-2211	GENERAL SUPPLIES	60.42	6,700	4,830.74				
	101-41231-2245	EQUIPMENT/TOOLS UP TO \$500	33.90	4,200	3,841.89				
	101-50151-2211	GENERAL SUPPLIES	71.90	15,000	12,976.03				
	101-50151-2214	UNIFORMS	172.97	8,969	8,007.20				
	101-50151-2221	EQUIPMENT REPAIR & MAINTEN	84.00	10,000	5,144.12				
	101-50352-2221	EQUIPMENT REPAIR & MAINTEN	1,906.94	40,400	35,307.82				
	101-50352-2245	EQUIPMENT/TOOLS UP TO \$500	276.94	37,200	25,088.79				
	101-50352-3433	DUES & SUBSCRIPTIONS	3,045.00	4,000	1,701.00-			Y	
	101-60211-2211	GENERAL SUPPLIES	42.35	15,500	14,179.26				
	101-60211-2221	EQUIPMENT REPAIR & MAINTEN	62.40	74,000	45,239.18				
	101-60211-2227	OTHER REPAIRS & MAINTENANC	53.98	306,600	299,480.61				
	101-60211-2245	EQUIPMENT/TOOLS UP TO \$500	49.75	4,000	2,743.58				
	101-60364-2211	GENERAL SUPPLIES	69.60	16,600	11,219.93				
	101-60364-2212	MOTOR FUELS, LUBRICANTS &	43.00	14,000	8,749.79				
	101-60364-3313	LEGAL FEES	7,500.00	3,000	5,150.00-			Y	
	101-60364-3345	ADVERTISING	245.00	250	5.00				
	101-70176-2227	OTHER REPAIRS & MAINTENANC	53.56	5,600	5,546.44				
	101-70276-2211	GENERAL SUPPLIES	727.65	58,500	38,389.22				
	101-70276-2227	OTHER REPAIRS & MAINTENANC	430.35	140,000	136,905.50				
	101-70276-3381	ELECTRIC UTILITIES	40.10	26,260	19,549.27				
	106-50151-3363	AUTOMOTIVE INSURANCE	233.00	563	1,263.78				
	211-21272	LEGAL SHIELD	52.80						
	258-70579-2211	GENERAL SUPPLIES	35.13	25,000	18,614.30				
	258-70579-2227	OTHER REPAIRS & MAINTENANC	181.13	20,000	15,357.99				
	270-50551-2223	BUILDING REPAIR & MAINTENA	172.43	1,500	802.22				
	270-50551-3311	GENERAL PROFESSIONAL SERVI	240.00	9,360	4,437.63				
	493-50551-5530	IMPR OTHER THAN BLDGS	4,556.00	0	45,870.75				
	602-90581-2211	GENERAL SUPPLIES	153.70	250,000	184,541.01				
	602-90581-5520	BUILDINGS & STRUCTURES	858,630.46	0	1,407,453.76-			Y	
	609-90991-2211	GENERAL SUPPLIES	380.98	8,000	4,007.11				
	609-90991-3333	FREIGHT	1,221.21	36,000	27,148.34				
	609-90992-2211	GENERAL SUPPLIES	410.16	0	508.78-			Y	
	609-90992-2251	LIQUOR PURCHASES	41,716.04	1,471,668	1,139,088.15				
	609-90992-2252	BEER PURCHASES	36,912.33	1,999,958	1,509,682.32				
	609-90992-2253	WINE PURCHASES	14,813.01	582,124	442,253.04				
	609-90992-2254	GEN MDSE PURCHASES	766.28	69,409	49,859.46				
	630-90661-3437	LICENSES AND TAXES	1,249.30	9,000	7,731.45				
	630-90661-5570	INFRASTRUCTURE	12,150.00	1,528,711	1,516,061.00				
**	2020-2021 YEAR TOTALS	**	989,842.72						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	748.95
101-0151	POLICE ADMINISTRATION	328.87
101-0176	AQUATIC CENTER	53.56
101-0211	STREET ADMINISTRATION	208.48
101-0276	PARK MAINTENANCE & DEVEL.	1,198.10
101-0352	FIRE SERVICES	5,228.88
101-0364	AIRPORT	7,857.60
101-0671	CABLE COMMISSION	250.00
101-1231	MUNICIPAL BLDG MAINT	94.32

101 TOTAL	GENERAL FUND	15,968.76
106-0151	POLICE ADMINISTRATION	233.00

106 TOTAL	PROP/MED LIABILITY INS	233.00
211	NON-DEPARTMENTAL	52.80

211 TOTAL	LIBRARY FUND	52.80
258-0579	AMATEUR SPORTS CENTER	216.26

258 TOTAL	ARENA & EXPO	216.26
270-0551	MERIT OPERATIONS	412.43

270 TOTAL	MERIT	412.43
493-0551	MERIT CENTER	4,556.00

493 TOTAL	MERIT TRACK EXPANSION	4,556.00
602-0581	WW OPERATIONS	858,784.16

602 TOTAL	WASTEWATER OPERATING	858,784.16

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
609-0991	LIQUOR OPERATIONS	1,602.19
609-0992	LIQUOR PURCHASES	94,617.82

609 TOTAL	LIQUOR	96,220.01
630-0661	SURFACE WATER MGT UTILITY	13,399.30

630 TOTAL	SURFACE WATER MGT UTILITY	13,399.30

** TOTAL **		989,842.72

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
H90 HELENA CHEMICAL PROPERTY	3313 LEGAL FEES	7,500.00
	** PROJECT H90 TOTAL **	7,500.00
W13 WWTF IMPROVEMENTS	5520 BUILDING & STRUCTURES	858,630.46
	** PROJECT W13 TOTAL **	858,630.46
Z72 HAHN RD	5570 INFRASTRUCTURE	12,150.00
	** PROJECT Z72 TOTAL **	12,150.00

NO ERRORS

** END OF REPORT **

CITY OF MARSHALL, MINNESOTA
 PRIOR AND CURRENT YEARS CONSTRUCTION CONTRACTS
 4/14/2020

PROJECT #:	Coding	DATE	CONTRACTOR:	ORIGINAL CONTRACT AMOUNT:	CHANGE ORDERS	CURRENT CONTRACT AMOUNT	2018 Prior Payments	2019 Prior Payments	2020 Prior Payments	PYMTS THIS MEETING:	RETAINAGE	BALANCE:	PERCENT COMPLETE				
Z67	475-60211-5570	6/12/2018	Michigan Road/Superior Road Reconsctruction	D & G Excavating	1,022,427.60	3,184.00	1,025,611.60	959,481.14	11,130.87		51,084.84	3,914.75	99.62%				
Z72	630-90661-5570	5/14/2019	Hahn Road Storm Sewer Reconstruction	A & C Excavating, LLC	136,970.00	(11,540.11)	125,429.89	113,279.89		12,150.00		-	100.00%				
W13	602-90581-5520	5/28/2019	WWTF Improvement Project	Magney Construction, Inc.	14,074,300.00		14,074,300.00	3,618,459.20	1,222,516.83	858,630.46	299,979.29	8,074,714.22	42.63%				
	401-60364-5530	6/25/2019	Chip Seal of Roadways & Parking Lot - Airport	RH Sealcoating	46,255.80		46,255.80					46,255.80	0.00%				
MER	493-50551-5530	2/12/2019	MERIT Center Track	R & G Construction	2,712,530.50	43,827.46	2,756,357.96	2,636,570.66	84,436.13	4,704.00	55,626.75	(24,979.58)	100.91%				
	401-70276-5520		Liberty Park Restroom	Doom & Cuypers Construction	78,286.12	(475.00)	77,811.12	50,540.81	27,270.25			0.06	100.00%				
Z52	401-41136-5530	8/13/2019	Transit ADA Bus Access Project (UCAP)(MN/DOT)	Hisken Construction Inc.	185,250.15		185,250.15					185,250.15	0.00%				
E22	630-90661-5530	9/24/2019	COE Flood Control 2019 Bettements	U.S. Army Corps of Engineers	190,000.00		190,000.00	150,483.00				39,517.00	79.20%				
CH1	494-41136-5520	11/12/2019	City Hall Renovation	Brennan Companies	5,030,200.00		5,030,200.00		291,100.50			4,706,755.00	6.43%				
CH1	494-41136-5520	11/12/2019	Removal of Hazardous Materials from City Hall	Advanced Health, Safety & Security	67,028.25	23,775.25	90,803.50		86,263.33		4,540.17	-	100.00%				
B20	476-70276-5520	3/10/2020	Fredom Park Restroom	Sussner Construction	122,700.00		122,700.00					122,700.00	0.00%				
Z50	101-60211-2227	3/24/2020	2020 Chip Seal (\$14,300 - Arena Parking Lot)	Pearson Bros., Inc.	154,300.00		154,300.00					154,300.00	0.00%				
Z51	495-60211-5570	3/24/2020	2020 Bituminous Resurfacing	Duininck, Inc	598,912.10		598,912.10					598,912.10	0.00%				
								24,419,160.52	58,771.60	24,477,932.12	959,481.14	6,580,464.43	1,711,587.04	875,484.46	443,575.55	13,907,339.50	

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 14, 2020
Category:	Table
Type:	ACTION
Subject:	Conditional Use Permit - Former Hotel Adjacent to City Hall-Main Street
Background Information:	<p>On March 26, 2020 the City Hall Committee met on the site of City Hall and inspected the roof lines in addition the walls of both 348 West Main and the former hotel buildings.</p> <p>On April 8, 2020 the City Hall Committee met and reviewed the attached field reports from March 26th in addition to photos from the on-site observations. Conclusion based on the April 8th discussion was that repairs to the hotel were greater than originally known, financial incentives for the hotel redevelopment were in a tougher support position from the council and the public due to the recent business climate environment as a result of COVID and concerns related to water intrusion from roof line/wall “light well” to City Hall would be too great to ignore.</p> <p>The City Hall Committee therefore approved unanimously the recommendation to the City Council to formally withdraw the Conditional Use Permit (CUP) for the development of the hotel for apartments and retail/commercial use based on the March 26, 2020 observations and reports; and direct staff to begin development of specifications for demolition of the hotel; and direct staff to immediately begin discussions with the architect on steps necessary for needed City Hall project construction adjustments as a result of the hotel being demolished.</p>
Fiscal Impact:	NA
Alternative/ Variations:	None Recommended
Recommendations:	<p>Recommendation No. 1: To remove from the Table</p> <p>Recommendation No. 2: To withdraw the Conditional Use Permit (CUP) for the development of the hotel for apartments and retail/commercial use.</p> <p>Recommendation No. 3: To direct staff to begin discussions with the architect on steps necessary for needed City Hall project construction adjustments as a result of the hotel being demolished.</p>



April 7, 2020

City of Marshall, MN
344 W Main Street
Marshall, MN 56258

RE: 777.01.1 – Marshall Municipal Building – Marshall, MN

Site observation report dated March 26, 2020.

We observed signs of water infiltration that has gone on for years both between the dance studio building and the City Hall as well as between the City Hall and the hotel building.

The moisture between the dance studio building and the City Hall building can be dealt with by continuing our new roof membrane up-and-over the dance studio building's parapet wall and sealing it to the neighbors existing roof membrane and capping this with metal flashing. This will require some negotiation with the neighbor to allow us to do the minimal roofing work that we need and whether or not the neighbor wants to repair any of his masonry parapet wall before we cover it with our new roofing.

The moisture between the City Hall building and the hotel building seems to be coming in from two existing window wells of the hotel building. We were not able to locate any roof drains or other way for water to drain out of these window wells, which was unusual. We also observed that the window well walls of the hotel building have had their exterior asbestos siding abated in years past as one of the steps in demolition the hotel building. When the building was not demoed these walls remained open and exposed to the elements and have been letting water into the building ever since. If the hotel remains, we would need to add a temporary wall and roof to enclose these window wells the keep water from leaking into the hotel building and making its way into the City Hall building. We walk through the hotel building on the main level and lower level, we observed two things. First, there was excessive moisture damage in the form of rotting wood on the main level floor and ceiling structure below the window wells as well as mold. Second, we observed that the existing structure even where it remains not damaged does not meet current code for a future office use without intensive structural upgrades to both floors to meet current code.

From observation it appears that the existing City Hall building does not structurally tie in to the hotel building, this cannot be confirmed and verified until demolition is begun. If the hotel building were to be demoed, we would add some windows on the east wall of the City Hall to bring daylight in from the vacant lot as well as continuous exterior insulation and an exterior siding system such as stucco or a wall panel system. If the hotel building were to stay, we would need to also extend our new roof membrane up-and-over the hotel building's existing parapet walls which are low at the window well locations and 10' higher than our roof at the north and south portions of the hotels west wall.

See attached field report from the Structural Engineer.

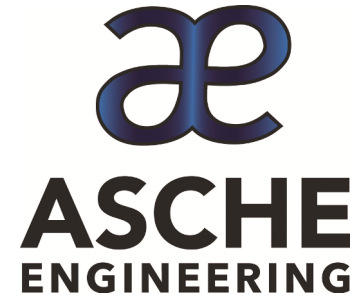
Thank you for your time and attention to this matter. Please contact me with any questions that may arise.

Respectfully,

A handwritten signature in black ink, appearing to read 'Andy Engan', with a long horizontal flourish extending to the right.

Andy Engan, AIA, LEED® AP, CID
AME/slh

FIELD REPORT



PROJECT: AE18001 – Marshall Municipal Building
Marshall, MN
DATE: March 26, 2020

Weather: Overcast, cold, calm
Temperature: 35 degrees F at 9am
Present at Site: John VanDyck + Job Superintendent (Brennan Companies)
Sharon Hanson (City of Marshall – City Administrator)
Glen Olson (City of Marshall – City Engineer)
Numerous City Council Members
Andy Engan (Engan Associates)

Observations:

1. Adjacent Common Walls: we reviewed the common walls of the adjacent buildings to the west and east of the municipal building project. Glen Olson (City Engineer) stated the history of water migration through these common walls into the municipal building.
 - a. East Adjacent Building: we observed 2 recessed areas that collect snow and water (pictures #1 ~ #12). A roof drain was not found in either area. The common wall brick veneer appeared in stable condition (see pictures #3 ~ #6).
 - b. West Adjacent Building: we found deterioration of the exterior coating and brick veneer, and cap tiles were loose and missing (pictures #22 ~ #25).
2. East Neighbor Building: we performed a quick preview of the east neighbor building's main floor and lower level. We found numerous areas of structural concern; deterioration due to water migration, damage (split) to floor joists (see picture #32), mold, and deterioration of wood members (see picture #33).

Discussions/Recommendations:

1. Adjacent Common Walls:
 - a. East Adjacent Building: it was discussed to provide a new wall and roof over the two recessed areas to prevent water accumulation in these areas. Glen Olson (City Engineer) requests the new roof to slope to drain onto the neighbor's roof.
 - b. West Adjacent Building: we recommend replacing deteriorated brick veneer, provide a protective membrane over the exposed wall and replace tile cap with a metal cap.
 - c. We observed an abandoned lateral tie (picture #26) leftover from the previous building frame. These lateral ties were secured to wood floor joists/rafters and evenly spaced along the wall length. These ties provided stability, and would support the common wall in the event a neighbor's building was removed. If an adjacent building were to be removed, the existing common wall may need to be replaced with a new wall that is laterally connected to the remaining building floors and roof.
2. East Neighbor Building:
 - a. We identified numerous damage and deterioration to structural elements in our quick walk through of the main floor and lower level of the east neighbor building.

- b. When discussing the future of the east neighbor building, many factors should be considered. For example, changing a building function with a higher design load (floor, snow, wind pressures) may require extensive structural upgrading. In addition, satisfying current building code requirements can be costly.

Prepared By: 
Bryan Asche, PE, LEED AP

Attachment(s): pictures (6 pages)

I HEREBY CERTIFY THAT THIS PLAN,
SPECIFICATION, OR REPORT WAS PREPARED
BY ME OR UNDER MY DIRECT SUPERVISION,
AND THAT I AM A DULY LICENSED
PROFESSIONAL ENGINEER UNDER THE LAWS
OF THE STATE OF MINNESOTA.

SIGNATURE: 

NAME: BRYAN L. ASCHE

DATE: March 26, 2020

LICENSE NUMBER: 40855













**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 14, 2020
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Authorization to Advertise for Bids for Demolition of Structure located at 326 West Main Street.
Background Information:	<p>In 2009, the City initiated a process for acquisition of the Marshall Hotel building. At that time, the building was considered a blighted structure within in downtown Marshall. Over the past 11 years, the City has considered many options and worked with multiple developers for the improvement of the building, including redevelopment, demolition, or combinations of those alternatives.</p> <p>During the process of the renovation of City Hall, the existing condition of the adjacent wall of the Marshall Hotel was exposed and found to be in significant disrepair requiring substantial reconstruction costs if the building was to be renovated.</p> <p>Prior to the April 8th City Hall Committee meeting, some of the committee members visited the site and pictures were taken of the existing walls of the adjacent Marshall Hotel building.</p> <p>At the April 8th City Hall Committee meeting, discussion was held concerning alternatives for the hotel. After considerable discussion, a motion was made to recommend to City Council the demolition and removal of the Marshall Hotel building structure, foundation and materials of the building.</p> <p>The ultimate use of the property is unknown at this time but could be reused for open greenspace, parking, or other uses as recommended by a future downtown committee or redevelopment group.</p> <p>The approval of the demolition will necessitate a change to the construction plans of the southeast wall of City Hall, as well as some potential of improvement to the existing wall of the Main Stay Cafe.</p> <p>As you can see, this issue has been a prime topic of dialogue and debate for many years.</p> <p>If authorization to advertise for the demolition is approved, the project would include removal the building structure and materials at 326 West Main Street in Marshall, Minnesota, including removal of structure and foundation.</p> <p>Attached is a draft of the specification and bidding documents. Bids are to be received on May 5, 2020 with anticipated award on May 12, 2020 and project completion within 60 days after issuance of the Notice to Proceed.</p> <p>\$400,000 has been discussed as an amount proposed to be utilized for demolition and anticipation of other expenses involved with the demolition.</p>
Fiscal Impact:	Funding to be determined.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council authorize advertisement for bids for demolition of structure 326 West Main Street.



CITY OF MARSHALL
344 West Main Street
Marshall, MN 56258
507-537-6773
Fax: 507-537-6830

***** DRAFT *****

**CITY OF
MARSHALL, MINNESOTA**

**SPECIFICATION AND BIDDING DOCUMENTS
FOR THE
DEMOLITION OF
BUILDING STRUCTURE, FOUNDATION AND MATERIALS
LOCATED AT
326 WEST MAIN STREET**

**Bids to be Received by:
Tuesday – May 5, 2020
10:00 A.M.**

ADVERTISEMENT FOR BIDS

Marshall, Minnesota

April 15, 2020

TO WHOM IT MAY CONCERN:

The City of Marshall will receive bids until 10:00 a.m. on Tuesday, May 5, 2020, for the following project:

To demolish and remove the building structure, materials and foundation at 326 West Main Street in Marshall, Minnesota.

All bids shall be made on the printed bid forms of the City and shall be accompanied by a cash deposit, cashier's check, bid bond or certified check, payable to the order of the City for not less than 10% of the bid.

Bids shall be directed to the City Clerk, securely sealed and endorsed upon the outside wrapper with a brief statement for the summary as to the work for which the bid is made as follows:

Hand Delivered: Social Science (SS) Room #213
Southwest Minnesota State University (SMSU)
1501 State Street

Mail: 344 W Main Street
Marshall, MN 56258

The City Council reserves the right to reject any or all bids and waive any informalities in the process.

Plans and Specifications are on file at the Engineering Department in the Social Science (SS) Room #141 at SMSU located at 1501 State Street, telephone: 507-537-6773. Copies of the specifications and bidding documents will be furnished on request.

The bids and the responsibility of the bidders will be considered by the City Council at 5:30 P.M. on Tuesday, May 12, 2020, at the MERIT Center located at 1001 West Erie Road in MARSHALL, MINNESOTA.

No bid may be withdrawn for at least 30 days after the scheduled closing time for the receipt of bids.

Dated this 15th day of April, 2020
Kyle J. Box
City Clerk

BID

**TO THE HONORABLE MAYOR AND THE
COMMON COUNCIL OF THE
CITY OF MARSHALL
LYON COUNTY, MINNESOTA**

May 5, 2020

The undersigned being familiar with the "Project Requirements and Conditions", hereby proposes and agrees to provide services for the following: **DEMOLISH AND REMOVE THE BUILDING STRUCTURE AND MATERIALS LOCATED AT 326 WEST MAIN STREET IN MARSHALL, MINNESOTA** in accordance with the specifications attached hereto for the following price, to wit:

BID AMOUNT: \$ _____

The Contractor will be determined by the lowest responsible bid received.

The undersigned also agrees as follows:

1. Within fourteen (14) days after the bid is awarded, to furnish a satisfactory performance bond or other guarantee acceptable to the City, in the sum specified, guaranteeing the faithful performance of the work and payment of bills.
2. Time is of the essence. The building, foundation and materials shall be demolished, removed and backfilled within sixty (60) days following issuance of the Notice to Proceed.
3. That this bid cannot be withdrawn within thirty (30) days after the scheduled time for receipt of bids.
4. That it is the understanding that the City may accept or reject any or all bids and waive any informalities in the process.
5. Hazardous materials located in the buildings have been removed under previous contract. Any unknown hazardous materials removals shall be the responsibility of the Contractor.

*** THE REMAINDER OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK. ***

LIQUIDATED DAMAGES

Bidder hereby agrees to commence work under this contract after a date to be specified in a written "Notice to Proceed" of the Owner and to fully complete the project within the time periods stipulated. Bidder further agrees to pay as liquidated damages, the sum of \$500.00 for each consecutive calendar day thereafter any section of the project is not completed.

ADDENDUM RECEIPTS

Receipt of the following addenda to the Specifications is acknowledged:

Addendum No. _____ dated _____

Addendum No. _____ dated _____

Addendum No. _____ dated _____

By: _____
(Signature)

Typed or Printed Name

Title

Mailing Address

City, State ZIP

Telephone Number (____) _____

Email

State whether the Bidder is sole proprietor, a partnership or a corporation, and if a corporation, the state in which it is incorporated.

PROJECT REQUIREMENTS AND CONDITIONS

I. SCOPE OF WORK

1. Provide all labor, materials, and equipment necessary for the demolition and site restoration for the stated property in the City of Marshall, County of Lyon, State of Minnesota. Individual elements of work shall include, but is not limited to:

Demolition and removal of building structure, foundation and concrete.

Backfill excavated areas with suitable common borrow (clay) or granular material and compacted to a minimum standard proctor density of 95%.

Recap the existing sanitary sewer service line and water service line at the outside of the existing foundation at the right-of-way.

Coordinate the recapping of the sanitary sewer service line with City of Marshall Building Inspection.

Coordinate recapping of the termination of the water service line with Marshall Municipal Utilities.

Restoration of the site shall include placement of 12 inches of Class 5 over excavated areas to finish the site.

Protect all light poles, electric transformers and other utilities located on public right-of-way.

2. Remove all materials from the demolition site in accordance with federal, state and local regulations. Contractor shall provide the protection and safety fencing required for the site until final restoration has been completed.
3. The Contractor shall accept the site in its present condition and shall inspect the site for its character and the type of structure to be demolished. The owner assumes no responsibility for the condition of existing structure and other property within the demolition area, or the condition of the property before or after the solicitation for bids. No adjustment of bid price or allowance for any change in conditions that occur after the acceptance of the responsible, responsive bidder will be allowed.
4. The following items shall be salvaged by the Contractor for the City and delivered to a location within the City as directed by the City:
 - a. "Marshall Hotel" sign and supports (front of building)
 - b. "Hotel Entrance" sign (rear of building)
 - c. Wrought iron railings (front of building)

II. LOCATION

The structure is located in Marshall, Minnesota at 326 West Main Street.

III. GENERAL SPECIFICATIONS & INFORMATION

1. See attached Exhibit A for the site location and construction limits.
2. The Contractor shall be paid the lump sum price for demolition at the site as indicated in the bid and as approved by the owner or owner's representative, and this payment will be full compensation for removal of the building, foundation, building materials, contents of building, trash, rubbish and related work as specified. The Contractor shall pay for all charges, levies, fees, permits and other expenses necessary to complete the work in accordance with the plans and specifications.
3. The Contractor shall obtain all necessary permits from City, Lyon County and Minnesota Pollution Control Agency in conjunction with the demolition work and the waste disposal.
4. The Contractor will assume all liability for damage to the property of others which may occur during the demolition process. The Contractor shall take precautionary measures so as not to cause damage to any public right-of-way, structures, street utilities, or any other property adjacent to the parcel scheduled for demolition.
5. The Contractor shall be responsible for removing any demolition debris or mud from any street or right-of-way resulting from the execution of the demolition work.
6. The Contractor shall comply with applicable air pollution control requirements of the city, county, and state (Mn/DOT 1717). The Contractor shall take appropriate actions to minimize atmospheric pollution. To minimize atmospheric pollution, the city, county and state shall have the authority to require that reasonable precautions be taken to prevent particulate matter from becoming airborne. Such reasonable precautions shall include, but not be limited to: the use of water or chemicals for control of dusts in the demolition of the structure and the use of covers on open-bodied trucks transporting materials likely to produce airborne dusts.
7. Demolition, removal, and disposal work shall include all materials in the buildings and foundation of the structure. Use methods required to complete work within limitations of governing regulations (Mn/DOT 2103).
8. All excavations will be filled with natural materials of clay and/or gravel. The fill will be compacted by conventional methods. The backfill materials shall be obtained from suitable materials imported into the project from an approved source. All common borrow required for

backfilling shall be incidental to the amount of the bid. The final grading shall be shaped to drain to the street or alley at existing elevations.

9. No fires of any kind will be permitted in the demolition work area.
10. Temporary fence shall be erected around all excavation and debris piles to prevent access to the public. The fence shall be at least four feet high, consistently restrictive from top to grade, and without horizontal openings wider than two inches. The fence shall be erected before demolition and shall remain in place until the demolished materials are removed from the site and all holes or excavated areas are backfilled. The fencing, including all materials, shall be considered incidental to the demolition. The fencing material shall remain the property of the Contractor.
11. Contractor shall provide certificates of insurance to the Owner of adequate coverage consistent with the type of demolition work being completed on this project. The Owner shall be named as an additional insured on the certificate.
12. The Contractor is responsible for securing any staging areas required outside the limits of the demolition areas. Public rights-of-ways utilized as staging areas shall be by permit only.
13. Contractor shall implement BMP's to control both airborne and water pollution and erosion/sediment controls for the project site.
14. Any damage from the contract due to demolition will be the responsibility of the contractor at no additional cost to the City.
15. Vehicular access shall be maintained to the following areas at all times:
 - Rear parking lot behind Mainstay Café located at 316 West Main Street
 - Rear to parking lot located behind 117-127 North 3rd Street
16. The Contractor shall submit a request for any proposed closure of the alley adjacent to 326 West Main Street and the length of time(s) that the contractor proposes to have the alley closed to through traffic.
17. Contractor shall coordinate all work with Municipal Building Renovation contractor.



04/07/20

SHEET NO.

1 OF 1

Demolition of Building

326 West Main
Marshall Hotel Building

CITY ENGINEERS OFFICE
344 WEST MAIN STREET
MARSHALL, MINNESOTA
56258



(IN FEET)

1 inch = 60 ft.



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 14, 2020
Category:	NEW BUSINESS
Type:	INFO
Subject:	COVID-19 Planning Update
Background Information:	Director of Public Safety, Jim Marshall will provide a planning update regarding COVID-19.
Fiscal Impact:	NA
Alternative/ Variations:	NA
Recommendations:	NA

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 14, 2020
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider ratification of the Economic Development Authority Emergency Loan Program.
Background Information:	<p>On Wednesday April 8, the Economic Development Authority approved an COVID-19 Emergency Loan Program for small businesses located within Marshall. Qualifications, availability, and procedure can be found in the supporting documents.</p> <p>Fund 214 Revolving currently has \$255,632.36 Fund Balance at the end of March 31, 2020</p> <p>EDA Director Lauren Deutz will be presenting information on the Loan Program at the April 14, 2020 Council meeting.</p>
Fiscal Impact:	\$100,000.00
Alternative/ Variations:	None recommended
Recommendations:	To ratify the Economic Development Authority Emergency Loan Program from Fund 214 EDA Revolving Fund

EDA COVID-19 EMERGENCY LOAN PROGRAM



The Marshall EDA strives to support businesses negatively impacted by the COVID-19 pandemic, offering a zero interest loan program to qualifying businesses.

- Maximum of \$5,000/qualifying business
- Zero percent interest rate
- 36-month term
- Repayment begins 30 days after state of emergency is terminated

Instructions and Qualifications

In response to the current COVID-19 health crisis, the Marshall Economic Development Authority has enacted emergency loan fund criteria and application process to aid small businesses who might be affected. Please review qualifications and process below. Loans are awarded based on priorities set by the Marshall EDA, not on a first-come-first-serve basis. To apply, complete application in its entirety and email to Lauren Deutz at lauren.deutz@ci.marshall.mn.us. Applications will be considered and acted on by the EDA Loan Review Committee starting Friday, April 24th at 12pm and will remain open with applications reviewed on a rolling basis until funds are depleted.

Availability

- Maximum \$5,000 per business.
- Limited funding is available of \$100,000.
- Not available to businesses that receive or qualify for a SBA Economic Injury Disaster Advance Loan (EIDL), DEED Minnesota Small Business Emergency Loans, Paycheck Protection Program (PPP) Small Business Loans.

Qualifications

- Must be a business referenced in Gov. Walz's Executive Orders (EO 20-04, EO 20-08, EO 20-18). See Appendix A.
- Physical, commercial location, whether owned or leased, located in Marshall city limits.
- Registered with the Minnesota Secretary of State and have been in business since December 1, 2019.
- Must be current with local property taxes.
- Demonstrated affected by COVID 19 due to the executive orders related to COVID-19 business restrictions.

Applicants are encouraged to review the Governor's Executive Orders 20-04, 20-08, 20-18 listed in Appendix A for further definition and clarification of businesses that are or are not eligible for this COVID-19 Emergency Loan Program. The Marshall EDA retains final authority to determine if a business is eligible or not, and whether to approve a loan or not.

Preferences

- 2-4 Full-Time Equivalent (FTE) Employees.

Eligible Loan Activities

- Operating capital to sustain the business until longer-term assistance programs are available including but not limited to payroll or building related expenses (rent, electric, water), etc.

Repayment

- 0% interest rate.
- Balance amortized over three years, prepay without penalty.
- Repayment begins thirty days after state of emergency is terminated.
- Loan payment method will be automatic withdrawal ("ACH").

Application Requirements & Process

- Complete application and email to Lauren Deutz (lauren.deutz@ci.marshall.mn.us) noting first round will be reviewed on Friday, April 24th and applications will be accepted and reviewed on a rolling basis.
- Provide letters/emails from a SBDC, SWIF and a local lender stating your business eligibility.
- Sign Marshall Economic Development Authority COVID-19 Emergency Loan Agreement.
- Sign Standard Loan Agreement and Promissory Note in person after state of emergency is terminated.
- Checks will be dispersed after EDA approval.

Step-by-Step Procedures

CIRCLE the answers to the following questions:

- YES NO** 1. Is your business category listed in the Governor Walz’s Executive Orders (EO 20-04, EO 20-08, EO 20-18)?
 See Appendix A.
- YES NO** 2. Does your business have a physical, commercial location, whether owned or leased, located in Marshall city limits?
- YES NO** 3. Is your business Registered with the Minnesota Secretary of State and have been in business since December 1, 2019?
- YES NO** 4. Is your business current with local property taxes?
- YES NO** 5. Can you demonstrate that your business has been affected by COVID 19 due to the executive orders related to COVID-19 business restrictions?

If you’ve answered **YES** to **ALL** the above questions, please continue below. If you’ve answered **NO** to any of the questions listed above, please do not apply as you unfortunately do not qualify for the Marshall EDA COVID-19 Emergency Loan Program.

Simultaneously, please contact the following organizations and answer the questions if you are eligible for their specific loan product listed:

- YES NO** 6. Please contact Liz Struve, Southwest Small Business Development Center to see if you are eligible to receive a SBA Economic Injury Disaster Advance Loan (EIDL).
Liz Struve,
Southwest Small Business Development Center
Phone: 507-537-7386
Email: liz.struve@smsu.edu
- YES NO** 7. Please contact Selina Berning, Southwest Initiative Foundation to see if you are eligible to receive a DEED Minnesota Small Business Emergency Loan.
Selina Berning, Entrepreneurship Finance Specialist
Southwest Initiative Foundation
Phone: 320-583-0162
Email: selinab@swifoundation.org
- YES NO** 8. Please contact **ONE** local 7a Lender to see if you are eligible for Paycheck Protection Program (PPP).

LENDER	CONTACT	EMAIL	PHONE
Bremer Bank	Chad Drake	cjdrake@bremer.com	507-537-0242
US Bank	Becky Vogel	becky.vogel@usbank.com	507-591-4043
Wells Fargo Bank	James Bulman	James.Bulman@wellsfargo.com	507-532-7648
MinnWest Bank	Allen Blankers	allenb@minnwestbankgroup.com	507-929-6020
First Independent Bank	Stan Holmberg	sholmberg@fibmn.com	507-337-4030
Bank of the West	Roger Miller	Roger.l.miller@bankofthewest.com	507-537-3820
Great Western Bank	Matt Ust	Matthew.Ust@greatwesternbank.com	507-532-3

Marshall Economic Development Authority COVID-19 Emergency Loan Program

If you've answered **NO** to **ALL** the above questions, please continue below. If you've answered **YES** to any of the questions listed above, please do not apply as you unfortunately do not qualify for the Marshall EDA COVID-19 Emergency Loan Program.

APPLICATION SUBMITTAL REQUIREMENTS

9. Complete Marshall Economic Development Authority COVID-19 Emergency Loan Program Application Form and email it to Lauren Deutz (lauren.deutz@ci.marshall.mn.us). Please note first round will be start review process on Friday, April 24th and applications will be accepted and reviewed on a rolling basis until funds are depleted.
10. Applicant must provide a letter/email from **ALL** of the following loan programs stating your business eligibility:
 - a. SBA Economic Injury Disaster Loan Advance (EIDL): SBDC (Liz Struve)
 - b. DEED Minnesota Small Business Emergency Loans: SWIF (Selina Berning)
 - c. Paycheck Protection Program (PPP): Local Lender
11. Sign Marshall Economic Development Authority COVID-19 Emergency Loan Agreement.
12. First round applications will be reviewed by EDA loan committee by Wednesday, April 29th and will continue to be reviewed on a rolling basis until funds are depleted.
13. Checks will be dispersed after EDA approval.
14. Sign Standard Loan Agreement and Promissory Note in person after state of emergency is terminated.



Marshall Economic Development Authority COVID-19 Emergency Loan Program

Application Form

Business Name

Physical Address

Mailing Address (if different)

EIN

Duns

Date Established

Owner Since (MM/DD/YYYY)

Current Number of Full-time Employees

Current Number of Part-time Employees

Do you have a Marshall Business License?

Business Owner Name

Mobile Phone Number

E-mail

Contact Preference (for this loan application)

Call Text E-mail

Describe how the current COVID-19 situation is affecting your business

How have you adapted your business practice to maintain some sales? (offering delivery service, curbside pick-up, carry-out, etc.)

Have you applied for or received an emergency grant or loan from the SBA, DEED, Community Fund or any other public entity?

If yes, please describe

Up to the maximum of \$5,000, how much are you applying for

How will you be using the funds: payroll or building expenses

If payroll, briefly describe how you will disburse the funds

If building expenses, have you discussed your situation with the building owner and or utility providers

APPENDIX A

Businesses cited in Governor's Emergency Executive Order 20-04 as follows:

Beginning no later than March 17, 2020 at 5:00 p.m., and continuing until March 27, 2020 at 5:00 p.m., the following places of public accommodation are closed to ingress, egress, use and occupancy by members of the public:

- a. Restaurants, food courts, cafes, coffeehouses, and other places of public accommodation offering food or beverage for on-premises consumption, excluding institutional or in-house food cafeterias that serve residents, employees and clients of businesses, childcare facilities, hospitals and long-term care facilities.
- b. Bars, taverns, brew pubs, breweries, microbreweries, distilleries, wineries, tasting rooms, clubs, and other places of public accommodation offering alcoholic beverages for on-premises consumption.
- c. Hookah bars, cigar bars, and vaping lounges offering their products for on-premises consumption.
- d. Theaters, cinemas, indoor and outdoor performance venues, and museums.
- e. Gymnasiums, fitness centers, recreation centers, indoor sports facilities, indoor exercise facilities, exercise studios, and spas.
- f. Amusement parks, arcades, bingo halls, bowling alleys, indoor climbing facilities, skating rinks, trampoline parks, and other similar recreational or entertainment facilities.
- g. Country clubs, golf clubs, boating or yacht clubs, sports or athletic clubs, and dining clubs.

Businesses cited in Governor's Emergency Executive Order 20-08 as follows:

Paragraph 1.e. of Executive Order 20-04 is amended by the following additions (indicated by underlined text) and deletions (indicated by strikethroughs): *Gymnasiums, fitness centers, recreation centers, indoor sports facilities, indoor exercise facilities, exercise studios, and spas tanning establishments, body art establishments, tattoo parlors, piercing parlors, businesses offering massage therapy or similar body work, spas, salons, nail salons, cosmetology salons, esthetician salons, advanced practice esthetician salons, eyelash salons, and barber shops. This includes, but is not limited to, all salons and shops licensed by the Minnesota Board of Cosmetologist Examiners and the Minnesota Board of Barber Examiners.*

All other provisions of Executive Order 20-04 remain in effect.

Continuing the Closure of Bars, Restaurants, and Other Places of Public Accommodation in Governor's Emergency Executive Order 20-18 as follows:

The closure of bars, restaurants, and other public accommodations set forth in Executive Orders 20-04 and 20-08 is extended until May 1, 2020 at 5:00 pm. 2. The first sentence of paragraph 1 of Executive Order 20-04 is amended by the following additions (indicated by underlined text) and deletions (indicated by strikethroughs): 2 Beginning no later than March 17, 2020 at 5:00 pm, and continuing until May 1, 2020 at 5:00 pm, the following places of public accommodation are closed to ingress, egress, use, and occupancy by members of the public: 3. I further direct and clarify that places of public accommodation, which would otherwise be ordered closed, may stay open if they have been repurposed to exclusively provide services permitted under Paragraph 4 of Executive Order 20-04. For example, a gymnasium that has been repurposed to provide child care services is authorized to provide those essential services, subject to relevant licensing and other requirements, as well as applicable Minnesota Department of Health guidelines.

All other provisions of Executive Order 20-04 remain in effect, including the amendment made by Executive Order 20-08.



Marshall Economic Development Authority COVID-19 Emergency Loan Program

Liz Struve
Southwest Small Business Development Center
Phone: 507-537-7386

I authorize that _____ (businesses name) has not received the SBA Economic Injury Disaster Advance Loan (EIDL) due to ineligibility or application denial. _____ (businesses name) has completed the review requirement with Southwest Small Business Development Center to become eligible for the Marshall Economic Development Authority COVID-19 Emergency Loan Program.

Liz Struve _____ Date: _____

Selina Berning
Southwest Initiative Foundation
Phone: 320-583-0162

I authorize that _____ (businesses name) has not received the DEED Minnesota Small Business Emergency Loan due to ineligibility or application denial. _____ (businesses name) has completed the review requirement with Southwest Initiative Foundation to become eligible for the Marshall Economic Development Authority COVID-19 Emergency Loan Program.

Selina Berning _____ Date: _____

Lender
Address

I authorize that _____ (businesses name) has not received the Paycheck Protection Program due to ineligibility or application denial. _____ (businesses name) has completed the review requirement with a local lender to become eligible for the Marshall Economic Development Authority COVID-19 Emergency Loan Program.

Lender Contact _____ Date: _____



Marshall Economic Development Authority COVID-19 Emergency Loan Agreement

I, _____, certify that I am the owner or otherwise authorized to incur debt on behalf of _____, and have made application to the Marshall Economic Development Authority Emergency Loan Fund for a loan in the amount of \$5,000. I understand that these funds are to be used for payroll and/or building expenses (rent or utilities).

Repayment of this loan will begin on the first day of the month, thirty days following the end of the Minnesota State of Emergency due to the COVID-19 health crisis. The business named above will be sent an invoice approximately two weeks before the due date. The loan amount will be amortized over three years at zero percent interest with no payoff penalty.

Once repayment has been initiated, the EDA will require execution of the EDA standard Loan Agreement and Promissory Note with other documents and collateralize the outstanding balance.

AGREED April 1, 2020:

Owner

Marshall EDA



Marshall Economic Development Authority COVID-19 Emergency Loan Agreement and Promissory Note

THIS LOAN AGREEMENT AND PROMISSORY NOTE, is made this ____ day of _____, 2020 by and among _____(hereinafter, known as "BORROWER") and the Economic Development Authority in and for the City of Marshall, an authority organized under the laws of the Minnesota (hereinafter, known as "LENDER"). BORROWER and LENDER shall collectively be known herein as "the Parties". In determining the rights and duties of THE PARTIES under this Loan Agreement, the entire document must be read as a whole.

PROMISSORY NOTE

FOR VALUE RECEIVED, BORROWER promises to pay to the order of LENDER, the sum of five thousand and no/100 dollars (\$5,000.00) together with interest thereon at a rate of zero percent (0%) per annum on the unpaid balance (hereinafter, "the Loan Amount").

Principal and interest shall be paid in thirty six (36) equal monthly installments with the entire indebtedness due on or before _____. BORROWER shall make monthly payments of \$138.89 to LENDER beginning _____ and continuing each and every month thereafter on the first day of the month, until said principal balance is paid in full. (An amortization schedule is attached hereto.)

ADDITIONAL LOAN TERMS

The BORROWER and LENDER hereby further set forth their rights and obligations to one another under this Loan Agreement and Promissory Note and agree to be legal bound as follows:

1. Method of Loan Payment. The BORROWER shall make all payments called for under this loan agreement by sending check or other negotiable instrument made payable to the Marshall Economic Development Authority (EDA) at the address indicated:

Marshall EDA
344 West Main Street
Marshall, MN 56258

If LENDER gives written notice to BORROWER that a different address shall be used for making payments under this loan agreement, BORROWER shall use the new address so given by LENDER.

2. Default. The occurrence of any of the following events shall constitute a Default by the BORROWER of the terms of this loan agreement and promissory note:

Marshall Economic Development Authority COVID-19 Emergency Loan Agreement and Promissory Note

- A. BORROWER's failure to pay any amount due as principal or interest on the date required under this loan agreement
- B. BORROWER seeks an order of relief under the Federal Bankruptcy laws
- C. A federal or other tax lien is filed against the assets of BORROWER
- D. A money judgment is entered by any court against BORROWER

Addressee and Address to which LENDER is to give BORROWER written notice of default:

Company Name

Company Address

Marshall, MN 56258

If BORROWER gives written notice to LENDER that a different address shall be used, LENDER shall use that address for giving notice of default (or any other notice called for herein) to BORROWER.

1. Cure of Default. Upon default, LENDER shall give BORROWER written notice of default. Mailing of written notice by LENDER to BORROWER via U.S. Postal Service Certified Mail shall constitute prima facie evidence of delivery. BORROWER shall have 15 days after receipt of written notice of default from LENDER to cure said default. In the case of default due solely to BORROWER's failure to make timely payment as called for in this loan agreement, BORROWER may cure the default by making full payment of any principal whose payment to LENDER is overdue under the loan agreement and, also, the late payment penalty described below.
2. Penalty for Late Payment. There shall also be imposed upon BORROWER a \$25 penalty for any Payment that has not been received by the fifteenth (15) of the month in which payment was due.
3. Acceleration. If the BORROWER fails to cure any default on or before the expiration of the fifteen (15) day cure period that starts on the date BORROWER receives written notice that an event of default has occurred under this loan agreement, the entire unpaid principal and penalties under this loan agreement shall accelerate and become due and payable immediately.
4. Indemnification of Attorney's Fees and out-of-pocket costs. Should BORROWER default according to the terms of this agreement, the LENDER shall be indemnified by the defaulting party for its reasonable attorney's fees and out-of-pocket costs which in any way relate to, or were precipitated by, the default of this agreement. The term "out-of-pocket costs", as used herein, shall not include lost profits. A default by BORROWER which is not cured within 15 days after BORROWER receives a written notice of default constitutes a material breach of this

Marshall Economic Development Authority COVID-19 Emergency Loan Agreement and Promissory Note

agreement by BORROWER.

5. Parties that are not individuals. If any Party to this agreement is other than an individual (i.e., a corporation, a Limited Liability Company, a Partnership, or a Trust), said Party, and the individual signing on behalf of said Party, hereby represents and warrants that all steps and actions have been taken under the entity's governing instruments to authorize the entry into this Loan Agreement. Breach of any representation contained in this paragraph is considered a material breach of the Loan Agreement.

6. Integration. This Agreement, including the attachments mentioned in the body as incorporated by reference, sets forth the entire agreement between the Parties with regard to the subject matter hereof. All prior agreements, representations and warranties, express or implied, oral or written, with respect to the subject matter hereof, are hereby superseded by this agreement. This is an integrated agreement.

7. Severability. In the event any provision of this Agreement is deemed to be void, invalid, or unenforceable, that provision shall be severed from the remainder of this Agreement so as not to cause the invalidity or unenforceability of the remainder of this Agreement. All remaining provisions of this Agreement shall then continue in full force and effect. If any provision shall be deemed invalid due to its scope or breadth, such provision shall be deemed valid to the extent of the scope and breadth permitted by law.

8. Modification. Except as otherwise provided in this document, this agreement may be modified, superseded, or voided only upon the written and signed agreement of the Parties. Further, the physical destruction or loss of this document shall not be construed as a modification or termination of the agreement contained herein.

9. Exclusive Jurisdiction for Suit in Case of Breach. The Parties, by entering into this agreement, submit to jurisdiction of the Lyon County District Court located in Marshall, Minnesota for adjudication of any disputes and/or claims between the parties under this agreement. Furthermore, the parties hereby agree that the Lyon County District Court of Marshall, Minnesota shall have exclusive jurisdiction over any disputes between the parties relative to this agreement, whether said disputes sounds in contract, tort, or other areas of the law.

10. State Law. This Agreement shall be interpreted under, and governed by, the laws of Minnesota.



Marshall Economic Development Authority COVID-19 Emergency Loan Agreement and Promissory Note

IN WITNESS WHEREOF and acknowledging acceptance and agreement of the foregoing,

BORROWER and LENDER affix their signatures hereto.

BORROWER(S)

LENDER
Marshall EDA

Print Name:	By: Lauren Deutz, EDA Director
Signature:	Signature:
Print Name:	Dated:
Signature:	
Dated:	

STATE OF MINNESOTA)

)ss.

COUNTY OF LYON)

The foregoing Agreement was acknowledged before me this ____ day of _____, 2020 by _____, the _____ of _____, **BORROWER** on behalf of said business entity.

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

Notary Public



Marshall Economic Development Authority
COVID-19 Emergency
Loan Agreement and Promissory Note

STATE OF MINNESOTA)

)ss.

COUNTY OF LYON)

The foregoing Agreement was acknowledged before me this ___ day of ___, 20__ by Lauren Deutz, Executive Director, of the Economic Development Authority in and for the City of Marshall, on behalf of said authority.

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)

Notary Public

Instructions and Qualifications

In response to the current COVID-19 health crisis, the Marshall Economic Development Authority has enacted emergency loan fund criteria and application process to aid small businesses who might be affected. Please review qualifications and process below. Loans are awarded based on priorities set by the Marshall EDA, not on a first-come-first-serve basis. To apply, complete application in its entirety and email to Lauren Deutz at lauren.deutz@ci.marshall.mn.us. Applications will be considered and acted on by the EDA Loan Review Committee starting Friday, April 24th at 12pm and will remain open with applications reviewed on a rolling basis until funds are depleted.

Availability

- Maximum \$5,000 per business.
- Limited funding is available of \$100,000.
- Not available to businesses that receive or qualify for a SBA Economic Injury Disaster Advance Loan (EIDL), DEED Minnesota Small Business Emergency Loans, Paycheck Protection Program (PPP) Small Business Loans.

Qualifications

- Must be a business referenced in Gov. Walz's Executive Orders (EO 20-04, EO 20-08, EO 20-18). See Appendix A.
- Physical, commercial location, whether owned or leased, located in Marshall city limits.
- Registered with the Minnesota Secretary of State and have been in business since December 1, 2019.
- Must be current with local property taxes.
- Demonstrated affected by COVID 19 due to the executive orders related to COVID-19 business restrictions.

Applicants are encouraged to review the Governor's Executive Orders 20-04, 20-08, 20-18 listed in Appendix A for further definition and clarification of businesses that are or are not eligible for this COVID-19 Emergency Loan Program. The Marshall EDA retains final authority to determine if a business is eligible or not, and whether to approve a loan or not.

Preferences

- 2-4 Full-Time Equivalent (FTE) Employees.

Eligible Loan Activities

- Operating capital to sustain the business until longer-term assistance programs are available including but not limited to payroll or building related expenses (rent, electric, water), etc.

Repayment

- 0% interest rate.
- Balance amortized over three years, prepay without penalty.
- Repayment begins thirty days after state of emergency is terminated.
- Loan payment method will be automatic withdrawal ("ACH").

Application Requirements & Process

- Complete application and email to Lauren Deutz (lauren.deutz@ci.marshall.mn.us) noting first round will be reviewed on Friday, April 24th and applications will be accepted and reviewed on a rolling basis.
- Provide letters/emails from a SBDC, SWIF and a local lender stating your business eligibility.
- Sign Marshall Economic Development Authority COVID-19 Emergency Loan Agreement.
- Sign Standard Loan Agreement and Promissory Note in person after state of emergency is terminated.
- Checks will be dispersed after EDA approval.

Step-by-Step Procedures

CIRCLE the answers to the following questions:

- YES NO** 1. Is your business category listed in the Governor Walz’s Executive Orders (EO 20-04, EO 20-08, EO 20-18)?
See Appendix A.
- YES NO** 2. Does your business have a physical, commercial location, whether owned or leased, located in Marshall city limits?
- YES NO** 3. Is your business Registered with the Minnesota Secretary of State and have been in business since December 1, 2019?
- YES NO** 4. Is your business current with local property taxes?
- YES NO** 5. Can you demonstrate that your business has been affected by COVID 19 due to the executive orders related to COVID-19 business restrictions?

If you’ve answered **YES** to **ALL** the above questions, please continue below. If you’ve answered **NO** to any of the questions listed above, please do not apply as you unfortunately do not qualify for the Marshall EDA COVID-19 Emergency Loan Program.

Simultaneously, please contact the following organizations and answer the questions if you are eligible for their specific loan product listed:

- YES NO** 6. Please contact Liz Struve, Southwest Small Business Development Center to see if you are eligible to receive a SBA Economic Injury Disaster Advance Loan (EIDL).
Liz Struve,
Southwest Small Business Development Center
Phone: 507-537-7386
Email: liz.struve@smsu.edu
- YES NO** 7. Please contact Selina Berning, Southwest Initiative Foundation to see if you are eligible to receive a DEED Minnesota Small Business Emergency Loan.
Selina Berning, Entrepreneurship Finance Specialist
Southwest Initiative Foundation
Phone: 320-583-0162
Email: selinab@swifoundation.org
- YES NO** 8. Please contact **ONE** local 7a Lender to see if you are eligible for Paycheck Protection Program (PPP).

LENDER	CONTACT	EMAIL	PHONE
Bremer Bank	Chad Drake	cjdrake@bremer.com	507-537-0242
US Bank	Becky Vogel	becky.vogel@usbank.com	507-591-4043
Wells Fargo Bank	James Bulman	James.Bulman@wellsfargo.com	507-532-7648
MinnWest Bank	Allen Blankers	allenb@minnwestbankgroup.com	507-929-6020
First Independent Bank	Stan Holmberg	sholmberg@fibmn.com	507-337-4030
Bank of the West	Roger Miller	Roger.l.miller@bankofthewest.com	507-537-3820
Great Western Bank	Matt Ust	Matthew.Ust@greatwesternbank.com	507-532-3

Marshall Economic Development Authority COVID-19 Emergency Loan Program

If you've answered **NO** to **ALL** the above questions, please continue below. If you've answered **YES** to any of the questions listed above, please do not apply as you unfortunately do not qualify for the Marshall EDA COVID-19 Emergency Loan Program.

APPLICATION SUBMITTAL REQUIREMENTS

9. Complete Marshall Economic Development Authority COVID-19 Emergency Loan Program Application Form and email it to Lauren Deutz (lauren.deutz@ci.marshall.mn.us). Please note first round will be start review process on Friday, April 24th and applications will be accepted and reviewed on a rolling basis until funds are depleted.
10. Applicant must provide a letter/email from **ALL** of the following loan programs stating your business eligibility:
 - a. SBA Economic Injury Disaster Loan Advance (EIDL): SBDC (Liz Struve)
 - b. DEED Minnesota Small Business Emergency Loans: SWIF (Selina Berning)
 - c. Paycheck Protection Program (PPP): Local Lender
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13. Checks will be dispersed after EDA approval.
14. Sign Standard Loan Agreement and Promissory Note in person after state of emergency is terminated.



Marshall Economic Development Authority COVID-19 Emergency Loan Program

Application Form

Business Name

Physical Address

Mailing Address (if different)

EIN

Duns

Date Established

Owner Since (MM/DD/YYYY)

Current Number of Full-time Employees

Current Number of Part-time Employees

Do you have a Marshall Business License?

Business Owner Name

Mobile Phone Number

E-mail

Contact Preference (for this loan application)

Call Text E-mail

Describe how the current COVID-19 situation is affecting your business

How have you adapted your business practice to maintain some sales? (offering delivery service, curbside pick-up, carry-out, etc.)

Have you applied for or received an emergency grant or loan from the SBA, DEED, Community Fund or any other public entity?

If yes, please describe

Up to the maximum of \$5,000, how much are you applying for

How will you be using the funds: payroll or building expenses

If payroll, briefly describe how you will disburse the funds

If building expenses, have you discussed your situation with the building owner and or utility providers

APPENDIX A

Businesses cited in Governor's Emergency Executive Order 20-04 as follows:

Beginning no later than March 17, 2020 at 5:00 p.m., and continuing until March 27, 2020 at 5:00 p.m., the following places of public accommodation are closed to ingress, egress, use and occupancy by members of the public:

- a. Restaurants, food courts, cafes, coffeehouses, and other places of public accommodation offering food or beverage for on-premises consumption, excluding institutional or in-house food cafeterias that serve residents, employees and clients of businesses, childcare facilities, hospitals and long-term care facilities.
- b. Bars, taverns, brew pubs, breweries, microbreweries, distilleries, wineries, tasting rooms, clubs, and other places of public accommodation offering alcoholic beverages for on-premises consumption.
- c. Hookah bars, cigar bars, and vaping lounges offering their products for on-premises consumption.
- d. Theaters, cinemas, indoor and outdoor performance venues, and museums.
- e. Gymnasiums, fitness centers, recreation centers, indoor sports facilities, indoor exercise facilities, exercise studios, and spas.
- f. Amusement parks, arcades, bingo halls, bowling alleys, indoor climbing facilities, skating rinks, trampoline parks, and other similar recreational or entertainment facilities.
- g. Country clubs, golf clubs, boating or yacht clubs, sports or athletic clubs, and dining clubs.

Businesses cited in Governor's Emergency Executive Order 20-08 as follows:

Paragraph 1.e. of Executive Order 20-04 is amended by the following additions (indicated by underlined text) and deletions (indicated by strikethroughs): *Gymnasiums, fitness centers, recreation centers, indoor sports facilities, indoor exercise facilities, exercise studios, and spas tanning establishments, body art establishments, tattoo parlors, piercing parlors, businesses offering massage therapy or similar body work, spas, salons, nail salons, cosmetology salons, esthetician salons, advanced practice esthetician salons, eyelash salons, and barber shops. This includes, but is not limited to, all salons and shops licensed by the Minnesota Board of Cosmetologist Examiners and the Minnesota Board of Barber Examiners.*

All other provisions of Executive Order 20-04 remain in effect.

Continuing the Closure of Bars, Restaurants, and Other Places of Public Accommodation in Governor's Emergency Executive Order 20-18 as follows:

The closure of bars, restaurants, and other public accommodations set forth in Executive Orders 20-04 and 20-08 is extended until May 1, 2020 at 5:00 pm. 2. The first sentence of paragraph 1 of Executive Order 20-04 is amended by the following additions (indicated by underlined text) and deletions (indicated by strikethroughs): 2 Beginning no later than March 17, 2020 at 5:00 pm, and continuing until May 1, 2020 at 5:00 pm, the following places of public accommodation are closed to ingress, egress, use, and occupancy by members of the public: 3. I further direct and clarify that places of public accommodation, which would otherwise be ordered closed, may stay open if they have been repurposed to exclusively provide services permitted under Paragraph 4 of Executive Order 20-04. For example, a gymnasium that has been repurposed to provide child care services is authorized to provide those essential services, subject to relevant licensing and other requirements, as well as applicable Minnesota Department of Health guidelines.

All other provisions of Executive Order 20-04 remain in effect, including the amendment made by Executive Order 20-08.

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 14, 2020
Category:	NEW BUSINESS
Type:	ACTION
Subject:	SP 4210-56: TH 68 Ultra-Thin Bond Wear Course (UTBWC) Project – Consider Resolution Approving No Parking Along TH 68 (Channel Parkway to T.H. 59 North).
Background Information:	<p>MnDOT design engineers approached City Engineering staff with a proposal to restripe West Main Street (TH 68) to include a center left turn lane between Channel Parkway and T.H. 59 North. The work would occur in 2022 in concurrence with an Ultra-Thin Bond Wear Course (UTBWC) project on T.H. 68 from Minnesota to the junction of T.H. 59 North in Marshall. A proposed layout is attached.</p> <p>Currently, the road is striped as a two-lane street with parking allowed on both sides. In its current condition, there is some on-street parking that occurs between T.H. 59 and 10th Street, which is a residential portion of the corridor. In the proposed striping, MnDOT includes a two-way center turn lane to go along with the two through lanes. There are two 6.5-ft shoulders that remain. MnDOT is proposing that no parking be allowed between Channel Parkway and T.H. 59 North. The attached resolution has been prepared for Council consideration of said no parking segment.</p> <p>This information was presented to the Public Improvement/Transportation Committee at their meeting on February 6, 2020.</p>
Fiscal Impact:	None at this time.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt RESOLUTION NUMBER XXXX, which is the Resolution Approving “No Parking” Along TH 68 (Channel Parkway Street to TH 59 North) in connection with SP 4210-56: TH 68 Ultra-Thin Bond Wear Course (UTBWC) Project.

RESOLUTION NO. _____, SECOND SERIES

RESOLUTION APPROVING “NO PARKING” ALONG T.H. 68

WHEREAS, in coordination with MnDOT for SP 4210-56: TH 68 Ultra-Thin Bond Wear Course (UTBWC) Project, MnDOT will be constructing a two-way left turn lane on T.H. 68 from Channel Parkway to T.H. 59 North;

AND WHEREAS, with the construction of the two-way left turn lane, it is necessary to prohibit parking from Channel Parkway to T.H. 59 North.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Council hereby prohibits all parking along T.H. 68 from Channel Parkway to T.H. 59 North.

Passed and adopted by the Council this 14th day of April, 2020.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by:
Jason R. Anderson, P.E., Director of Public Works/City Engineer

LAYOUT HISTORY S.P. 4210-56 TH 68 TWLTL

The need for the TWLTL is that left turning vehicles cause delay and increased potential for rear-end crashes at the numerous entrances and three city street intersections.

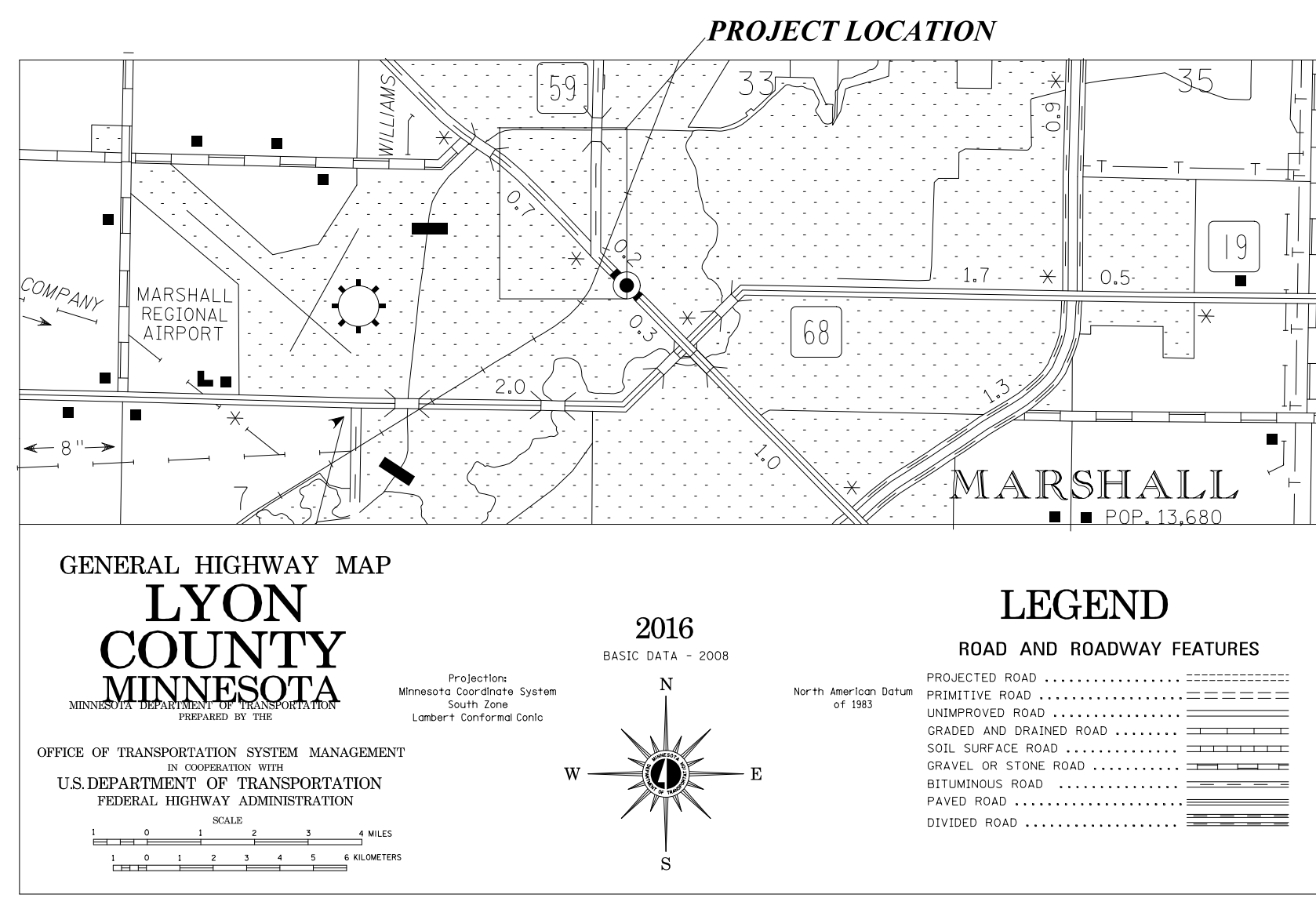
The purpose for the TWLTL is to reduce delay for thru traffic and reduce the potential for rear-end crashes.

September 2019: 30% layout complete

Design Exceptions: None

LAYOUT No. 1 - COPY NO. ---
 TH 68 - VICINITY OF MARSHALL
 JCT. OF TH 68 & CHANNEL PKWY
 TO JCT TH 68 & TH 59
 Prepared: SEPTEMBER 2019 Scale: As Noted
 By: CASEY GRANNOUILLI
 The traffic volume shown are estimated for year 2020 and subject to change without notice.
 S.P. 4210-56 T.H. 68 A.J. 18A140 PMS ACTIVITY 140
 S.P. T.H. A.J. PMS ACTIVITY
 S.P. T.H. A.J. PMS ACTIVITY
 Copy To: _____ For: _____
 DESIGN FILE: P421049.L01.dgn
 DATE: SEPTEMBER 2019

Level 2 LAYOUT APPROVAL
 Programmed Letting Date 2/25/2022
 Prepared By: _____
 Reviewed By: _____
 Approved By: _____

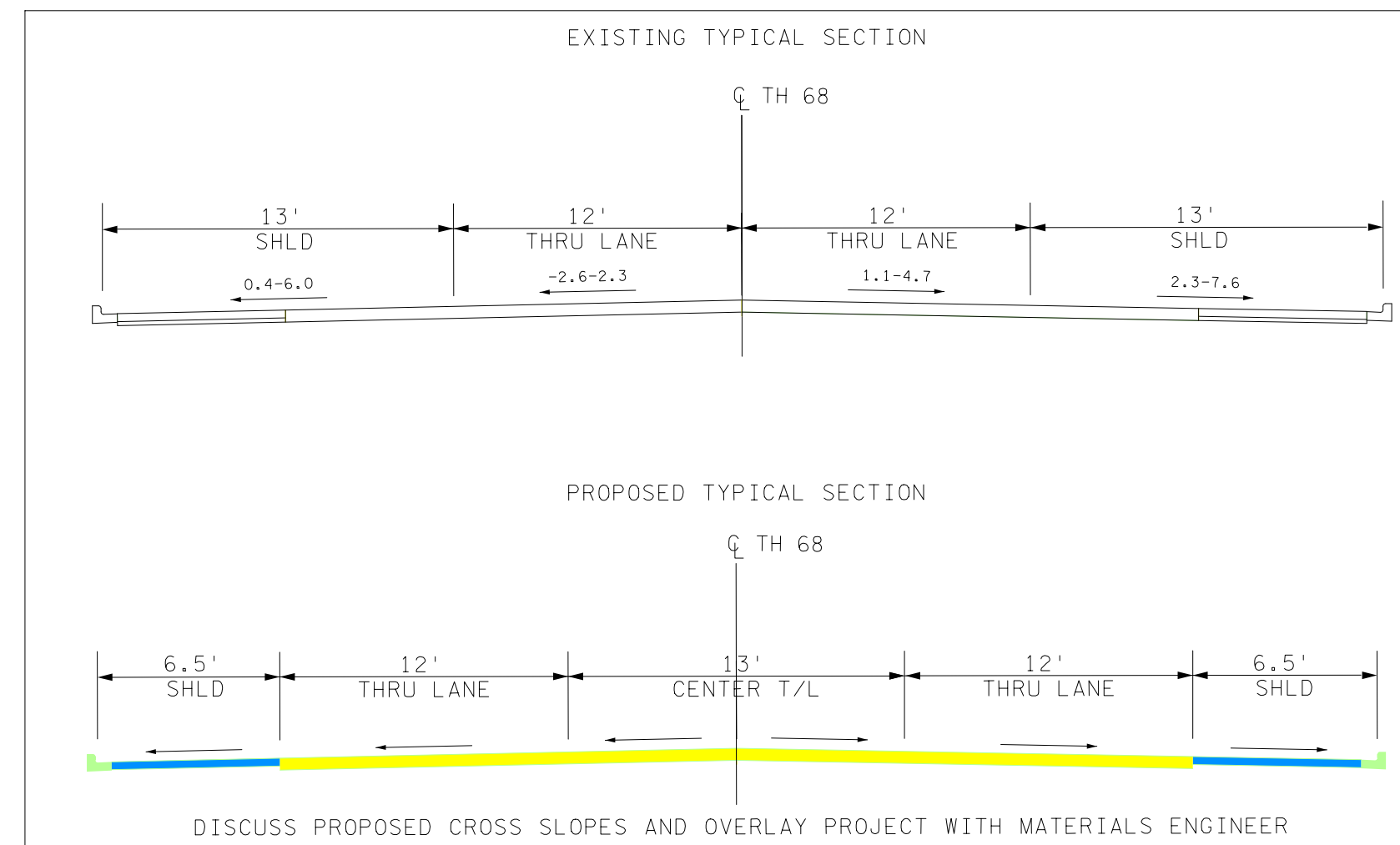


S.P. 4210-49 (TH 68) TWO WAY LEFT TURN LANE (TWLTL)

DEPARTMENT OF TRANSPORTATION

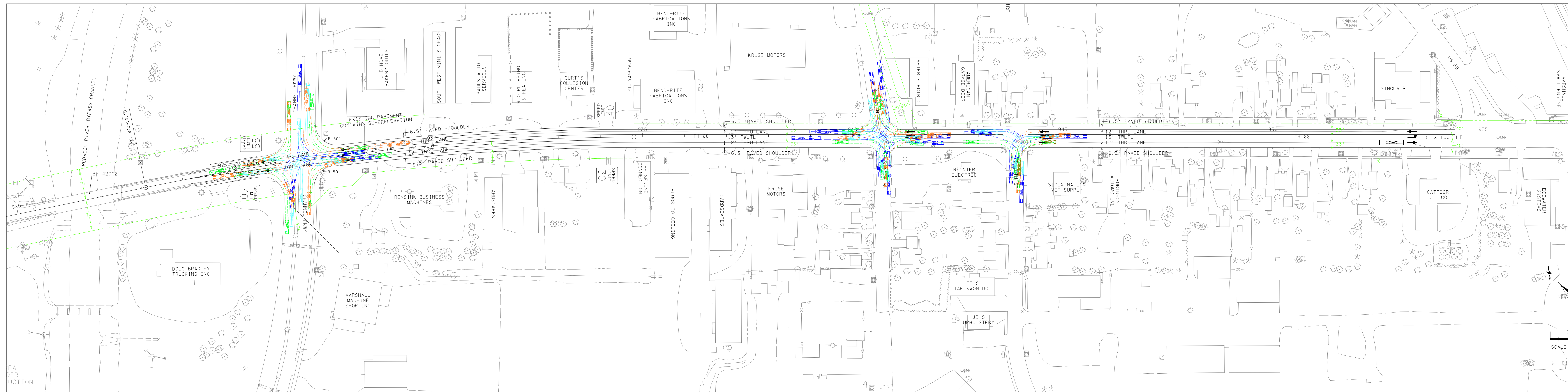
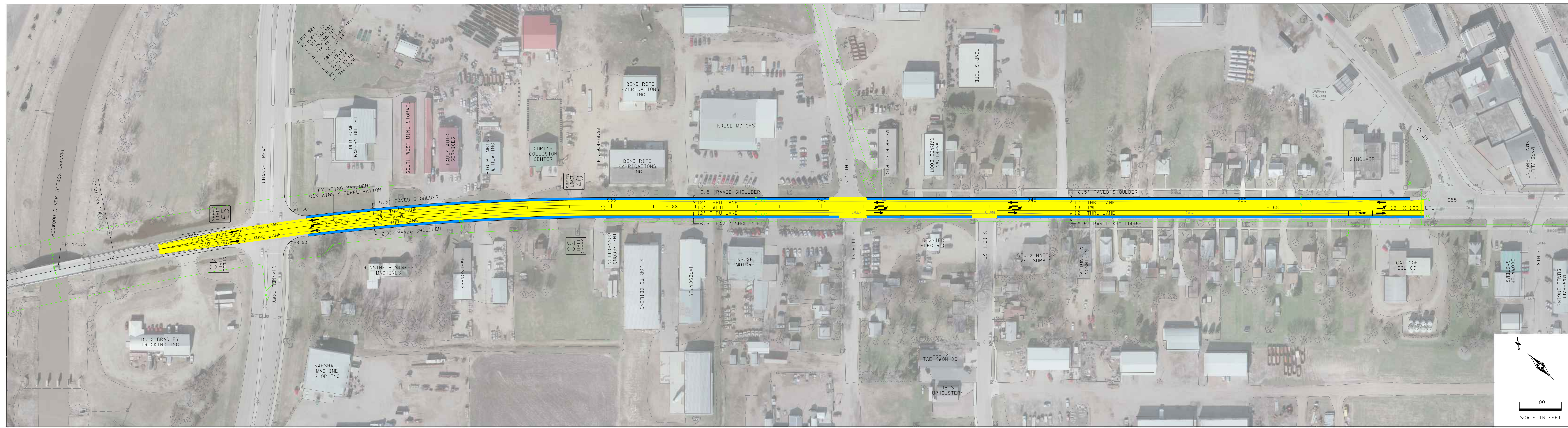
COLOR KEY

- ROADWAYS
- PAVED SHOULDERS
- EXISTING R/W



STA	SHLD LT	THRU	THRU	SHLD RT
929	3.0	-2.6	4.7	3.8
930	1.8	-1.2	4.5	6.8
931	0.4	-0.8	3.5	7.6
932	1.4	-0.2	2.6	7.0
933	2.7	0.4	3.2	4.9
934	1.9	0.5	1.5	5.8
935	3.0	0.8	1.7	4.7
936	4.2	0.7	2.0	3.8
937	3.4	2.3	2.5	3.7
938	5.0	1.9	2.2	3.2
939	4.0	1.8	1.8	3.6
940	4.0	1.6	1.6	4.0
941	6.0	1.9	2.2	4.0
942	3.0	1.4	1.1	3.4
943	3.8	0.4	1.5	3.9
944	5.5	0.3	2.5	3.8
945	5.2	1.3	3.2	5.8
946	5.0	0.5	2.8	6.6
947	2.2	1.7	4.5	3.1
948	1.6	2.0	3.2	3.9
949	1.3	1.8	2.8	3.8
950	2.7	1.3	3.2	3.3
951	2.2	1.7	2.9	2.9
952	3.5	1.8	2.3	2.3
953	2.7	1.8	1.5	3.0

(1) MEASURED WITH SMARTH LEVEL, STATIONING APPROXIMATE



**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Tuesday, April 14, 2020
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project Z72: Hahn Road Storm Sewer Reconstruction Project - Consider Change Order No. 4 (Final) and Acknowledgement of Final Pay Request No. 5.
Background Information:	<p>The project consisted of storm sewer replacement and new storm sewer on Hahn Road at the intersection of CSAH33/Erie Road & Hahn Road. This project also included ditch cleaning and shaping along BNSF railroad and Schwan’s rail spur. This was a utility only project not road reconstruction.</p> <p>The items on Change Order No. 4 (Final Reconciling Change Order) for the above project are the result of final measurements and changes in item quantities during construction. Each individual line item is shown on the spreadsheet attached to the change order.</p> <p>All work has been completed in accordance with the specifications.</p>
Fiscal Impact:	<p>Change Order No. 4 (Final) results in a contract decrease in the amount of \$20,865.11 and a total contract amount of \$125,429.89. The original contract amount was \$136,970.00.</p> <p>The final payment will be funded from Surface Water Management Utility Fund.</p>
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council approve Change Order No. 4 (Final), resulting in a contract decrease in the amount of \$20,865.11 and acknowledge Final Pay Request (No. 5) in the amount of \$12,150.00 for the above-referenced project to A&C Excavating, LLC of Marshall, Minnesota.

STATE AID FOR LOCAL TRANSPORTATION
CHANGE ORDER

City/County of City Of Marshall

Change Order No. 4

FEDERAL PROJECT NO.	STATE PROJECT NO.	LOCAL PROJECT NO. Z72	CONTRACT NO.
CONTRACTOR NAME AND ADDRESS A&C Excavating, LLC PO Box 408 Marshall, Mn 56258		LOCATION OF WORK Hahn Road Drainage Project	
		TOTAL CHANGE ORDER AMOUNT (\$20,865.11)	

Final Reconciling Change Order

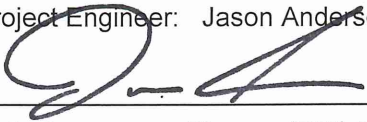
COST BREAKDOWN

Item No.	Item	Unit	Unit Price	Quantity	Amount
Funding Category No. 001					
9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	(\$20,865.11)	1	(\$20,865.11)
Funding Category No. 001 Total:					(\$20,865.11)
Change Order No. 4 Total:					(\$20,865.11)

* Funding category is required for federal projects.

CHANGE IN CONTRACT TIME (check one)
Due to this change the Contract Time:

a. Is Increased by ___ Working Days b. Is Not Changed
 Is Decreased by ___ Working Days
 Is Increased by ___ Calendar Days c. May be revised if work affected the controlling operation
 Is Decreased by ___ Calendar Days

Approved By Project Engineer: Jason Anderson Signed  Date: <u>4-7-20</u> Phone: (507) 537-6773	Approved By Contractor: A&C Excavating, LLC Signed _____ Date: _____ Phone: (507) 530-3887
---	--

The State of Minnesota is not a participant in this contract. Signature by the District State Aid Engineer is for FUNDING PURPOSES ONLY and for compliance with State and Federal Aid Rules/Policy. Eligibility does not guarantee funds will be available.

This work is eligible for: _____ Federal Funding _____ State Aid Funding _____ Local funds
 District State Aid Engineer: _____ Date: _____

Project Z72: Hahn Road Drainage Project
 "Reconciling Change Order"

	<u>Item</u>	<u>Contract</u> <u>Quantity</u>	<u>Unit</u>	<u>Cost</u>	<u>Total</u>	<u>Final</u> <u>Quantity</u>	<u>Final Quantity</u> <u>Amount</u>	<u>Quantity</u> <u>Difference</u>	<u>Amount</u> <u>Difference</u>
1	2021.501 MOBILIZATION	1.00	LS	\$15,000.00	\$15,000.00	1.00	15,000.00	0.00	\$0.00
2	2021.601 RAILROAD PROTECTIVE SERVICES	1.00	LS	\$800.00	\$800.00	1.00	800.00	0.00	\$0.00
3	2101.511 CLEARING & GRUBBING	1.00	LS	\$500.00	\$500.00	1.00	500.00	0.00	\$0.00
4	2104.501 REMOVE CURB & GUTTER	105.00	L F	\$3.00	\$315.00	104.50	313.50	(0.50)	(\$1.50)
5	2104.505 REMOVE BITUMINOUS SURFACING	205.00	S Y	\$2.00	\$410.00	177.00	354.00	(28.00)	(\$56.00)
6	2104.509 REMOVE CATCH BASIN	2.00	EACH	\$350.00	\$700.00	2.00	700.00	0.00	\$0.00
7	2105.501 COMMON EXCAVATION	155.00	C Y	\$8.00	\$1,240.00	155.00	1,240.00	0.00	\$0.00
8	2105.507 COMMON BORROW (LV)	75.00	C Y	\$10.00	\$750.00	0.00	0.00	(75.00)	(\$750.00)
9	2105.603 DITCH CLEANING	510.00	L F	\$2.00	\$1,020.00	510.00	1,020.00	0.00	\$0.00
10	2105.604 GEOTEXTILE FABRIC TYPE V	100.00	S Y	\$1.50	\$150.00	83.10	124.65	(16.90)	(\$25.35)
11	2211.503 AGGREGATE BASE (CV) CLASS 5 MODIFIEE	106.00	C Y	\$23.00	\$2,438.00	106.00	2,438.00	0.00	\$0.00
12	2360.501 BITUMINOUS PATCHING	205.00	SY	\$150.00	\$30,750.00	177.00	26,550.00	(28.00)	(\$4,200.00)
13	2501.511 24" RC PIPE CULVERT CLASS III	199.00	L F	\$39.00	\$7,761.00	202.50	7,897.50	3.50	\$136.50
14	2501.567 36" RC SAFETY APRON & GRATE DES 3128	1.00	EACH	\$2,623.00	\$2,623.00	1.00	2,623.00	0.00	\$0.00
15	2502.541 3" PERF PE PIPE DRAIN	40.00	L F	\$1.75	\$70.00	0.00	0.00	(40.00)	(\$70.00)
16	2503.603 18" PIPE SEWER	45.00	L F	\$27.00	\$1,215.00	43.00	1,161.00	(2.00)	(\$54.00)
17	2503.603 36" PIPE SEWER	400.00	L F	\$86.00	\$34,400.00	385.50	33,153.00	(14.50)	(\$1,247.00)
18	2506.502 CONST DRAINAGE STRUCTURE DESIGN A	1.00	EACH	\$2,500.00	\$2,500.00	1.00	2,500.00	0.00	\$0.00
19	2506.503 CONST DRAINAGE STRUCTURE DES 48-402	5.80	L F	\$431.03	\$2,500.00	5.80	2,500.00	0.00	\$0.00
20	2506.503 CONST DRAINAGE STRUCTURE DES 60-402	9.30	L F	\$537.63	\$5,000.00	9.70	5,215.05	0.40	\$215.05
21	2511.501 RANDOM RIPRAP CLASS II	27.00	C Y	\$39.00	\$1,053.00	15.71	612.69	(11.29)	(\$440.31)
22	2531.501 CONCRETE CURB & GUTTER DESIGN B618	105.00	L F	\$45.00	\$4,725.00	104.50	4,702.50	(0.50)	(\$22.50)
23	2563.601 TRAFFIC CONTROL	1.00	LS	\$2,500.00	\$2,500.00	1.00	2,500.00	0.00	\$0.00
24	2573.530 STORM DRAIN INLET PROTECTION	6.00	EACH	\$200.00	\$1,200.00	5.00	1,000.00	(1.00)	(\$200.00)
25	2573.602 TEMPORARY ROCK CONSTRUCTION ENTR.	1.00	EACH	\$1,750.00	\$1,750.00	0.00	0.00	(1.00)	(\$1,750.00)
26	2573.602 SEDIMENT CONTROL BARRIER	2.00	EACH	\$6,000.00	\$12,000.00	0.00	0.00	(2.00)	(\$12,000.00)
27	2575.523 RAPID STABILIZATION METHOD 3	2.00	MGAL	\$200.00	\$400.00	0.00	0.00	(2.00)	(\$400.00)
28	2575.555 TURF ESTABLISHMENT	1.00	LS	\$3,200.00	\$3,200.00	1.00	3,200.00	0.00	\$0.00

FINAL CO-4 (\$20,865.11)



CITY OF MARSHALL

344 W. MAIN ST.
 MARSHALL, MN 56258
 Project Z72 - HAHN ROAD DRAINAGE PROJECT
 Final Pay Request No. 5

Contractor: A&C Excavating, LLC
 PO Box 408
 Marshall, Mn 56258

Contract No.
 Vendor No. 01-4193
 For Period: 11/16/2019 - 4/7/2020
 Warrant # _____ Date _____

Contract Amounts

Original Contract	\$136,970.00
Contract Changes	(\$11,540.11)
Revised Contract	\$125,429.89

Funds Encumbered

Original	\$136,970.00
Additional	(\$11,540.11)
Total	\$125,429.89

Work Certified To Date

Base Bid Items	\$116,104.89
Backsheet	\$0.00
Change Order	\$9,325.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$125,429.89

	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
Z72	\$12,150.00	\$125,429.89	\$0.00	\$113,279.89	\$12,150.00	\$125,429.89
Percent Retained: 0.0000%						
Amount Paid This Final Pay Request					\$12,150.00	

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By

County/City/Project Engineer

4-7-2020

Date

Approved By A&C Excavating, LLC

Contractor

Date

VENDOR # 4193
 INVOICE # #5 - Final
 \$ AMOUNT 12,150.00
 DATE 4-7-20
 ACCT & PROJ # 630-9066-5570 / Z72
 DESCRIPTION #5 Final - Hahn Z72
 SIGNATURE JEA/lh

CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z72
 Final Pay Request No. 5

Z72 Payment Summary

No.	From Date	To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	06/13/2019	06/27/2019	\$63,377.71	\$3,168.89	\$60,208.82
2	06/28/2019	08/02/2019	\$44,952.18	\$2,247.60	\$42,704.58
3	08/03/2019	08/30/2019	\$3,200.00	\$160.00	\$3,040.00
4	08/31/2019	11/15/2019	\$1,750.00	(\$5,576.49)	\$7,326.49
5	11/16/2019	04/07/2020	\$12,150.00	\$0.00	\$12,150.00
Totals:			\$125,429.89	\$0.00	\$125,429.89

Z72 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date	
001	125,429.89	0.00	113,279.89	12,150.00	125,429.89	
Totals:		\$125,429.89	\$0.00	\$113,279.89	\$12,150.00	\$125,429.89

Z72 Funding Source Report

Accounting No.	Funding Source	Amount Paid This Request	Revised Contract Amount	Funds Encumbered To Date	Paid To Contractor To Date
630	Local	12,150.00	125,429.89	125,429.89	125,429.89
Totals:		\$12,150.00	\$125,429.89	\$125,429.89	\$125,429.89

CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z72
 Final Pay Request No. 5

Z72 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Base Bid									
1	2021.501	MOBILIZATION	LS	\$15,000.00	1	0	\$0.00	1	\$15,000.00
2	2021.601	RAILROAD PROTECTIVE SERVICES	LS	\$800.00	1	0	\$0.00	1	\$800.00
3	2101.511	CLEARING & GRUBBING	LS	\$500.00	1	0	\$0.00	1	\$500.00
4	2104.501	REMOVE CURB & GUTTER	L F	\$3.00	105	0	\$0.00	104.5	\$313.50
5	2104.505	REMOVE BITUMINOUS SURFACING	S Y	\$2.00	205	0	\$0.00	177	\$354.00
6	2104.509	REMOVE CATCH BASIN	EACH	\$350.00	2	0	\$0.00	2	\$700.00
7	2105.501	COMMON EXCAVATION	C Y	\$8.00	155	0	\$0.00	155	\$1,240.00
8	2105.507	COMMON BORROW (LV)	C Y	\$10.00	75	0	\$0.00	0	\$0.00
9	2105.603	DITCH CLEANING	L F	\$2.00	510	0	\$0.00	510	\$1,020.00
10	2105.604	GEOTEXTILE FABRIC TYPE V	S Y	\$1.50	100	0	\$0.00	83.1	\$124.65
11	2211.503	AGGREGATE BASE (CV) CLASS 5 MODIFIED (P)	C Y	\$23.00	106	0	\$0.00	106	\$2,438.00
12	2360.501	BITUMINOUS PATCHING	SY	\$150.00	205	0	\$0.00	177	\$26,550.00
13	2501.511	24" RC PIPE CULVERT CLASS III	L F	\$39.00	199	0	\$0.00	202.5	\$7,897.50
14	2501.567	36" RC SAFETY APRON & GRATE DES 3128	EACH	\$2,623.00	1	0	\$0.00	1	\$2,623.00
15	2502.541	3" PERF PE PIPE DRAIN	L F	\$1.75	40	0	\$0.00	0	\$0.00
16	2503.603	18" PIPE SEWER	L F	\$27.00	45	0	\$0.00	43	\$1,161.00
17	2503.603	36" PIPE SEWER	L F	\$86.00	400	0	\$0.00	385.5	\$33,153.00
18	2506.502	CONST DRAINAGE STRUCTURE DESIGN A	EACH	\$2,500.00	1	0	\$0.00	1	\$2,500.00
19	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$431.0345	5.8	0	\$0.00	5.8	\$2,500.00

CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z72
 Final Pay Request No. 5

Z72 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
20	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$537.6344	9.3	0	\$0.00	9.7	\$5,215.05
21	2511.501	RANDOM RIPRAP CLASS II	C Y	\$39.00	27	0	\$0.00	15.71	\$612.69
22	2531.501	CONCRETE CURB & GUTTER DESIGN B618	L F	\$45.00	105	0	\$0.00	104.5	\$4,702.50
23	2563.601	TRAFFIC CONTROL	LS	\$2,500.00	1	0	\$0.00	1	\$2,500.00
24	2573.530	STORM DRAIN INLET PROTECTION	EACH	\$200.00	6	0	\$0.00	5	\$1,000.00
25	2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	EACH	\$1,750.00	1	0	\$0.00	0	\$0.00
26	2573.602	SEDIMENT CONTROL BARRIER	EACH	\$6,000.00	2	0	\$0.00	0	\$0.00
27	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$200.00	2	0	\$0.00	0	\$0.00
28	2575.555	TURF ESTABLISHMENT	LS	\$3,200.00	1	0	\$0.00	1	\$3,200.00
Totals For Section Base Bid:							\$0.00		\$116,104.89
Change Order 1									
29	2573.602	SEDIMENT CONTROL BARRIER	EACH	\$7,425.00	1	0	\$0.00	1	\$7,425.00
30	2573.602	SEDIMENT CONTROL BARRIER	EACH	(\$6,000.00)	2	0	\$0.00	2	(\$12,000.00)
Totals For Change Order 1:							\$0.00		(\$4,575.00)
Change Order 2									
31	2506.602	MODIFY DRAINAGE STRUCTURE	EACH	\$875.00	2	0	\$0.00	2	\$1,750.00
Totals For Change Order 2:							\$0.00		\$1,750.00
Change Order 3									
33	2506.602	MODIFY DRAINAGE STRUCTURE	EACH	(\$875.00)	2	2	(\$1,750.00)	2	(\$1,750.00)
		MODIFY							

CITY OF MARSHALL
 344 W. MAIN ST.
 MARSHALL, MN 56258
 Project No. Z72
 Final Pay Request No. 5

Z72 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
34	2506.602	DRAINAGE STRUCTURE	EACH	\$950.00	2	2	\$1,900.00	2	\$1,900.00
32	2573.602	SEDIMENT CONTROL BARRIER	EACH	\$6,000.00	2	2	\$12,000.00	2	\$12,000.00
Totals For Change Order 3:							\$12,150.00		\$12,150.00
Change Order 4									
35	9999.999	FINAL RECONCILING CHANGE ORDER	LUMP SUM	(\$20,865.11)	1	0	\$0.00	0	\$0.00
Totals For Change Order 4:							\$0.00		\$0.00
Project Totals:							\$12,150.00		\$125,429.89

Z72 Contract Changes					
No.	Type	Date	Explanation	Estimated Amount	Amount Paid To Date
CO1	Change Order	7/30/2019	INSTALL (1) 60" X 57" SAFL BAFFLE IN LIEU OF PLANNED (2) 30" X 36" SAFL BAFFLES	(\$4,575.00)	(\$4,575.00)
CO2	Change Order	11/15/2019	Modify drainage structure	\$1,750.00	\$1,750.00
CO3	Change Order	4/7/2020	Pay for Sediment Control Barrier (Item 26) deducted from payment to contractor on Change Order No. 1 (Item 30) on Pay Request No. 2 = \$12,000. Modify Change Order No. 2 (Item 31) unit price from \$875 to \$950 x quantity (2) = \$150	\$12,150.00	\$12,150.00
CO4	Change Order	4/7/2020	Final Reconciling Change Order	(\$20,865.11)	\$0.00
Contract Change Totals:				(\$11,540.11)	\$9,325.00

Lona Rae Konold

From: Chris and Nycole Nibbe <nnibbe@frontiernet.net>
Sent: Wednesday, November 20, 2019 9:53 AM
To: Lona Rae Konold
Subject: IC-134

Thank you Lona Rae
Nycole Nibbe

From: MN Revenue e-Services
Sent: Wednesday, November 20, 2019 9:51 AM
To: nnibbe@frontiernet.net
Subject: Your Recent Contractor Affidavit Request

This email is an automated notification and is unable to receive replies.

Contractor Affidavit Completed

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 1-683-131-424
Submitted Date and Time: 20-Nov-2019 9:51:02 AM
Legal Name: A&C EXCAVATING LLC
Federal Employer ID: 77-0684983
User Who Submitted: cnibbe
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 1551671296
Minnesota ID: 8894860
Project Owner: CITY OF MARSHALL
Project Number: Z72
Project Begin Date: 13-Jun-2019
Project End Date: 31-Jul-2019
Project Location: HAHN RD MARSHALL MN
Project Amount: \$136,970.00
Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

How to View and Print this Request

You can see copies of your requests by going into your History.

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CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, April 14, 2020
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Appointments to the Various Boards, Commissions, Bureaus and Authorities.
Background Information:	<p>The City of Marshall has various openings on the Boards, Commission, Bureaus and Authorities.</p> <p>Mayor Byrnes, Councilmember Meister and School Board Member Matt Coleman have reviewed the application for the Community Services Advisory Board.</p> <p>Mayor Byrnes and Councilmember DeCramer have reviewed the application for the Municipal Utilities Commission.</p> <p>Mayor Byrnes and Councilmember Schafer have reviewed the application for the MERIT Center Commission.</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	approval of appointments to the various boards, commissions, bureaus and authorities.

City of Marshall Boards and Commissions

Adult Community Center Commission	Incumbent	New Applicants
3 opening (1) unexpired term to expire 5/31/22 (2) unexpired terms to expire 5/31/23		

Airport Commission	Incumbent	New Applicants
3 openings (1) unexpired term to expire 5/31/22 (2) unexpired terms to expire 5/31/23		

Cable Commission	Incumbent	New Applicants
4 openings (2) unexpired terms to expire 5/31/22 (2) unexpired terms to expire 5/31/23		

Community Services Advisory Board	Incumbent	New Applicants
5 openings (1) expired term to expire 2/28/21 (1) unexpired term to expire 2/28/22 (3) unexpired terms to expire 2/28/23	Renee Suby Tom Bolin	Marly Wagner Sue Versaevel

Economic Development Authority	Incumbent	New Applicants
1 opening (1) unexpired term to expire 5/31/26		

Marshall Municipal Utilities Commission	Incumbent	New Applicants
1 opening (1) unexpired term to expire 5/31/25	Jeff Haukom	

MERIT Center Commission	Incumbent	New Applicants
2 openings (2) unexpired terms to expire 12/31/22	Andrew Suby	

Planning Commission	Incumbent	New Applicants
2 opening (2) unexpired terms to expire 5/31/23		

Police Advisory Board	Incumbent	New Applicants
2 opening (1) unexpired term to expire 5/31/22 (1) unexpired term to expire 5/31/23		

Public Housing Commission	Incumbent	New Applicants
1 opening (1) unexpired term to expire 5/31/25		

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Meeting Date:	Click or tap to enter a date.
Category:	COUNCIL REPORTS
Type:	INFO
Subject:	Commission/Board Liaison Reports
Background Information:	<p>Byrnes - Fire Relief Association and Regional Development Commission</p> <p>Schafer - Airport Commission, MERIT Center Board, City Council-County Board-Library Agreement & Operation, Southwest Minnesota Amateur Sports Commission and SW Minnesota Emergency Communication Board</p> <p>Meister -Community Services Advisory Board, Cable Commission and Economic Development Authority</p> <p>Bayerkohler - Public Housing Commission, Planning Commission</p> <p>DeCramer – Economic Development Authority and Utilities Commission</p> <p>Labat - Library Board, Police Advisory Board and Convention and Visitors Bureau</p> <p>Lozinski - Adult Community Center Commission and Joint Law Enforcement Center Management Committee</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	



MARSHALL

CULTIVATING THE BEST IN US

MEMORANDUM

TO: Honorable Mayor and Members of the City Council; City Staff

FROM: Sharon Hanson, City Administrator

DATE: April 14, 2020

SUBJECT: Administrative Brief

CITY ATTORNEY

- We are continuing Helena property discussions with the Environmental Investigation Unit. Soil borings were taken and will determine what remediation is necessary for chemical clean-up process. Still expecting purchase closing to happen late 2020 – early 2021.
- I am continuing to work with staff for liquor ordinance and tobacco ordinance changes. I plan to meet with L&O committee to review changes.
- Upcoming Planning Commission meeting will address proposed plat for Buffalo Ridge Concrete Addition. The platting is necessary for preliminary step to address the area flooding by a retention pond.
- I am continuing to address downtown parking issues and will be meeting with Cornerstone Church Board of Trustees to discuss parking options.
- Criminal prosecution numbers for March are as follows:

March:

	ASSAULT	OPF VIOL.	DWI	OTHER ALCOHOL	TRAFFIC	THEFT	OTHER	TOTAL 2020	2019 Comparison
Prosecution	2	1	5	3	5	1	7	23	25
Dismissed									
Non-Prosecution					2	2		4	4
Refer to County									1

ADMINISTRATION

- The coronavirus event has resulted in tremendous time in discussions, planning, action items. A timeline of the pandemic was provided to Council via email.

- **The key areas of reaction and planning has been**
 - support for Avera/health care systems
 - Jim Marshall has been the key contact for Avera and has done a lot of work in this area, much of what is not detailed below
 - Support for our health care systems has been a national and state emphasis, it is not just a local reaction or push
 - human resource implications-employee guidance and communication, review of federal and state employee programs
 - Many staff meetings and memos
 - Closure of facilities, reduction of programs, changes in operations
 - economic development-effect on business, serving as a resource
 - Review of federal programs, working with Chamber and communication with banks/business owners daily
 - Communication-many press releases, videos, interviews, written communication
 - Led by Mayor, supported by staff

Economic Development Authority

- Attached is the updated timeline for Block 11.
- Lauren Deutz, EDA Director started March 24th.
- Staff are attending webinars almost daily regarding COVID-19 related economic development tools and resources.
- Staff developed a local COVID-19 Emergency Loan Program for our small businesses which was approved by the EDA board on 4/8/20 and will be rolled out on 4/10/20.
- Join the Marshall EDA, on Friday, April 10th for an emergency loan fund training starting at 9 AM. Programs covered during this webinar will include SBA Economic Injury Disaster Loan (EIDL), DEED Minnesota Small Business Emergency and the Paycheck Protection Program (PPP). We will be unveiling the new Marshall Economic Development Authority COVID-19 Emergency Loan Program which will be available to local businesses starting Friday. register online below at marshallmn.org. Spots are limited to the first 100 registrants.
 - **Webinar Presenters:**
Christine Fischer- Small Business Development Center
Scott Marquardt- Southwest Initiative Foundation
Chad Drake- Bremer Bank
Marcia Loeslie and Lauren Deutz- Marshall EDA
- Staff is filling annual kiosk advertisements on the downtown kiosks.
- Staff is assisting on updating the new city website.
- Staff is continuing to compile COVID-19 resources to distribute.

Human Resources

- Staffing update: The spring round of firefighter testing has been initiated. The testing process will be completed on April 9, at which point the selection decisions will be made and pre-employment screening will be initiated. We have three finalists for the firefighter positions. Due to an upcoming retirement at our wastewater facility, we are also accepting applications for the position of Laboratory Specialist until April 10th. Staff interviewed and is performing

reference checks on a candidate for the Assistant City Engineer position. We received one application for this position.

- Safety training: maintaining compliance with OSHA regulations and keeping our employees safe/protected is of critical importance to the City. Our consulting partner, MMUA will continue to provide safety services to the City via *remote* tools. We continue to have the ability to conduct monthly trainings in accordance with our annual curriculum of courses, and we have the ability to connect with our consultant, Jordan St. Clair, by phone, email, or video conferencing for any questions/concerns that arise. The training topic for April is Hearing Conservation Program, which is an OSHA mandated course on an annual basis for select personnel.
- Families First Coronavirus Response Act (Act): HR/Payroll staff have been closely reviewing information regarding the emergency paid sick leave and emergency medical and family leaves provided under the Act. Information is being rolled out to employers “piece-meal” from the DOL and IRS. The City is compliant with the notice and posting requirements and has developed forms for employees to request leave benefits under the Act. Staff will remain diligent in attempting to obtain required documentation in determining employee eligibility. HR /Payroll will work closely with employees and their supervisors in administering these leaves.

Clerk

- Transitioned staff with equipment to help ensure telecommunication.
- Ongoing work with our Technology Consultant, Brian Hart, The Computer Man, INC. to provide additional equipment and services to staff working remotely. Continuing to work with our Audio-Visual consultants, Tierney Brothers, on a better solution for teleconferencing from city offices.
- Reviewing recently release guidelines from MN HSEM and FEMA for Coronavirus (COVID-19) Pandemic reimbursement.
- Working with staff on continuing to track and consolidate all COVID-19 related time, expenses, projects, etc.

Finance

- Audit fieldwork was the week of April 6th. The auditors will be auditing remotely since travel has been restricted due to the COVID-19. This isn't ideal for a first-time audit but so far communicate is going well.
- Migration to InCode 10 is still planning to take place the week of April 20th.
- 2020B Bonding for 2020 capital projects and equipment is underway. A public hearing will be held April 14, 2020 to begin this process.

Assessing

- No Report

Liquor Store

- March 2020 financials compared to March 2019: Sales +40% up \$164,000, Ticket Average +\$7.01 up 25%, Customer Count +1633 up 10.86%. A very strong month of positive financial numbers due to the current health situation that the nation/state is experiencing. The trend for April has also been positive for the first week. The closure of local on-sale establishments coupled with consumer uncertainty has brought in additional traffic and above average ticket purchases.
- On March 30th, adjustments were made to our customer check-out process and store shopping hours. Plexiglass barriers were installed that allowed us to do a contactless scanning and payment process. This protects both our employees and customers in the service process and keeps the social distancing requirements. Our current store hours of 10am-8pm Mon-Sat. and Sun 12noon-5pm allow our employees to clean, sanitize and stock products when customers are not in the building during the 8am-10am time frame and again from 8pm-10pm.
- Overall liquor operations have continued move ahead with the increase in traffic and adjustments to service. We've had help from the Red Barron staff during this past spike in sales that has been appreciated! We'll all get through this together! Stay Healthy!

COMMUNITY SERVICES

- The Red Baron Arena & Expo remains closed to the public indefinitely. Staff have removed both sheets of ice and continue sanitizing the facility along with routine seasonal maintenance. Various employees have been shifted twice a week to Tall Grass Liquor to assist with the additional customer flow.
- The Adult Community Center remains closed. Staff is working remotely. Daily & Weekly check-in calls are made to members. Staff is also assisting the YMCA with check-in calls for homebound seniors. Meals on Wheels continues operation, delivering between 50-55 meals daily.
- Parks staff continues to prepare for spring/summer. No parks have 'officially' opened during the Stay at Home Executive Order – minimal foot traffic has been observed during our 50+ degree days. Progress on such projects as the Archery Range, Freedom Park Restroom/Shelter and Veterans' Memorial Final Phase is limited due to Stay at Home Order restrictions.
- Studio 1 TV staff continues to keep the public updated on the daily changes that are occurring during the pandemic. Staff have also been extremely proactive and resourceful in guiding employees and Council through teleconnections while adhering to Social Distancing guidelines.

- All Community Education and Recreation activities have been suspended through May 4th. Internal staff are working remotely on offerings for Summer 2020.
- SW Adult Basic Education offices are closed – consistent with Marshall Public Schools through May 4th. Some distance learning is taking place with various instructors.
- The City of Marshall Aquatic Center Community Café public input meeting scheduled for Thursday, April 30th has been postponed indefinitely.
- Community Garden Plots will be accessible on Monday, April 27th (weather permitting).

COMMUNITY PLANNING

Building Services / Planning & Zoning

- Almost 400 open job files. UCAP Headstart new building, Harrison Truck addition, Action Manufacturing addition, 2nd Unique Apartment building, and SRO apartment building at Stephen Avenue are under construction.
- Reviewing all City buildings for ADA-compliance is near completion - part of a self-evaluation process for inclusion in a City ADA Transition Plan.
- New permit software development/implementation is going well.

PUBLIC WORKS DIVISION

Engineering

- MERIT Phase 2 -- Work is suspended until next spring to do final shaping and seeding.
- Project Z67: Michigan Road/Superior Road Reconstruction Project – Work is substantially complete. Contractor has all final numbers to review. Final change order and pay request anticipated.
- Project Z72: Hahn Road Storm Sewer Project – Final change order and pay request on 04/14/2020 City Council agenda.
- UCAP Transit Bus Shelters: Contract was awarded to HCI construction with an anticipated 2020 start date.
- Project Z75 South 4th Street: Bids to be received 04/10/2020 with recommendation of award on 04/14/2020 City Council agenda.
- Project Z70: Alley Projects (West Marshall/West Redwood & South Hill/South Whitney): Currently in design phase.
- Z77: Legion Field Stormwater Improvements—Phase I: Staff is in design of the project, which includes the Buffalo Ridge basin and the Kendall Street basin in Legion Field Park.

Building Maintenance

- No report.

Street Department

- Street sweeping. Done the whole town once except for State highways which are to be done on April 7th and 8th.
- Cleaning winter equipment and putting away for the season.
- Tree trimming for three weeks.
- Pothole patching
- As weather permits we will be starting to do street painting.

Airport/Public Ways Maintenance

- Maintenance on winter equipment.
- Fixing Nav-aids. Runway lights, signs.
- Cleaning/Maintenance on T-hangers.
- Getting summer equipment ready.
- Ordering turf chemicals.
- Fixing chain link fence at the Airport and Merit center from heavy snow loads.
- Getting specs ready for Arrival/Departure building roof repairs.

Wastewater

- Cleaning sewers.
- Plant repairs.
- Magney has finished removal of the Trickling Filter media and is working on grouting floors of the Biosolids tank.
- Getting ready to send Sump Pump Permit letters out to schedule tagging them outside for summer.
- Updating our Emergency Procedure Manuals.
- Working on regulatory issues for Phosphorus, Salty Discharge, Pretreatment, Redwood River Watershed Review, MN. River Nutrient TMDL, Lake Pepin TMDL.

PUBLIC SAFETY DIVISION

FIRE DEPARTMENT

- The Fire Department responded to thirteen (13) calls for service. Total calls for service included:
 - Fire/CO2 Alarm (4)
 - Fire; Structure (3):
 - Medical Assist (4)
 - Vehicle Accident (2)

- In one of the house fires reported, the house was a complete loss. There were no human injuries, but a family dog did parish from the fire. This fire is under investigation by the State Fire Marshal. In another incident the Fire Department assisted the Marshall Police Department in venting out an apartment that was gassed by the BLR ERU. An adult male was taken into custody without further incident or injuries.

POLICE DEPARTMENT

- The Marshall Police Department responded to a total of 674 calls for the month of March. 86 criminal offenses were reported with a total number of 31 adults arrested.

OFFICER'S REPORT

- Alarms (0)
 - Accidents (24)
 - Alcohol involved incidents (3)
 - Assaults (2)
 - Domestic Assaults (10)
 - Burglaries (4)
 - Criminal Sexual Conduct (2)
 - Damage to Property (10)
 - Keys Locked in Vehicles (30)
 - Loud Party (3)/ Public Disturbances (6)
 - Thefts (19)
 - Traffic Related Complaints (101)
 - Vandalism (2)
 - Warrant Pickups (7)
 - Welfare Checks (27)
- In one incident, officers were attempting to execute a search warrant, when the adult male subject brandished a long gun at the officers. The BLR ERU was called out to assist with making the arrest. The Marshall PD officers attempted to negotiate with the subject until he would no longer communicate with the negotiator. The BLR ERU utilized tear gas to extract the suspect from his apartment. The subject was taken into custody without further incident. The subject was charged with numerous felonies and misdemeanors.
 - Domestic Assaults remain high this past month.
 - In an effort to lessen the spread of COVID-19 within the police department, modifications have been made to our current schedule. The officers will be working 12-hour shifts, seven days on and seven days off. This is to help reduce cross contamination of officers with our existing rotating shifts. Officers will be working with the same officers, instead of having contact with all personnel. An added advantage to this schedule is that it would allow recovery of seven days if an employee happens to become ill during their scheduled days.

PERSONNEL/OTHER

- Officer Popowski has returned to full duty after her accident. Officer Sandgren remains on maternity leave.

DETECTIVE REPORT

- A theft of a package was reported. Party reported someone stole a UPS package containing \$5,000.00 worth of medication off her front steps. No leads.
- Several rental storage units were broken into and items were taken, including a computer, clothing, and DVD movies. The units had their locks cut off. A similar incident happened the previous month at a different storage unit in town but, in that case, nothing appeared to have been taken.
- A Marshall woman reported someone used her credit card to make a purchase of \$239.00 at a beverage depot in Illinois. The case is under investigation.
- A Hanley Falls, MN woman was interviewed after coming in and reporting she was sexually assaulted 20 years ago when she was five years old. As the interview proceeded, it became apparent the sexual assault occurred in Hanley Falls. A recorded statement was taken from the victim and the case was sent to the Yellow Medicine County Sheriff's Office for review and possible additional investigation.
- A Marshall accounting firm reported someone electronically withdrew over \$12,000.00 from their bank account. The case is under investigation.
- An assault was investigated where the victim received broken vertebrae, in addition to cuts to his head. A 59-year-old Marshall man was arrested and charged with 3rd degree assault.
- A case of check forgery was reported by Sleepy Eye PD. A man there had his checkbook stolen and numerous checks were written all over Minnesota, primarily at Running's stores, totaling over \$3,700.00. Detectives have been working with investigators in the other jurisdictions to try and identify the suspect.
- A woman from New Mexico reported someone in Marshall was using her name, date of birth, and Social Security number for employment at a Marshall manufacturing plant. The case is under investigation.
- A Vulnerable Adult female reported someone stole \$1,200 in cash from her apartment. A possible suspect was identified. The case is under investigation.
- A case of credit card fraud that happened in 2018 was reported by the Yellow Medicine County Sheriff's Office. A stolen credit card was used at various locations, including in Marshall, and one suspect, a Marshall resident, was identified. The case remains under investigation.

MERIT CENTER

- In the last month the MERIT Center has hosted a variety of training/events. Some of these events include CDL training utilizing the track, driver's education training, leadership meetings, fire service training, medical and safety training.

- On March 3, D&G Excavating held safety & excavation training for 71 employees
- The MN Propane Association conducted training for 46 employees on March 4
- City of Marshall conducted EOC Training for 11 employees on March 5
- On March 10, Southwest Healthcare Preparedness Coalition held a leadership seminar. 68 participants attended this seminar
- SW Utility Coordinating Committee conducted Damage Prevention training at MERIT on March 13 with 72 attending
- The MERIT Center was utilized 26 out of the last 31 days and had 276 participants at these training/events

**Note: as of March 24th, classes/events of more than 10 people have been canceled

City of Marshall, Minnesota

Timeline for
Creation of a Tax Increment Financing Plan for
Tax Increment Financing (Redevelopment) District No. 1-15
within Project Area No. 1
Block 11 Redevelopment APX Group

Proposed Schedule of Events – Tax Increment Financing and Planning/Project Review Process

Date	Event	Responsible Party	Information Needed
October 14, 2019	City enters into Preliminary Development Agreement with APX Group (90 days)	City, Kennedy & Graven, Baker Tilly, APX	
Ongoing Winter 2019/Spring 2020	Preliminary negotiations with developer and evaluation of financial information including initial request for financial assistance	City, Kennedy & Graven, Baker Tilly, APX	
Tuesday, January 14, 2020	Preliminary Development Agreement expires Provide update to City Council on development status	City, APX, Baker Tilly	
Ongoing – as needed	City Council update on redevelopment status and terms between City and APX including use of tax increment financing	City, APX, Baker Tilly	
Monday, May 11, 2020	APX provides additional information to City including market analysis, updated financial details including request for public assistance, site and development plans	developer	Market and financial updates and development plans
Ongoing	Drafting of Purchase Agreement and Contract for Private Development	City, Kennedy & Graven, Baker Tilly, APX	Project details
Wednesday, May 20, 2020	EDA review of developer request and need for public financial assistance	City	Project financials
Tuesday, June 9, 2020	City Council calls for public hearing regarding proposed creation of a Redevelopment TIF District and Project Area	City, Kennedy & Graven, Baker Tilly	Resolution
Tuesday, June 9, 2020	City Council workshop to review Purchase Agreement, Contract for Private Development TIF-related materials	City, Baker Tilly	Draft PA and Contract
Friday, June 12, 2020	County Commissioner receives notification letter	Baker Tilly	Project details
Wednesday, June 17, 2020	EDA review of draft term sheet in anticipation of Contract for Private Development	City, Kennedy & Graven, Baker Tilly	Draft term sheet
Friday, June 26, 2020	County and School District receive impact letters & draft TIF plan for TIF (Redevelopment) District (at least 30 days prior to public hearing)	Baker Tilly	Draft TIF Plan
Wednesday, July 8, 2020	Planning Commission review to confirm CUP requirements and meets ordinance requirements	City, developer	Site plan, building plan and building elevation including parking spaces, landscaping
Wednesday, July 8, 2020	Planning Commission review of exterior plans to confirm compliance with Heritage District	Planning Commission	building construction materials and plan

Wednesday, July 8, 2020	City Planning Commission reviews draft TIF plan for TIF District and Project Area documents <i>(documents provided by Baker Tilly and resolution provided by Kennedy & Graven)</i>	City, Kennedy & Graven, Baker Tilly	Draft TIF Plan
Wednesday, July 15, 2020	Publication of notice of public hearing including map of TIF District and Project Area in the Marshall Independent (10-30 days prior to public hearing)	Baker Tilly	Public Hearing Notice and Maps
Wednesday, July 15, 2020	EDA reviews Purchase Agreement and Contract for Private Development	City, Kennedy & Graven, Baker Tilly	Draft PA and Contract
Tuesday, July 28, 2020	HRA review of TIF Plan and TIF District and Project Area documents <i>(documents provided by Baker Tilly and resolution provided by Kennedy & Graven)</i>	City, Kennedy & Graven, Baker Tilly	Draft TIF Plan
Tuesday, July 28, 2020	City Council holds public hearing, and considers adopting resolution establishing TIF Plan and TIF District and Project Area documents <i>(documents provided by Baker Tilly and resolution provided by Kennedy & Graven)</i>	City, Kennedy & Graven, Baker Tilly	Final Draft TIF Plan
Tuesday, July 28, 2020	City Council review of Planning Commission recommendation	City Council	
Tuesday, July 28, 2020	City Council considers adopting resolution approving Purchase Agreement and Contract for Private Development <i>(documents and resolution provided by Kennedy & Graven)</i>	City, Kennedy & Graven, Baker Tilly	Final PA and Contract
Prior to June 30, 2021	State filing and request for county certification	Baker Tilly	Final documents
TBD -	City issuance of building permit (after approval of TIF district)	City staff	Full construction set of drawings

Tax Increment Financing (Redevelopment) District approval process
City Planning and Zoning approval process
Purchase Agreement and Contract for Private Development approval process



BUILDING PERMIT LIST

April 14, 2020

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
Joshua Behnke Construction LLC	1409 RIDGEWAY RD	INTERIOR REMODEL	58,500.00
KRALL, JOSEPH C & RACHEL R	501 MERCEDES DR	INTERIOR REMODEL	28,500.00
PAULA SCHNEEKLOTH, DANIEL GILES &	112 PARK AVE	INTERIOR REMODEL	3,500.00
BUYSSE, TIMOTHY B & LINDA R	617 DONITA AVE	INTERIOR & EXTERIOR REMC	59,000.00
JEFF GLADIS CONSTRUCTION	1507 WESTWOOD DR	RE-ROOFING	9,600.00
JEFF GLADIS CONSTRUCTION	803 1ST ST S	RE-ROOFING	13,400.00
JEFF GLADIS CONSTRUCTION	501 GENESIS AVE	RE-ROOFING	6,500.00
HARTS HEATING & REFRIGERATION	1500 COLLEGE DR E	HVAC	26,500.00
KEVIN LANOUE CONSTRUCTION LLC	603 ELAINE AVE	EXTERIOR REMODEL	33,000.00
D&G EXCAVATING	1001 4TH ST S	DEMOLITION	5,000.00
CARR FAMILY LTD PARTNERSHIP	1625 HIGHWAY 59 N	NEW BUILDING	50,000.00
CARR FAMILY LTD PARTNERSHIP	1641 HIGHWAY 59 N	NEW BUILDING	24,000.00
CARR FAMILY LTD PARTNERSHIP	1627 HIGHWAY 59 N	NEW BUILDING	41,000.00
GELSTER, BRIAN F & JENNIFER M	103 GEORGE ST	DOORS	1,000.00
MARK GRIEBEL CUSTOM HOMES, INC.	113 PARK AVE	RE-ROOFING	7,000.00
GESKE HOME IMPROVEMENT CO.	707 4TH ST N	DOORS	1,200.00
JAMES LOZINSKI CONSTRUCTION INC.	613 WINDSTAR ST	RE-ROOFING	19,000.00
JAMES LOZINSKI CONSTRUCTION INC.	704 SCOTT ST	RE-ROOFING	12,000.00
TRIO PLUMBING & HEATING	403 KOSSUTH AVE	HVAC	6,300.00
THOFT, AUSTIN M	1102 BRUCE CIR	Windows	400.00



PLUMBING PERMIT LIST
April 14, 2020

APPLICANT	LOCATION ADDRESS	DESCRIPTION OF WORK	VALUATION
KRALL, JOSEPH C & RACHEL R	501 MERCEDES DR	INTERIOR REMODEL	0.00
GREENWAY, ALEXANDER M & SARA E	205 LONDON RD	WATER HEATER	400.00
MINNWEST PLUMBING & HEATING, INC.	1204 CHERYL AVE	INTERIOR REMODEL	0.00
MINNWEST PLUMBING & HEATING, INC.	1112 HORIZON DR	INTERIOR REMODEL	0.00
CITY OF MARSHALL	600 ERIE RD W	WATER HEATER	500.00
TRIO PLUMBING & HEATING	500 HUDSON AVE	WATER HEATER	1,000.00
HEARTLAND MECHANICAL, INC.	804 ANDREW ST	NEW BUILDING	0.00

Upcoming Meetings

April

- 4/7 Special Meeting, 5:30 PM, Marshall-Lyon County Library
 - Local Board of Appeal and Equalization
 - 4/8 City Hall Committee, 4:00 PM, Southwest Minnesota State University, Social Science Building, Room 235
 - 4/14 Regular Meeting, 5:30 PM, Professional Development Room
 - 4/28 Regular Meeting, 5:30 PM, Professional Development Room
-

May

- 5/12 Regular Meeting, 5:30 PM, Professional Development Room
 - 5/19 Special Meeting, TBD, TBD
 - Local Board of Appeal and Equalization – Reconvene
 - 5/26 Regular Meeting, 5:30 PM, Professional Development Room
-

June

- 6/9 Regular Meeting, 5:30 PM, Professional Development Room
 - 6/23 Work Session, 4:00 PM, Professional Development Room
 - Marshall College Drive Project, MnDOT
 - 6/23 Regular Meeting, 5:30 PM, Professional Development Room
-

2020 Regular Council Meeting Dates

2nd and 4th Tuesday of each month *Unless otherwise stated

5:30 P.M.

Professional Development Room - Marshall Middle School, 401 South Saratoga Street

January

1. January 14, 2020
2. January 28, 2020

February

1. February 11, 2020
2. February 25, 2020 – 4:00 P.M.¹

March

1. March 10, 2020
2. March 24, 2020

April

1. April 14, 2020
2. April 28, 2020

May

1. May 12, 2020
2. May 26, 2020

June

1. June 9, 2020
2. June 23, 2020

July

1. July 14, 2020
2. July 28, 2020

August

1. August 11, 2020 – 4:00 P.M.¹
2. August 25, 2020

September

1. September 8, 2020
2. September 22, 2020

October

1. October 13, 2020
2. October 27, 2020

November

1. November 10, 2020
2. November 24, 2020

December

1. December 8, 2020
2. December 22, 2020

2020 Uniform Election Dates

- February 11, 2020
- February 25, 2020 * *Precinct Caucus*
- March 3, 2020 * *Presidential Primary*
- April 14, 2020
- May 12, 2020
- August 11, 2020 * *Primary Election*
- November 3, 2020 * *General Election*

¹ 204C.03 PUBLIC MEETINGS PROHIBITED ON ELECTION DAY. Subdivision 1. School districts; counties; municipalities; special taxing districts. No special taxing district governing body, school board, county board of commissioners, city council, or town board of supervisors shall conduct a meeting

between 6:00 p.m. and 8:00 p.m. on the day that an election is held within the boundaries of the special taxing district, school district, county, city, or town. As used in this subdivision, "special taxing district" has the meaning given in section 275.066.



MARSHALL

CULTIVATING THE BEST IN US

Authorities, Boards, Bureaus,
Commissions and Committees

CITY COUNCIL COMMITTEES

*All Council Committees meet on an as needed basis.

Equipment Review Committee

Glenn Bayerkohler
Craig Schafer- *Chairperson*
James Lozinski

Public Improvement/ Transportation Committee

Craig Schafer – *Chairperson*
Russ Labat
James Lozinski

Legislative & Ordinance Committee

Steven Meister
John DeCramer
Glenn Bayerkohler - *Chairperson*

Ways & Means Committee

John DeCramer - *Chairperson*
Russ Labat
Glenn Bayerkohler

Personnel Committee

Steven Meister
Craig Schafer
John DeCramer- *Chairperson*

Liaisons & Board Members on the City Boards & Commissions

- **Adult Community Center Commission** – James Lozinski
- **Airport Commission** – Craig Schafer
- **Charter Commission** – City Administrator & City Attorney, Dennis Simpson (No Council Liaisons)
- **Community Services Advisory Board** – Steven Meister
- **Convention & Visitors Bureau** – Russ Labat
- **Economic Development Authority** – Steven Meister & John DeCramer
- **Joint Law Enforcement Center Management Committee** – James Lozinski/Craig Schafer
- **Library Board** – Russ Labat
- **Marshall Area Transit Committee** – James Lozinski & Director of Public Works/ Engineer Jason Anderson
- **Marshall Municipal Utilities Commission** – John DeCramer
- **M.E.R.I.T. Center Commission** – Craig Schafer
- **Planning Commission** – Glenn Bayerkohler
- **Police Advisory Board** – Russ Labat
- **Public Housing Commission** – Glenn Bayerkohler

- **Southwest Minnesota Amateur Sports Commission** – Craig Schafer

Other Appointments:

- **City Council-County Board/Library Agreement & Operations** – Russ Labat & Bob Byrnes
- **Fire Relief Association** – Bob Byrnes & Finance Director, Karla Drown
- **Housing & Redevelopment Authority** – Mayor & City Council
- **Regional Development Commission** – Bob Byrnes
- **SW Minnesota Emergency Communication Board (ECB)**- Craig Schafer & Alternate Bob Byrnes

Authorities, Boards, Bureaus and Commissions

Adult Community Center Commission

Established: September 16, 1985, Ordinance 496, Second Series
Meetings: 2nd Wednesday of every month at 12:00 P.M.
Term: 3 years – two term limit
Members: 8 Members

Airport Commission

Established: February 18, 1952, Ordinance 371, Second Series
Meetings: 1st Tuesday of every month at 4:30 P.M.
Term: 3 years – two term limit
Members: 7

Cable Commission

Established: March 15, 1982, Ordinance 112, Second Series
Meetings: As needed
Term: 3 years – two term limit
Members: 5

Charter Commission

Established: October 5, 1936
Meetings: As needed
Term: 4 year terms
Members: 7 -15

Community Services Advisory Board

Established: February 20, 1996
Meetings: 1st Wednesday of the month at 9:00 A.M.
Term: 3 years – two term limit
Members: 12

Convention & Visitors Bureau

Established:
Meetings: 3rd Wednesday at 9:30 A.M.
Term: 3 years – two term limit
Members: 10

Economic Development Authority

Established: June 7, 1982, Resolution 562, Second Series
Meetings: 3rd Wednesday of every month at 12:00 P.M.
Term: 6 years – two term limit
Members: 7

Housing & Redevelopment Authority

Established: March 21, 1966, Resolution 819, First Series
Meetings: As needed
Term: 5 years – no term limit
Members: 7 (Councilmembers)

Library Board

Established: July 16, 1917,
Meetings: 2nd Monday of every month at 4:00 P.M.
Term: 3 years – two term limit
Members: 9

Marshall Municipal Utilities Commission

Established: April 18, 1932, Resolution 302, First Series
Meetings: 3rd Tuesday of every month at 4:30 P.M.
Term: 5 years – two term limit
Members: 5

M.E.R.I.T. Center Commission

Established: November 15, 2004, Ordinance 521,
Second Series
Meetings: 3rd Thurs. of every other month at 6:00 P.M.
Term: Variable
Members: 18 or less

Planning Commission

Established: May 4, 1959, Ordinance 418, Second Series
Meetings: 2nd Wednesday of every month at 5:30 P.M.
Term: 3 years – two term limit
Members: 7

Police Advisory Board

Established: April 4, 1940, Ordinance 630, Second
Series, Section 2-3 O.G. MN State Statutes 419

Meetings: As needed
Term: 3 years – two term limit
Members: 3

Public Housing Commission

Established: March 28, 1983, Ordinance 436, Second
Series
Meetings: 2nd Monday of every month at 3:30 P.M.
Term: 5 years – two term limit
Members: 5

Southwest Minnesota Regional Amateur Sports Commission

Established: October 21, 2008
Meetings: 2nd Tuesday of every month at 12:00 Noon